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# Corporate Services Committee Agenda

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21 October 2022 at 9.00am



To All Councillors

You are hereby notified that the next meeting of the Corporate Services Committee will be held on 21 October 2022 in the Council Chambers at 9.00am, for the purpose of transacting the undermentioned business.

This meeting will be audio recorded and those in attendance should refrain from making any defamatory statements.

There are to be no other recordings of this meeting without the prior authorisation of the committee.

The Corporate Services Committee consists of

*Cr James Burns, Cr Sue Abbott, Cr Elizabeth Flaherty and Cr Adam Williamson.*

**GREG MCDONALD  
GENERAL MANAGER**

1. APPLICATIONS FOR ATTENDING MEETING VIA VIDEO LINK

**Leave of absence has been granted to:**

*Sue Abbott - 16 May 2022 to 16 November 2022 Inclusive*

2. APOLOGIES

3. DISCLOSURES OF INTEREST

4. PUBLIC PARTICIPATION

5. BUSINESS ITEMS

<b>FINANCE COMMITTEE REPORTS .....</b>	<b>1</b>
CORP.10.1 FINANCIAL SUMMARY & INVESTMENT REPORT .....	1
CORP.10.2 WHITE PARK MANAGEMENT AND DEVELOPMENT COMMITTEE .....	22
CORP.10.3 AIRPORT MANAGEMENT COMMITTEE .....	28
CORP.10.4 SCONE & UPPER HUNTER REGIONAL SALEYARDS COMMITTEE.....	33
CORP.10.5 SCONE AIRPORT PROJECT UPDATE .....	39

**General Manager's Unit**

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**FINANCE COMMITTEE REPORTS**

**CORP.10.1                      *FINANCIAL SUMMARY & INVESTMENT REPORT***

**RESPONSIBLE OFFICER:** Greg McDonald - General Manager

**AUTHOR:** Karen Lee - Governance & Executive Support Officer

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***PURPOSE***

A monthly Financial Summary including details and levels of Investments is provided for Council's information. A statement from the Responsible Accounting Officer is included, advising that the projected financial position as at 31 August 2022 is satisfactory.

***RECOMMENDATION***

That the Committee:

1. note the Fund and Function Summary Report;
2. note the Cash and Investment Report;
3. note the Responsible Accounting Officer's Statement on the Investments;
4. note the Capital Works Expenditure Report; and

***BACKGROUND***

The Financial Summary Reports provide an overview of the net costs of services of Council. These net costs are reported by fund and by function, incorporating details of requested and approved variations.

***REPORT/PROPOSAL***

The financial summary and investment report provides an overview of Council's position, by both fund and function.

The requested and previously approved variations are detailed to provide information on the effect of such variations in Council's financial position and restricted assets.

The cash and investment reports, with the RAO Statement presented at the meeting is for the year to date 31 August 2022.

**Financial Information Summary**

The year to date for the period ended August 2022 indicates a positive variance between actuals and budget of \$232k compared to the positive variance of \$512k reported in July 2022.

Also to note, with Council currently in the process of finalising its 2021/22 year end, a number of carry-over projects will ultimately be identified that will have unspent budget allocations. These projects will possibly require request votes to be proposed in the September quarterly report.

**General Manager's Unit**

The following summary provides an overview of the main variations in Council's result for year to date period of August 2022:

<b>Category</b>	<b>YTD Variation \$'000</b>	<b>YTD Variation %</b>	<b>Main Contributing Factor</b>	<b>Reason</b>
Revenue	349	1.48%	<ul style="list-style-type: none"> <li>Tourism &amp; Area Promotion higher than budget by \$199k.</li> <li>General Revenue higher than budget by \$92k.</li> <li>Water &amp; Sewer Revenue higher than budget by \$141k.</li> </ul>	<ul style="list-style-type: none"> <li>Received new grant funding for tourism events to be held during 2022/2023 to stimulate the tourism and entertainment sector post COVID.</li> <li>Lower than expected pensioner concessions to date.</li> <li>Slightly higher annual access charges and lower than expected pensioner concessions to date.</li> </ul>
Non-Operating Revenue & Expenditure	(97)	(5.24)%	<ul style="list-style-type: none"> <li>Internal Fleet hire charges lower than budget by \$86k.</li> </ul>	<ul style="list-style-type: none"> <li>Relatively consistent to date with new financial year commenced and work schedules currently in the process of being prioritised.</li> </ul>
Operating Expenditure	(78)	(0.96)%	<p><b>Overall operating expenditure is relatively consistent with budget in all areas with early period into the new financial year</b></p> <p><b>Main items identified are:</b></p> <p>RMS State Roads individual price works order costs higher than budget by \$135k</p>	<p>Increase in requests from Transport for NSW to undertake works on the Golden Highway. These additional costs will be recovered through revenue during October 2022.</p>
			<p><b>Highlighted cost variations include:</b></p>	



**General Manager's Unit**

Capital Works Expenditure	58	5.30%	<ul style="list-style-type: none"> <li>Overall in dollar terms Council's capital works program relatively consistent</li> </ul>	<ul style="list-style-type: none"> <li>Noted within the capital works project are a number of projects that have continued into the 2021/22 financial year with no budget allocation assigned.</li> </ul> <p>Budgets for these carry-over projects are currently being determined with the 2021/22 end of year processing identifying the unspent portion of original budget allocations for that year. The identified allocations will be brought to account in the current year with proposed votes at the September meeting.</p>
<b>TOTAL YTD VARIANCE</b>	<b>232</b>			

Budget Position Summary

	\$
Original Budget Position 1 July 2022	<b>(1,309)</b>
Approved Budget variations	<b>0</b>
Approved Revised Budget Position 31 August 2022	<b>(1,309)</b>
Net Variations Proposed in this report	<b>0</b>
Proposed Revised Budget Position 31 August 2022	<b>(1,309)</b>

No budget variations are proposed in this report.

Bank Funds and Investment Report

As at 31 August 2022, Council held funds totaling \$32.87m. These funds were contained in its main working account and investment funds, which included its daily cash management account.

Council has maintained its investment portfolio in accordance with the adopted investments policy and has held balances of \$32.16m at 31 August 2022.

A schedule identifying the individual investments held at the end of the August 2022 has been provided as an attachment to this report.

