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## Flood Plain Management Committee Charter

### OBJECTIVES

To consider matters referred from time to time by Council or matters considered to be of an urgent nature by the Committee Chairperson, Mayor, General Manager or Director Development and Environmental Services.

### RESPONSIBILITIES

To make recommendations to Council on any matters referred to it by Council or matters considered to be of an urgent nature as defined above and relating to the following areas of responsibility:

Issues associated with development within any areas deemed to be impacted or potentially impacted by flood or other waters.

### TERMS OF REFERENCE

1. To consider reports, advice and recommendations of Management, together with relevant information from third parties and to make recommendations to Council on matters placed before the Committee ensuring the recommendations are within the limits of available resources and subject to the powers vested under the Statutes, Regulations and Council's own policies.
2. To recommend to Council the need for the formulation of or amendment to policies in relation to matters before the Committee.

### MEMBERSHIP OF THE COMMITTEE

The Committee shall comprise the following members who shall hold office until the expiration of three (3) months after each General Election of the Committee

#### CHAIRMAN

To be a Councillor elected by the Committee.

#### COUNCILLORS

Three (3) ~~Four (4)~~ Councillors to be elected.

Note: The Mayor shall ex officio be a member of the Committee and may elect to chair any meeting of the Committee.

All Councillors may attend. They may speak on any matter and ask questions but cannot vote.

#### STATE EMERGENCY SERVICES

A representative of the SES shall be a member of the Committee

#### COMMUNITY REPRESENTATIVE

Nominations shall be called for at least one (1) member of the local community to be a representative on the Committee following each Council election. Such nomination/s to be approved by Council.

#### STAFF ATTENDING



Appropriate representative from the Development and Environmental Services Department.

Note: General Manager may ex officio attend any meeting and other Divisional Directors when necessary and when required.

**GOVERNMENT / OTHER AGENCIES**

Representatives of other Government Agencies including the Department of Infrastructure Planning and Natural Resources who may attend and contribute to the meetings in an advisory capacity.

**MEETINGS**

QUORUM: Two (2) Councillors.

MEETING TIME: As considered necessary by the Chairman.

VENUE: Council Chambers or elsewhere as determined by the Chairman.