



## Application to update holder of an interment right

*This form is an application to update the holder of an interment right following the death of the existing interment right holder. As the beneficiary (or beneficiaries) you should complete this form. In addition you will, be required to provide the relevant legal documentation to support your claim to the interment right. You will not become the holder of the interment right until the cemetery operators register is amended. Once transferred to you, an interment right gives the exclusive right to a specific burial place or place for ashes, either permanently (perpetual) or for a defined period (renewable). There may be specific rights and responsibilities associated with holding this interment right. If you are becoming the interment right holder you should discuss these rights and responsibilities with the cemetery operator to ensure that you understand them. Any such terms and conditions will also be outlined on the Interment Right Certificate which will be issued to the new holder.*

### Current (deceased) interment right holder

|                                  |  |
|----------------------------------|--|
| Full name                        |  |
| Home address                     |  |
| Postal address<br>(if different) |  |
| Phone                            |  |
| Email                            |  |

### Interment site details

Premises:

Site details:

|              |  |
|--------------|--|
| Type         |  |
| Denomination |  |
| Area         |  |
| Section      |  |
| Row          |  |
| Plot         |  |
| Other detail |  |

### Nature of inheritance

- ☐ Bequeathed *(Please attach relevant documentation, for example a certified death certificate, a certified copy of the relevant will and Orders of probate).*
- ☐ Received via intestacy *(Please attach relevant documentation to show your entitlement to the right, for example a certified death certificate, a certified copy of any letter of administration).*

### New interment right holder 1

|                                  |  |
|----------------------------------|--|
| Full name                        |  |
| Home address                     |  |
| Postal address<br>(if different) |  |
| Phone                            |  |
| Email                            |  |

### New interment right holder 2

|                                  |  |
|----------------------------------|--|
| Full name                        |  |
| Home address                     |  |
| Postal address<br>(if different) |  |
| Phone                            |  |
| Email                            |  |

### New interment right holder 3

|                                  |  |
|----------------------------------|--|
| Full name                        |  |
| Home address                     |  |
| Postal address<br>(if different) |  |
| Phone                            |  |
| Email                            |  |

### Further contacts

The person listed below is a further contact for the new/proposed interment right holder (next of kin or other secondary contact):

|                                  |  |
|----------------------------------|--|
| Full name                        |  |
| Home address                     |  |
| Postal address<br>(if different) |  |
| Phone                            |  |
| Email                            |  |

### Register update fee

The applicable fee to update the register is \$119.00, to be paid by the applicant.

**Declaration of entitlement**

I/we the undersigned declare that we are entitled to be recorded as the holder of the abovementioned interment right, either because the right has been bequeathed to me/us or because I/we are entitled to the right in accordance with the laws of intestacy.

I/we understand that there may be terms and conditions associated with holding the interment right. I/we understand these terms and conditions and agree to be bound by them. I/we acknowledge that I/we will not become the interment right holder until I/we have paid the appropriate fee and the cemetery operator has updated the register.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of new interment right holder 1: \_\_\_\_\_

**Declaration of entitlement**

I/we the undersigned declare that we are entitled to be recorded as the holder of the abovementioned interment right, either because the right has been bequeathed to me/us or because I/we are entitled to the right in accordance with the laws of intestacy.

I/we understand that there may be terms and conditions associated with holding the interment right. I/we understand these terms and conditions and agree to be bound by them. I/we acknowledge that I/we will not become the interment right holder until I/we have paid the appropriate fee and the cemetery operator has updated the register.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of new interment right holder 2: \_\_\_\_\_

**Declaration of entitlement**

I/we the undersigned declare that we are entitled to be recorded as the holder of the abovementioned interment right, either because the right has been bequeathed to me/us or because I/we are entitled to the right in accordance with the laws of intestacy.

I/we understand that there may be terms and conditions associated with holding the interment right. I/we understand these terms and conditions and agree to be bound by them. I/we acknowledge that I/we will not become the interment right holder until I/we have paid the appropriate fee and the cemetery operator has updated the register.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of new interment right holder 3: \_\_\_\_\_

## Privacy declaration

Information collected on this form is held in accordance with the Privacy and Personal Information Protection Act 1998. Personal information is collected for a lawful purpose that directly relates to our primary function of providing cemetery/cremation services in accordance with the Cemeteries and Crematoria Act 2013. We will not collect any more information than is necessary to fulfil these functions. Except as necessary to carry out these functions, we will not disclose your personal information to anyone without your consent unless legally required to do so. We will take all reasonable steps to protect the security of any personal information held, be it stored in electronic or hard copy format. You may request access to your personal information held by us, except in the circumstances set out in Part 2, Division 3 of the Privacy and Personal Information Protection Act 1998.

**PRIVACY STATEMENT** The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998. Any personal information supplied or collected will only be stored and processed for lawful purposes directly related to the functions and activities of Upper Hunter Shire Council.

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