Capital Expenditure Report

As at 31 August 2022 Council's capital works program for the 2022/23 financial year totaled \$51.90m as per the DPOP budget adopted in June 2022.

## General Manager's Unit

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Included in the capital works expenditure report are a number of projects that have continued into the current year but at present do not have any budget allocation. These projects relate to the uncompleted works that will carry-over into the 2021/22 year. Budgets for these projects are currently being determined with the 2021/22 end of year processing currently identifying the unspent portions of original budget allocations for that year. The identified allocations will be recognised in the current year budget through proposed request votes in the September quarterly report.

Based on the year to date expenditure of \$1.038 million to the end of August, Council has spent 2.00% of its overall adopted capital works budget.

### **OPTIONS**

1. To seek clarification of the data presented.
2. To accept, reject or modify the recommendations.

### **CONSULTATION**

Annual community consultation is undertaken with the community in regard to the Delivery Program & Operational Plan during March to June each year.

### **STRATEGIC LINKS**

#### **a. Community Strategic Plan 2032**

This report links to the Community Strategic Plan 2032 as follows:

#### **Responsible Governance**

Providing efficient and responsible governance in order to effectively serve the community.

- 5.1 Effectively and efficiently management the business of Council, while encouraging an open and participatory Council with an emphasis on transparency, community engagement, action and response.

#### **b. Delivery Program**

- Effective and efficient statutory reporting systems
- A service which is able to monitor allocation of revenues and expenses in the general ledger for reporting processes
- Reporting systems to ensure "Fit for the Future" benchmarks and any improvement program instigated are maintained for Council's financial sustainability

#### **c. Other Plans**

Council's Finance Reports have links to various other plans.

### **IMPLICATIONS**

#### **a. Policy and Procedural Implications**

Council's Finance Reports have links to various policies and procedures.

## **General Manager's Unit**

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### **b. Financial Implications**

As per monthly report.

### **c. Legislative Implications**

Council is required to report against its progress on its Delivery Plan on a quarterly basis. Council undertakes this reporting on a monthly basis.

Council has particular reporting requirements under the Local Government Act and Regulations in regard to Investments and a statement from the Responsible Accounting Officer.

### **d. Risk Implications**

There are risk implications if Council does not have an appropriate Investment Strategy and if appropriate controls are not in place in regard to Financial Management.

### **e. Sustainability Implications**

Nil

### **f. Other Implications**

Nil

## **CONCLUSION**

Appropriate details are provided in relation to Council's updated actual overall performance against budget to 30 June 2023.

## **ATTACHMENTS**

- 1 Fund & Function Summary - August 2022
- 2 Bank Reconciliation & Investment Funds Held Graph - August 2022
- 3 Investment Summary - August 2022
- 4 Capital Expenditure Report - August 2022

Upper Hunter Shire Council  
Fund Summary  
YTD August 2022  
16.67% Financial Year Complete

	<i>YTD Actuals</i>	<i>YTD Budget</i>	<i>YTD Variance</i>	<i>YTD Actuals vs YTD Budget</i>	<i>Original Budget</i>	<i>Approved Variations</i>	<i>Requested Votes</i>	<i>Revised Budget</i>	<i>YTD Actuals vs FY Budget</i>
	\$	\$	\$	%	\$	\$	\$	\$	%
<b>General Fund</b>									
Operating Revenue	18,408,663	18,201,145	207,518	101%	59,205,032	0	0	59,205,032	31%
Non Operating Revenue	3,190,123	3,287,255	(97,132)	97%	38,620,163	0	0	38,620,163	8%
Operating Expenditure	(7,034,636)	(6,899,447)	(135,189)	102%	(46,295,677)	0	0	(46,295,677)	15%
Non Operating Expenditure	(1,743,470)	(1,743,470)	0	100%	(8,445,055)	0	0	(8,445,055)	21%
Capital Expenditure	(742,342)	(715,084)	(27,258)	104%	(43,085,772)	0	0	(43,085,772)	2%
<b>Total General Fund</b>	<b>12,078,337</b>	<b>12,130,399</b>	<b>(52,062)</b>		<b>(1,309)</b>	<b>0</b>	<b>0</b>	<b>(1,309)</b>	
<b>Water Fund</b>									
Operating Revenue	2,179,415	2,144,459	34,956	102%	6,406,970	0	0	6,406,970	34%
Non Operating Revenue	210,674	210,674	0	100%	4,522,596	0	0	4,522,596	5%
Operating Expenditure	(682,678)	(698,394)	15,716	98%	(4,819,107)	0	0	(4,819,107)	14%
Non Operating Expenditure	(52,608)	(52,608)	0	100%	(832,434)	0	0	(832,434)	6%
Capital Expenditure	(291,786)	(281,172)	(10,614)	104%	(5,278,025)	0	0	(5,278,025)	6%
<b>Total Water Fund</b>	<b>1,363,017</b>	<b>1,322,959</b>	<b>40,058</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Sewer Fund</b>									
Operating Revenue	3,284,306	3,177,863	106,443	103%	3,648,738	0	0	3,648,738	90%
Non Operating Revenue	148,340	148,340	0	100%	3,389,634	0	0	3,389,634	4%
Operating Expenditure	(447,091)	(488,861)	41,770	91%	(3,374,924)	0	0	(3,374,924)	13%
Non Operating Expenditure	0	0	0	#DIV/0!	(126,660)	0	0	(126,660)	0%
Capital Expenditure	(4,242)	(99,645)	95,403	100%	(3,536,788)	0	0	(3,536,788)	0%
<b>Total Sewer Fund</b>	<b>2,981,313</b>	<b>2,737,697</b>	<b>243,616</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Grand Total</b>	<b>16,422,667</b>	<b>16,191,055</b>	<b>231,612</b>		<b>(1,309)</b>	<b>0</b>	<b>0</b>	<b>(1,309)</b>	

Upper Hunter Shire Council  
Function Summary  
YTD August 2022  
16.67% Financial Year Complete

