

**MINUTES OF THE CORPORATE SERVICES COMMITTEE OF UPPER HUNTER SHIRE COUNCIL  
HELD ON FRIDAY 19 MAY 2023 IN THE COUNCIL CHAMBERS, SCONE COMMENCING AT  
9.00AM**

**PRESENT:**

Cr Adam Williamson (Chair), Cr James Burns, Cr Elizabeth Flaherty and Cr Belinda McKenzie.

**APPLICATIONS FOR ATTENDING MEETING VIA VIDEO LINK**

Nil

**APOLOGIES:**

Nil

**IN ATTENDANCE:**

Mr Greg McDonald (General Manager), Mr Wayne Phelps (Manager Finance), and Mrs Robyn Cox (Minutes).

**PUBLIC PARTICIPATION:**

Nil

**DISCLOSURES OF INTEREST:**

Nil

**FINANCE COMMITTEE REPORTS**

**CORP.05.1 FINANCIAL SUMMARY & INVESTMENT REPORT**

**RESPONSIBLE OFFICER:** Greg McDonald - General Manager

**AUTHOR:** Wayne Phelps – Manager Finance

23/096

**RESOLVED**

That the Committee:

1. note the Fund and Function Summary Report;
2. note the Cash and Investment Report;
3. note the Responsible Accounting Officer’s Statement on the Investments;
4. note the Loan Schedule and balances outstanding;
5. note the Red & Amber Key Performance Indicators Report; and
6. note the Capital Works Expenditure Report;

Moved: Cr J Burns                      Seconded: Cr E Flaherty                      CARRIED UNANIMOUSLY

**7. adopt the proposed budget variations**

Moved: Cr J Burns                      Seconded: Cr B McKenzie                      CARRIED

FOR	AGAINST
Councillor Burns	Councillor Flaherty
Councillor McKenzie	
Councillor Williamson	
<b>Total (3)</b>	<b>Total (1)</b>

## COUNCILLOR QUESTION:

Cr Flaherty requested clarification if leftover excavated material from the Golden Hwy was used instead of locally sourced gravel on a road in Merriwa as it has been reported to her that the repairs were sub-standard.

*Response: General Manager advised that leftover excavated material from the Golden Hwy can be used if deemed suitable but would require clarification of the actual road in question so that staff can investigate further.*

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### CORP.05.2

### **OPERATIONAL REPORT**

**RESPONSIBLE OFFICER:** Greg McDonald - General Manager

**AUTHOR:** Wayne Phelps - Manager Finance

23/097

#### **RESOLVED**

**That the Committee:**

- 1. note the comments on the budget review by the managers/budget holders; and**

Moved: Cr E Flaherty      Seconded: Cr J Burns      CARRIED UNANIMOUSLY

- 2. adopt the requested variations as detailed in the budget review.**

Moved: Cr J Burns      Seconded: Cr B McKenzie      CARRIED

<b>FOR</b>	<b>AGAINST</b>
Councillor Burns	Councillor Flaherty
Councillor McKenzie	
Councillor Williamson	
<b>Total (3)</b>	<b>Total (1)</b>

The Committee noted an error in the Councillor Attendance Record – 1/1/2023 to 31/3/2023; Cr Williamson was present at the March Council meeting via Zoom up until moving into closed Council. It was also pointed out after the meeting that Cr Flaherty was absent from the January ordinary Council meeting. The table has been amended with these changes.

## **Councillor Question:**

Cr Williamson enquired, regarding whether the decommissioned fuel tank at Cassilis been removed and the project completed?

*Response: General Manager advised the environmental studies and approvals have been put in place. Question taken on notice for the Director Environmental and Community Services to provide a further update regarding removal of the fuel tank.*

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### CORP.05.3

### **CONTRACTORS & EXPENSES REPORT**

**RESPONSIBLE OFFICER:** Greg McDonald - General Manager

**AUTHOR:** Wayne Phelps - Manager Finance

23/098

#### **RESOLVED**

**That the Committee:**

- 1. note the Contractors Listing for the period; and**
- 2. note the Consultancy and Legal Expenses report for the period.**

Moved: Cr E Flaherty      Seconded: Cr J Burns      CARRIED UNANIMOUSLY

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**CORP.05.4**

**WHITE PARK MANAGEMENT AND DEVELOPMENT COMMITTEE**

**RESPONSIBLE OFFICER:** Greg McDonald - General Manager

**AUTHOR:** Karen Lee - Senior Administration Officer - Business Services

23/099

**RESOLVED**

**That Council:**

1. adopt the minutes of the White Park Management & Development Committee meeting held on 26 April 2023 with the amendment that Mr Anto White be noted as an observer;
2. endorse the White Park Management & Development Committee's suggestion for the community usage of White Park; and,
3. endorse the White Park Management & Development Committee's Western Side White Park User/Event agreement.

