



UPPER HUNTER SHIRE & KIA ORA YOUTH MUSIC COMMITTEE CHARTER

BACKGROUND

Upper Hunter Shire Council & Kia-Ora are the major sponsors of a program to provide school age children in the Upper Hunter Shire the opportunity to develop and extend their talent and performances under the guidance of specialist professional tutoring.

Following on from agreement of all current parties involved in the former incorporated body Council resolved at its meeting on 27 May 2013 to form a S355 Committee under Council's control.

AIM

To assist with the long term viability of the program and give guidance to sponsors, participants' families and the general public.

FUNCTIONS

Council becomes the custodian of the Community Funds and provides administrative support for bookings, meeting agendas, minutes and financial reporting.

MEMBERSHIP

The membership of the Committee is as follows:

- One (1) Councillor
- Director Corporate & Community Services, or his representative
- One (1) representative of Kia-Ora
- A minimum of three Community members.

MEETINGS

The Committee will meet as required.

VENUE

Council meeting rooms at Scone Office or other suitable location as determined by the Committee.

QUORUM

A quorum will consist of three members, and shall include at least the representative of Kia-Ora or Upper Hunter Shire Council.

MINUTES

Minutes of the Committee Meetings shall be recorded, with copies sent to Council.

FINANCIAL

All funds will be administered by Council.