	YTD Actual	YTD Budget	YTD Variance	YTD Actuals vs YTD Budget	Original Budget	Approved Variations	Requested Votes	Revised Budget	YTD Actuals vs FY Budget
	\$	\$	\$	%	\$	\$	\$	\$	%
<b>Operating Revenue</b>									
Administration	63,598	66,982	(3,384)	95%	1,424,674	0	0	1,424,674	4%
Community Services & Education	653,021	735,207	(82,186)	89%	3,819,525	0	0	3,819,525	17%
Economic Affairs	404,600	250,825	153,775	161%	2,290,392	0	0	2,290,392	18%
Environment	4,089,718	4,051,886	37,832	101%	6,158,500	0	0	6,158,500	66%
General Purpose Revenues	12,115,549	12,023,527	92,022	101%	14,502,881	0	0	14,502,881	84%
Health	163,051	155,808	7,243	105%	215,980	0	0	215,980	75%
Housing & Community Amenities	108,890	101,192	7,698	108%	761,590	0	0	761,590	14%
Mining, Manufacturing & Construction	26,920	30,012	(3,092)	90%	180,350	0	0	180,350	15%
Public Order & Safety	2,294	5,052	(2,758)	45%	232,050	0	0	232,050	1%
Recreation & Culture	121,749	102,562	19,187	119%	2,383,097	0	0	2,383,097	5%
Sewerage Services	3,284,306	3,177,863	106,443	103%	3,648,738	0	0	3,648,738	90%
Transport & Communication	659,272	678,092	(18,820)	97%	27,235,993	0	0	27,235,993	2%
Water Supply	2,179,415	2,144,459	34,956	102%	6,406,970	0	0	6,406,970	34%
<b>Total Operating Revenue</b>	<b>23,872,383</b>	<b>23,523,467</b>	<b>348,916</b>	<b>101%</b>	<b>69,260,740</b>	<b>0</b>	<b>0</b>	<b>69,260,740</b>	<b>34%</b>
<b>Non Operating Revenue</b>									
Administration	903,069	989,140	(86,071)	91%	7,486,283	0	0	7,486,283	12%
Community Services & Education	62,250	62,250	0	100%	431,229	0	0	431,229	14%
Economic Affairs	179,754	179,754	0	100%	1,078,949	0	0	1,078,949	17%
Environment	211,828	211,828	0	100%	1,477,023	0	0	1,477,023	14%
General Purpose Revenues	673,131	673,131	0	100%	2,692,524	0	0	2,692,524	25%
Housing & Community Amenities	9,172	9,172	0	100%	95,056	0	0	95,056	10%
Mining, Manufacturing & Construction	32,180	43,242	(11,062)	74%	459,557	0	0	459,557	7%
Public Order & Safety	12,058	12,058	0	100%	577,498	0	0	577,498	2%
Recreation & Culture	221,570	221,570	0	100%	2,031,072	0	0	2,031,072	11%
Sewerage Services	148,340	148,340	0	100%	3,389,634	0	0	3,389,634	4%
Transport & Communication	885,110	885,110	0	100%	22,290,973	0	0	22,290,973	4%
Water Supply	210,674	210,674	0	100%	4,522,596	0	0	4,522,596	5%
<b>Total Non Operating Revenue</b>	<b>3,549,137</b>	<b>3,646,269</b>	<b>(97,132)</b>	<b>97%</b>	<b>46,532,393</b>	<b>0</b>	<b>0</b>	<b>46,532,393</b>	<b>8%</b>

Upper Hunter Shire Council  
Function Summary  
YTD August 2022  
16.67% Financial Year Complete

	YTD Actual	YTD Budget	YTD Variance	YTD Actuals vs YTD Budget	Original Budget	Approved Variations	Requested Votes	Revised Budget	YTD Actuals vs FY Budget
	\$	\$	\$	%	\$	\$	\$	\$	%
<b>Operating Expenditure</b>									
Administration	(542,681)	(532,765)	(9,916)	102%	(6,245,610)	0	0	(6,245,610)	9%
Community Services & Education	(704,726)	(772,166)	67,440	91%	(4,757,465)	0	0	(4,757,465)	15%
Economic Affairs	(599,292)	(623,878)	24,586	96%	(3,381,267)	0	0	(3,381,267)	18%
Environment	(952,517)	(990,421)	37,904	96%	(6,766,413)	0	0	(6,766,413)	14%
General Purpose Revenues	(44,760)	(44,760)	0	100%	(268,664)	0	0	(268,664)	17%
Governance	(139,608)	(119,414)	(20,194)	117%	(804,628)	0	0	(804,628)	17%
Health	(62,786)	(53,628)	(9,158)	117%	(341,009)	0	0	(341,009)	18%
Housing & Community Amenities	(208,074)	(189,814)	(18,260)	110%	(1,412,526)	0	0	(1,412,526)	15%
Mining, Manufacturing & Construction	(70,088)	(89,291)	19,203	78%	(753,536)	0	0	(753,536)	9%
Public Order & Safety	(90,076)	(108,907)	18,831	83%	(1,555,594)	0	0	(1,555,594)	6%
Recreation & Culture	(1,018,468)	(930,643)	(87,825)	109%	(4,885,847)	0	0	(4,885,847)	21%
Sewerage Services	(447,091)	(488,861)	41,770	91%	(3,374,924)	0	0	(3,374,924)	13%
Transport & Communication	(2,601,559)	(2,443,760)	(157,799)	106%	(15,123,119)	0	0	(15,123,119)	17%
Water Supply	(682,678)	(698,394)	15,716	98%	(4,819,107)	0	0	(4,819,107)	14%
<b>Total Operating Expenditure</b>	<b>(8,164,405)</b>	<b>(8,086,702)</b>	<b>(77,703)</b>	<b>101%</b>	<b>(54,489,708)</b>	<b>0</b>	<b>0</b>	<b>(54,489,708)</b>	<b>15%</b>
<b>Non Operating Expenditure</b>									
Administration	(376,168)	(376,168)	0	100%	(2,298,347)	0	0	(2,298,347)	16%
Community Services & Education	(10,300)	(10,300)	0	100%	(61,818)	0	0	(61,818)	17%
Economic Affairs	(131,231)	(131,231)	0	100%	(1,186,354)	0	0	(1,186,354)	11%
Environment	(6,998)	(6,998)	0	100%	(202,000)	0	0	(202,000)	3%
Governance	0	0	0	100%	(40,000)	0	0	(40,000)	100%
Housing & Community Amenities	0	0	0	100%	(187,100)	0	0	(187,100)	0%
Mining, Manufacturing & Construction	0	0	0	#DIV/0!	(65,000)	0	0	(65,000)	0%
Recreation & Culture	(27,660)	(27,660)	0	100%	(166,022)	0	0	(166,022)	17%
Sewerage Services	0	0	0	#DIV/0!	(126,660)	0	0	(126,660)	0%
Transport & Communication	(1,191,113)	(1,191,113)	0	100%	(2,512,792)	0	0	(2,512,792)	47%
Water Supply	(52,608)	(52,608)	0	100%	(832,434)	0	0	(832,434)	6%
<b>Total Non Operating Expenditure</b>	<b>(1,796,078)</b>	<b>(1,796,078)</b>	<b>0</b>	<b>100%</b>	<b>(9,404,149)</b>	<b>0</b>	<b>0</b>	<b>(9,404,149)</b>	<b>19%</b>