Moved: Cr B McKenzie    Seconded: Cr J Burns    CARRIED UNANIMOUSLY

**CORP.05.5**

**SCONE & UPPER HUNTER REGIONAL SALEYARDS COMMITTEE**

**RESPONSIBLE OFFICER:** Greg McDonald - General Manager

**AUTHOR:** Karen Lee - Senior Administration Officer - Business Services

23/100

**RESOLVED**

**That the Committee**

1. adopt the minutes of the Scone & Upper Hunter Regional Saleyards meeting held on 11 May 2023; and
2. endorse the \$4 per head fee increase with the split of \$5.25 agent fee and \$17.25 vendor fee as per the 2023/2024 Fees & Charges.

Moved: Cr J Burns    Seconded: Cr B McKenzie    CARRIED UNANIMOUSLY

<b>FOR</b>	<b>AGAINST</b>
Councillor Burns	Councillor Flaherty
Councillor McKenzie	
Councillor Williamson	
<b>Total (3)</b>	<b>Total (1)</b>

**Councillor Questions:**

Cr Flaherty enquired what the effect of the increase in saleyard and airport fees have on the budget figures for the 2023/24 budget. and how this will impact on the bottom line.

*Response: Manager Finance advised projected budget figures can be provided.*

**CORP.05.6**

***PROPERTY UPDATE***

**RESPONSIBLE OFFICER:** Greg McDonald - General Manager

**AUTHOR:** Karen Lee - Senior Administration Officer - Business Services

23/101

**RESOLVED**

**That the Committee:**

1. note the report and actions undertaken to date on the property strategy including:
  - (a) Calling Expressions of Interest for the development of Lot 35 DP 1184486 Perth Street, Aberdeen being a 27 lot development including an option for house and land development
  - (b) Calling Expressions of Interest for the development of Subdivision DP 262398 at Collins Street and Maher Close, Merriwa for a 18 lot subdivision including an option for house and land development
  - (c) Calling Expressions of Interest for the development of Lot 31 DP1194098 at 7 Surman Street for a housing / unit development and that the Scone Medical Practice be invited to also submit ideas on the use of the site.

Moved: Cr J Burns      Seconded: Cr E Flaherty      CARRIED UNANIMOUSLY

2. Support the continued progress on the following intended Expressions of Interest in regard to properties being developed in the property strategy including:
  - (a) Calling Expressions of Interest for the development of Lot 1 & Lot 3 DP 212047 at 97 Hill Street for a housing / unit development subject to reclassification of the land.
  - (b) Commencing sales for Lot 12 DP 239406, 49 Stafford Street, Scone
  - (c) Commencing sales for Lot 12 DP 227553, 98 Hill Street subject to reclassification of the land.

Moved: Cr J Burns      Seconded: Cr B McKenzie      CARRIED UNANIMOUSLY

3. Call Expressions of Interest for the development of Lot 42 DP 846091, for airpark development on the western end of Scone Memorial airport.

Moved: Cr B McKenzie      Seconded: Cr E Flaherty      CARRIED UNANIMOUSLY

4. Remove all Terms of easement, profit a ' prendre, restriction, or positive covenant numbered 5 in the plan for Subdivision Certificate No 121/03.

Moved: Cr E Flaherty      Seconded: Cr J Burns      CARRIED UNANIMOUSLY

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**CORP.05.7**

***RESPONSES TO PREVIOUS QUESTIONS***

**RESPONSIBLE OFFICER:** Wayne Phelps - Manager Finance

**AUTHOR:** Karen Boland - Governance & Executive Support Officer

**For notation only.**

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THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.05AM.