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APPLICATION FOR A RESERVATION OF A PERPETUAL INTERMENT RIGHT

Purpose of this form This application form should be completed by a consumer that seeks to acquire a perpetual interment right at a cemetery. Form approved by Upper Hunter Shire Council under subsection 56(2) of the Cemeteries and Crematoria Act 2013.

Burial Placement of Ashes

INTERMENT SITE DETAILS

Cemetery Section/row Plot no.

Grave type: Double Single Multiple (burial plus ashes)

This interment site allows for a maximum full body interments / ash interments

RESERVATION OF INTERMENT DETAILS (PERSON/S TO BE INTERRED)

Title Given name/s Surname

Date of birth Home ph

Email

Address

APPLICANT DETAILS / INTENDED HOLDER/S OF INTERMENT RIGHT/S

Holder 1

Title Given name/s Surname

Relationship to person/s to be interred

Street address

Township State Postcode

Home ph Work ph Mobile

Email

Holder 2

Title Given name/s Surname

Relationship to person/s to be interred

Street address

Township State Postcode

Home ph Work ph Mobile

Email

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NOMINATED CONTACTS

Next of kin/secondary contact nominated by holder 1 of interment right

Title Given name/s Surname

Relationship to person/s to be interred

Street address

Township State Postcode

Home ph Work ph Mobile

Email

Next of kin/secondary contact nominated by holder 2 of interment right *if applicable*

Title Given name/s Surname

Relationship to person/s to be interred

Street address

Township State Postcode

Home ph Work ph Mobile

Email

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Proof of identity

Applicants must produce two original identification documents, one of which must provide photo identification. These may include a passport, license issued under Australian law (driver's licence or other government-issued licence), birth certificate/citizenship certificate, credit card, EFTPOS card, Medicare card, and membership to a registered club.

Sited Officer's name Documents

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Privacy declaration

Information collected on this form is held in accordance with the Privacy and Personal Information Protection Act 1998. Personal information is collected for a lawful purpose that directly relates to our primary function of providing cemetery/cremation services in accordance with the Cemeteries and Crematoria Act 2013. We will not collect any more information than is necessary to fulfil these functions. Except as necessary to carry out these functions, we will not disclose your personal information to anyone without your consent unless legally required to do so. We will take all reasonable steps to protect the security of any personal information held, be it stored in electronic or hard copy format. You may request access to your personal information held by us, except in the circumstances set out in Part 2, Division 3 of the Privacy and Personal Information Protection Act 1998.

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Applicant's acknowledgment/declaration

Holder 1: Signature Date

Holder 2: Signature Date

Date received	<input type="text"/>	Officer name	<input type="text"/>	OFFICE USE ONLY	
Plot register no.	<input type="text"/>	Right of Interment no.	<input type="text"/>		
Date fees paid	<input type="text"/>	Interment register no.	<input type="text"/>	Debtor no.	<input type="text"/>
Date account raised	<input type="text"/>	Receipt no.	<input type="text"/>	Signature	<input type="text"/>

PRIVACY STATEMENT The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998. Any personal information supplied or collected will only be stored and processed for lawful purposes directly related to the functions and activities of Upper Hunter Shire Council.