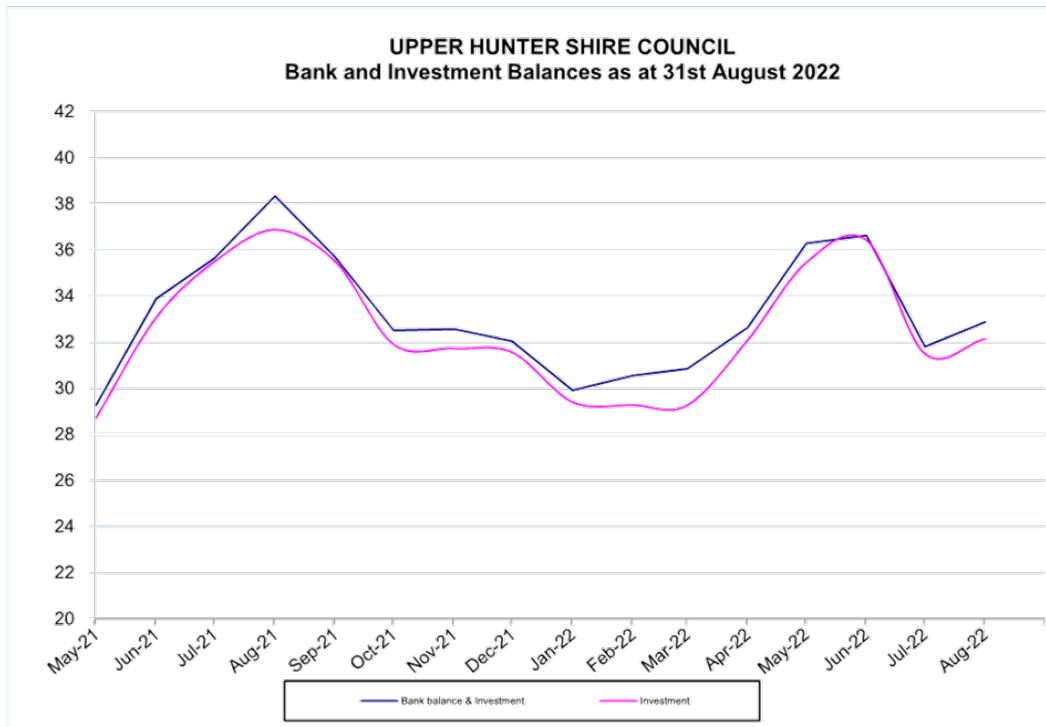
Upper Hunter Shire Council  
Function Summary  
YTD August 2022  
16.67% Financial Year Complete

	YTD Actual	YTD Budget	YTD Variance	YTD Actuals vs YTD Budget	Original Budget	Approved Variations	Requested Votes	Revised Budget	YTD Actuals vs FY Budget
	\$	\$	\$	%	\$	\$	\$	\$	%
<b>Capital Expenditure</b>									
Administration	(3,735)	(3,500)	(235)	100%	(367,000)	0	0	(367,000)	1%
Community Services & Education	(15,635)	(15,000)	(635)	104%	(99,500)	0	0	(99,500)	16%
Economic Affairs	(3,224)	(7,500)	4,276	100%	(65,500)	0	0	(65,500)	5%
Environment	(29,577)	(30,000)	423	100%	(1,457,392)	0	0	(1,457,392)	2%
Housing & Community Amenities	0	0	0	100%	(102,500)	0	0	(102,500)	0%
Mining, Manufacturing & Construction	0	0	0	100%	(100,000)	0	0	(100,000)	0%
Public Order & Safety	0	0	0	100%	(300,000)	0	0	(300,000)	0%
Recreation & Culture	(14,362)	(22,500)	8,138	100%	(2,815,810)	0	0	(2,815,810)	1%
Sewerage Services	(4,242)	(99,645)	95,403	100%	(3,536,788)	0	0	(3,536,788)	0%
Transport & Communication	(675,809)	(636,584)	(39,225)	106%	(37,778,070)	0	0	(37,778,070)	2%
Water Supply	(291,786)	(281,172)	(10,614)	104%	(5,278,025)	0	0	(5,278,025)	6%
<b>Total Capital Expenditure</b>	<b>(1,038,370)</b>	<b>(1,095,901)</b>	<b>57,531</b>	<b>95%</b>	<b>(51,900,585)</b>	<b>0</b>	<b>0</b>	<b>(51,900,585)</b>	<b>2%</b>
<b>Grand Total</b>	<b>16,422,667</b>	<b>16,191,055</b>	<b>231,612</b>		<b>(1,309)</b>	<b>0</b>	<b>0</b>	<b>(1,309)</b>	

FINANCIAL REPORT

**Bank Reconciliations to 31 August 2022**

	Westpac	Regional Bank & NAB	Total
Opening			
Cashbook at 31 July 2022	172,979.30	133,360.75	306,340.05
Plus/Minus Account transfers	0.00	0.00	0.00
Plus Deposits	6,685,624.29	0.00	6,685,624.29
Less Cheques Drawn	1,231.35	0.00	1,231.35
Less EFT Payments (incl Payroll)	6,175,371.57	0.00	6,175,371.57
Less Direct Charges	22,360.37	0.00	22,360.37
Plus Interest Received	0.00	0.00	0.00
Less Bank Charges	7,729.02	0.00	7,729.02
+/- B/fwd Adjustment	0.00	0.00	0.00
Cashbook at 31st August 2022	651,911.28	133,360.75	785,272.03
Plus Unpresented Cheques (1)	0.00	0.00	0.00
Less Unpresented Deposits Bank File Tra	22,201.55	0.00	22,201.55
Plus Payments not to A/C (2)	21,954.99	0.00	21,954.99
Deposits not receipted (11)	63,630.50	0.00	63,630.50
Statement Balances	588,034.22	133,360.75	721,394.97





**FINANCIAL REPORT**  
**INVESTMENTS HELD as at 31 August 2022**

Authorised Investment Detailed				
Financial Institution	Principal \$	Interest Rate %	Term (days)	Maturity Date
AMP	2,500,000	0.95%	549	01-Sep-22
Macquarie Bank	1,000,000	0.40%	365	21-Sep-22
Westpac Bank	1,500,000	0.25%	365	21-Nov-22
ME Bank	1,500,000	0.65%	364	02-Dec-22
Bank of Queensland	1,500,000	0.55%	365	03-Dec-22
Northern Territory Treasury Corp	2,500,000	0.70%	791	15-Dec-22
Macquarie Bank	1,500,000	0.65%	364	27-Jan-23
Macquarie Bank	1,000,000	0.95%	365	02-Mar-23
Macquarie Bank	2,000,000	1.85%	365	11-Apr-23
ING Bank	1,000,000	2.45%	365	24-Apr-23
Australian Unity Bank Ltd	1,000,000	3.20%	366	01-Jun-23
Northern Territory Treasury Corp	2,000,000	0.70%	808	15-Jun-23
NAB	1,500,000	3.70%	365	28-Jun-23
NAB	2,000,000	0.60%	730	28-Jun-23
Commonwealth Bank	2,500,000	3.53%	365	05-Jul-23
ING Bank	1,500,000	2.87%	547	26-Oct-23
Australian Unity Bank Ltd	1,500,000	3.40%	549	01-Dec-23
NAB	2,000,000	1.40%	1096	06-Dec-24
Westpac Cash Mgmt Acct	2,155,992	Various	At Call	N/A
<b>Total</b>	<b>32,155,992</b>			

AVERAGE CURRENT 90 DAY BBSW FOR August 2022 - 2.3148%

Authorised Investment Summary				
Investment Type	Financial Institution	\$	Holding	%
(c)	AMP	2,500,000	7.77	
(c)	Commonwealth Bank	2,500,000	7.77	
(c)	Westpac Bank	1,500,000	4.66	
(c)	Bank of Queensland	1,500,000	4.66	
(c)	ING Bank	2,500,000	7.77	
(c)	Macquarie Bank	5,500,000	17.10	
(c)	ME Bank	1,500,000	4.66	
(c)	NAB	5,500,000	17.10	
(c)	Northern Territory Treasury	3,500,000	10.88	
(c)	Australian Unity Bank Ltd	3,500,000	10.88	
(c)	Westpac Cash Mgmt Acct	2,155,992	6.70	
	<b>Council's Total Portfolio</b>	<b>32,155,992</b>	<b>100</b>	

Authorised Investments - Investment Policy		
Type	Definition	Max Investment
(c)	Interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations	15% per investment, per building society or credit union 25% per investment, per bank

I certify that the investments have been made in accordance with section 625 of the Local Government Act 1993 and the regulations thereto.

I also certify that, in accordance with clause 203(2) of the Local Government (General) Regulations 2005; The Monthly Budget Review Statement for Upper Hunter Shire Council indicates that Council's projected financial position at 30 June 2023 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure; and, investments have been made in accordance with the Act, the Regulations, the Ministerial Investment Order dated 12 Jan 2011, the Investment Policy Guidelines May 2010 and Council's investment policy.

.....  
RESPONSIBLE ACCOUNTING OFFICER

**UPPER HUNTER SHIRE COUNCIL  
CAPITAL WORKS EXPENDITURE  
SUMMARY  
Year to Date August 2022**

	EXPENDITURE					
	Original Budget	Revised Budget	YTD Budget	Requested vote	YTD Actuals	\$ Var
Projects	51,900,585	51,900,585	1,095,901	0	1,038,370	57,531
<b>TOTAL</b>	<b>51,900,585</b>	<b>51,900,585</b>	<b>1,095,901</b>	<b>0</b>	<b>1,038,370</b>	<b>57,531</b>

*% of YTD Actual works completed to Revised YTD Budget* 94.75%

*% of YTD Actual works completed to Revised Full Year Budget* 2.00%

**Summary By Service Area**

Administration	367,000	367,000	3,500	0	3,735	(235)
Community Services & Education	99,500	99,500	15,000	0	15,635	(635)
Economic Affairs	65,500	65,500	7,500	0	3,224	4,276
Environment	1,457,392	1,457,392	30,000	0	29,577	423
Total Housing & Community Amenities	102,500	102,500	0	0	0	0
Mining, Manufacturing & Construction	100,000	100,000	0	0	0	0
Public Order & Safety	300,000	300,000	0	0	0	0
Recreation & Culture	2,815,810	2,815,810	22,500	0	14,362	8,138
Transport & Communication	37,778,070	37,778,070	636,584	0	675,809	(39,225)
Water Supplies	5,278,025	5,278,025	281,172	0	291,786	(10,614)
Sewerage Services	3,536,788	3,536,788	99,645	0	4,242	95,403
	<b>51,900,585</b>	<b>51,900,585</b>	<b>1,095,901</b>	<b>0</b>	<b>1,038,370</b>	<b>57,531</b>

**UPPER HUNTER SHIRE COUNCIL  
CAPITAL WORKS EXPENDITURE  
DETAILED  
Year to Date August 2022**

Line Number		EXPENDITURE					
		Original Budget	Revised Budget	YTD Budget	Requested vote	YTD Actuals	\$ Var
1	<b>General Fund</b>						
2	<b>Administration</b>						
3	<b>Depot Operations</b>						
4	1200. Scn Depot Yard Upgrades	20,000	20,000	0	0	0	0
5	4206. Merriwa Depot Upgrade	15,000	15,000	0	0	0	0
6	<b>Total Depot Operations</b>	<b>35,000</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
7							
8	<b>Financial Services</b>						
9	0727. Admin Capital Works - Scn	10,000	10,000	0	0	0	0
10	<b>Total Financial Services</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
11							
12	<b>Fleet Management</b>						
13	4133. 1.Plant Purchases Capital Expenditure	250,000	250,000	3,500	0	3,735	(235)
14	<b>Total Fleet Management</b>	<b>250,000</b>	<b>250,000</b>	<b>3,500</b>	<b>0</b>	<b>3,735</b>	<b>(235)</b>
15							
16	<b>Information Services</b>						
17	2048. Projectors & screen	22,000	22,000	0	0	0	0
18	2058. Network computer equipment upgrade	35,000	35,000	0	0	0	0
19	<b>Total Information Services</b>	<b>57,000</b>	<b>57,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
20							
21	<b>Stores/Purchasing Services</b>						
22	4013. Upgrade Storage Facilities	5,000	5,000	0	0	0	0
23	<b>Total Stores/Purchasing Services</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
24							
25	<b>Sustainability</b>						
26	5470. Energy Master Plan & Financial Strategy	10,000	10,000	0	0	0	0
27	<b>Total Sustainability</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
28							
29	<b>Total Administration</b>	<b>367,000</b>	<b>367,000</b>	<b>3,500</b>	<b>0</b>	<b>3,735</b>	<b>(235)</b>
30							
31	<b>Community Services &amp; Education</b>						
32	<b>Aged Care - Gummun Place Hostel</b>						
33	4043. Hostel Room Upg on Changeover	5,000	5,000	0	0	0	0
34	4805. Hostel equipment upgrades	15,000	15,000	0	0	0	0
35	<b>Total Aged Care - Gummun Place Hostel</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
36							
37	<b>Aged Care - Independent Living Units</b>						
38	1027. Mdi ILU Replace Floor Coverings	2,500	2,500	2,500	0	0	2,500
39	1028. Mdi ILU Kitchen Upgrades	6,000	6,000	0	0	0	0
40	1034. Mdi ILU Painting	2,000	2,000	0	0	0	0
41	1035. Mwa ILU Painting	2,000	2,000	0	0	0	0
42	1037. Mdi ILU Replace Air Conditioner	1,500	1,500	0	0	0	0
43	1040. Mwa ILU Kitchen Upgrades	6,000	6,000	0	0	0	0

**UPPER HUNTER SHIRE COUNCIL  
CAPITAL WORKS EXPENDITURE  
DETAILED  
Year to Date August 2022**

Line Number		EXPENDITURE					\$ Var
		Original Budget	Revised Budget	YTD Budget	Requested vote	YTD Actuals	
44	4838. Mdi ILU Tank Stand Upgrades	2,000	2,000	0	0	0	0
45	4841. Mdi ILU Carport	10,000	10,000	0	0	0	0
46	<b>Total Aged Care - Independent Living Units</b>	<b>32,000</b>	<b>32,000</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>2,500</b>
47							
48	<b>Children`s Services - Early Learning Centre</b>						
49	1030. ELC Painting Works	7,500	7,500	0	0	0	0
50	1112. Playground development	22,500	22,500	0	0	0	0
51	1290. Additional furniture and equipment	10,000	10,000	5,000	0	0	5,000
52	1354. ELC Operations Review	0	0	0	0	7,130	(7,130)
53	5554. ELC Office & Staff Room Upgrades	7,500	7,500	7,500	0	8,505	(1,005)
54	<b>Total Children`s Services - Early Learning Centre</b>	<b>47,500</b>	<b>47,500</b>	<b>12,500</b>	<b>0</b>	<b>15,635</b>	<b>(3,135)</b>
55							
56	<b>Total Community Services &amp; Education</b>	<b>99,500</b>	<b>99,500</b>	<b>15,000</b>	<b>0</b>	<b>15,635</b>	<b>(635)</b>
57							
58	<b>Economic Affairs</b>						
59	<b>Real Estate</b>						
60	0981. Aberdeen Heights Subdivision - Stg 7	35,000	35,000	0	0	0	0
61	4150. Residential Capital Works	20,000	20,000	5,000	0	0	5,000
62	4810. Youth Hostel Segenhoe - Air Conditioner	2,500	2,500	0	0	0	0
63	4909. 7 Bottlebrush Place Scone	5,000	5,000	2,500	0	0	2,500
64	5476. Campbells Corner Roofing	0	0	0	0	696	(696)
65	5515. Campbells Corner Development	0	0	0	0	2,528	(2,528)
66	<b>Total Real Estate</b>	<b>62,500</b>	<b>62,500</b>	<b>7,500</b>	<b>0</b>	<b>3,224</b>	<b>4,276</b>
67							
68	<b>Tourism &amp; Area Promotion</b>						
69	4843. Town Christmas Lights	3,000	3,000	0	0	0	0
70	<b>Total Tourism &amp; Area Promotion</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
71							
72	<b>Total Economic Affairs</b>	<b>65,500</b>	<b>65,500</b>	<b>7,500</b>	<b>0</b>	<b>3,224</b>	<b>4,276</b>
73							
74	<b>Environment</b>						
75	<b>Stormwater Management</b>						
76	4439. Belmore St Channel	200,000	200,000	0	0	0	0
77	4956. Segenhoe & Graeme Sts Abn	30,000	30,000	30,000	0	12,067	17,933
78	4970. Stormwater Replacement Program	60,000	60,000	0	0	0	0
79	4893. Kelly St Stormwater - CBD Upgrade	0	0	0	0	110	(110)
80	<b>Total Stormwater Management</b>	<b>290,000</b>	<b>290,000</b>	<b>30,000</b>	<b>0</b>	<b>12,177</b>	<b>17,823</b>
81							
82	<b>Waste Management</b>						
83	0817. Better Waste Program	0	0	0	0	6,098	(6,098)
84	1347. Aberdeen Waste Facility Expansion	468,000	468,000	0	0	2,657	(2,657)
85	4562. Abn - Weighbridge	0	0	0	0	7,477	(7,477)
86	4874. Green Lid Waste Bins Introduction	0	0	0	0	1,168	(1,168)



**UPPER HUNTER SHIRE COUNCIL  
CAPITAL WORKS EXPENDITURE  
DETAILED  
Year to Date August 2022**

Line Number		EXPENDITURE					
		Original Budget	Revised Budget	YTD Budget	Requested vote	YTD Actuals	\$ Var
87	4932. Mwa - Transfer Station	278,801	278,801	0	0	0	0
88	4933. Mdi - Transfer Station	275,591	275,591	0	0	0	0
89	4992. Scn - Moving Bay	145,000	145,000	0	0	0	0
90	<b>Total Waste Management</b>	<b>1,167,392</b>	<b>1,167,392</b>	<b>0</b>	<b>0</b>	<b>17,401</b>	<b>(17,401)</b>
91							
92	<b>Total Environment</b>	<b>1,457,392</b>	<b>1,457,392</b>	<b>30,000</b>	<b>0</b>	<b>29,577</b>	<b>423</b>
93							
94	<b>Low Income Housing</b>						
95	1036. Low income Housing Painting	1,500	1,500	0	0	0	0
96	1039. Low Income Replace Floor coverings	2,000	2,000	0	0	0	0
97	4842. Low Income Housing Air-Conditioner	1,500	1,500	0	0	0	0
98	<b>Total Low Income Housing</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
99							
100	<b>Public Cemeteries</b>						
101	0702. Scone Lawn Cemetery Extension	20,000	20,000	0	0	0	0
102	1261. Tree Planting	5,000	5,000	0	0	0	0
103	5806. Cemetery Furniture	12,500	12,500	0	0	0	0
104	<b>Total Public Cemeteries</b>	<b>37,500</b>	<b>37,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
105							
106	<b>Street Lighting</b>						
107	1350. Vennacher St Mwa - Lighting Ped Cross	60,000	60,000	0	0	0	0
108	<b>Total Street Lighting</b>	<b>60,000</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
109							
110	<b>Total Housing &amp; Community Amenities</b>	<b>102,500</b>	<b>102,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
111							
112	<b>Mining, Manufacturing &amp; Construction</b>						
113	<b>Quarry Operations</b>						
114	0806. Gravel Exploration	100,000	100,000	0	0	0	0
115	<b>Total Quarry Operations</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
116							
117	<b>Total Mining, Manufacturing &amp; Construction</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
118							
119	<b>Public Order &amp; Safety</b>						
120	<b>Emergency Services</b>						
121	5497. Scone Emergency Operations Centre	300,000	300,000	0	0	0	0
122	<b>Total Emergency Services</b>	<b>300,000</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
123							
124	<b>Total Public Order &amp; Safety</b>	<b>300,000</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
125							
126	<b>Recreation &amp; Culture</b>						
127	<b>Museums</b>						
128	1067. Scn Museum - Minor upgrade works	3,500	3,500	0	0	0	0
129	1172. Museum Disabled Access Improvement	2,500	2,500	0	0	0	0

**UPPER HUNTER SHIRE COUNCIL  
CAPITAL WORKS EXPENDITURE  
DETAILED  
Year to Date August 2022**

Line Number		EXPENDITURE					
		Original Budget	Revised Budget	YTD Budget	Requested vote	YTD Actuals	\$ Var
130	5430. Mwa Bottle Museum - Painting External	2,000	2,000	0	0	0	0
131	<b>Total Museums</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
132							
133	<b>Parks &amp; Gardens</b>						
134	0709. Tree Planting Scn	5,000	5,000	0	0	0	0
135	0802. Tree Planting Abn	5,000	5,000	0	0	0	0
136	0803. Tree Planting Mwa	5,000	5,000	0	0	0	0
137	0804. Tree Planting Mdi	5,000	5,000	0	0	0	0
138	1254. Playground Shade & Equipment Grant	23,064	23,064	0	0	0	0
139	4505. Playground Equipment upgrade	45,000	45,000	0	0	0	0
140	5273. Playground Fencing	10,000	10,000	0	0	0	0
141	5499. Scone Tidy Towns Community Garden	10,000	10,000	0	0	710	(710)
142	5521. Amaroo Park Playspace	139,637	139,637	0	0	0	0
143	<b>Total Parks &amp; Gardens</b>	<b>247,701</b>	<b>247,701</b>	<b>0</b>	<b>0</b>	<b>710</b>	<b>(710)</b>
144							
145							
146	<b>Public Libraries</b>						
147	1227. Abn - Library Upgrade	0	0	0	0	2,230	(2,230)
148	1229. Additional Furniture	8,600	8,600	0	0	0	0
149	4826. Scone Library Development	750,000	750,000	0	0	(6,552)	6,552
150	<b>Total Public Libraries</b>	<b>758,600</b>	<b>758,600</b>	<b>0</b>	<b>0</b>	<b>(4,323)</b>	<b>4,323</b>
151							
152	<b>Sporting Grounds &amp; Venues</b>						
153	4109. Mwa Showground Upgrade	68,482	68,482	0	0	11,125	(11,125)
154	4701. Jefferson Park Reserve	50,000	50,000	0	0	0	0
155	5359. Murray Bain Oval Lighting Upgrade	150,000	150,000	0	0	0	0
156	5420. Scone Tennis Club Courts Resurfacing	191,278	191,278	0	0	2,700	(2,700)
157	<b>Total Sporting Grounds &amp; Venues</b>	<b>459,760</b>	<b>459,760</b>	<b>0</b>	<b>0</b>	<b>13,825</b>	<b>(13,825)</b>
158							
159	<b>Swimming Pools</b>						
160	5522. Merriwa Olympic Pool Facilities	258,904	258,904	22,500	0	0	22,500
161	5523. Scone Memorial Pool Facilities	227,200	227,200	0	0	0	0
162	5819. Murrurundi Pool Chlorine Dosing Plant	32,500	32,500	0	0	0	0
163	<b>Total Swimming Pools</b>	<b>518,604</b>	<b>518,604</b>	<b>22,500</b>	<b>0</b>	<b>0</b>	<b>22,500</b>
164							
165	<b>White Park Complex</b>						
166	5473. White Park Electrical Supply Upgrade	780,000	780,000	0	0	4,150	(4,150)
167	5517. White Park Complex Business Case	43,145	43,145	0	0	0	0
168	<b>Total Museums</b>	<b>823,145</b>	<b>823,145</b>	<b>0</b>	<b>0</b>	<b>4,150</b>	<b>(4,150)</b>
169							
170	<b>Total Recreation &amp; Culture</b>	<b>2,815,810</b>	<b>2,815,810</b>	<b>22,500</b>	<b>0</b>	<b>14,362</b>	<b>8,138</b>
171							
172	<b>Transport &amp; Communication</b>						

**UPPER HUNTER SHIRE COUNCIL  
CAPITAL WORKS EXPENDITURE  
DETAILED  
Year to Date August 2022**

Line Number		EXPENDITURE					\$ Var
		Original Budget	Revised Budget	YTD Budget	Requested vote	YTD Actuals	
173	<b>Aerodrome</b>						
174	4738. Airport Development	0	0	0	0	90,003	(90,003)
175	<b>Total Aerodrome</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,003</b>	<b>(90,003)</b>
176							
177	<b>Bridges</b>						
178	3612. Cullingral Rd Culvert Replacement	0	0	0	0	38,480	(38,480)
179	4768. Camerons Bridge Rouchel	0	0	0	0	219,453	(219,453)
180	4871. Murulla Street Causeway Upgrade	1,100,000	1,100,000	0	0	288	(288)
181	4879. Warlands Bridge No1	290,365	290,365	20,000	0	187	19,813
182	4880. Warlands Bridge No2	275,046	275,046	20,000	0	156	19,844
183	4881. Warlands Bridge No3	271,273	271,273	20,000	0	156	19,844
184	4882. Warlands Bridge No4	271,896	271,896	20,000	0	156	19,844
185	4883. Warlands Bridge No5	272,272	272,272	20,000	0	156	19,844
186	4884. Scotts Creek Bridge No3	272,611	272,611	20,000	0	528	19,472
187	4885. Scotts Creek Bridge No2	472,998	472,998	20,000	0	281	19,719
188	4886. Blues Bridge	291,108	291,108	20,000	0	232	19,768
189	5166. Dartbrook Bridge	788,365	788,365	5,000	0	0	5,000
190	5234. Lapstone Gully Bridge 2km	271,902	271,902	2,500	0	0	2,500
191	5235. Lapstone Gully Bridge 2.9km	77,523	77,523	2,500	0	0	2,500
192	5236. Little St Bridge	377,470	377,470	20,000	0	480	19,520
193	5237. Bobialla Creek Bridge	303,511	303,511	5,000	0	0	5,000
194	5238. Ashford's Bridge	167,600	167,600	5,000	0	0	5,000
195	5239. Albano Bridge	181,373	181,373	5,000	0	0	5,000
196	<b>Total Bridges</b>	<b>5,685,313</b>	<b>5,685,313</b>	<b>205,000</b>	<b>0</b>	<b>260,555</b>	<b>(55,555)</b>
197							
198	<b>Footpaths &amp; Cycleways</b>						
199	4080. Ftpth - Mwa Extension	932,674	932,674	116,584	0	59,955	56,629
200	4327. Kerb Ramp Upgrade	20,000	20,000	0	0	0	0
201	4352. Scn - Moobi Rd Cycleway	30,000	30,000	0	0	0	0
202	4974. Ftpth - Segenhoe St Abn (NEH-Graeme)	0	0	0	0	34,825	(34,825)
203	5544. Ftpth - Cassilis Public School Coolah Rd	45,000	45,000	0	0	0	0
204	5558. Ftpth - Waverley St (Short to Liverpool)	50,000	50,000	0	0	0	0
205	<b>Total Footpaths &amp; Cycleways</b>	<b>1,077,674</b>	<b>1,077,674</b>	<b>116,584</b>	<b>0</b>	<b>94,780</b>	<b>21,804</b>
206							
207	<b>Roads &amp; Bridges - Regional</b>						
208	1285. Regional Rd Reseals	520,000	520,000	0	0	0	0
209	4913. MR105 Repair - 26km to Belltrees Hill	565,000	565,000	0	0	21,463	(21,463)
210	4943. R2R Glenbawn & MR105 Intersection	250,000	250,000	0	0	5,015	(5,015)
211	4984. Regional Heavy Patching Program	150,000	150,000	0	0	0	0
212	4985. Regional Roads ARRB	75,000	75,000	0	0	0	0
213	5262. Culvert Subsidence Upgrade	131,000	131,000	0	0	0	0
214	5288. MR358 - Coulsons Creek Rd Rehabilitation	5,000,000	5,000,000	0	0	29,302	(29,302)
215	5545. MR62 - Ridgeland St Intersection Upgde	71,620	71,620	0	0	180	(180)



**UPPER HUNTER SHIRE COUNCIL  
CAPITAL WORKS EXPENDITURE  
DETAILED  
Year to Date August 2022**

Line Number		EXPENDITURE					\$ Var
		Original Budget	Revised Budget	YTD Budget	Requested vote	YTD Actuals	
216	5546. MR62 - Blaydon St Intersection Upgde	71,620	71,620	0	0	180	(180)
217	5547. MR62 - Tyrone Rd Upgrade	71,620	71,620	0	0	180	(180)
218	<b>Total Roads &amp; Bridges - Regional</b>	<b>6,905,860</b>	<b>6,905,860</b>	<b>0</b>	<b>0</b>	<b>56,320</b>	<b>(56,320)</b>
219							
220	<b>Roads - Local (Sealed, Unsealed &amp; Urban)</b>						
221	0759. MR358 - Coulsons Creek Rd Rehabilitation	0	0	0	0	3,399	(3,399)
222	1001. Ringwood Road Upgrade	0	0	0	0	1,321	(1,321)
223	1283. Urban Rd Reseals	400,000	400,000	0	0	0	0
224	1284. Rural Rd Reseals	740,000	740,000	0	0	1,953	(1,953)
225	4078. Farram Lane Construction	0	0	0	0	1,045	(1,045)
226	4734. Muffet St Reconstruction	350,000	350,000	0	0	24,595	(24,595)
227	4861. Village Streets Initial Seal	40,000	40,000	0	0	0	0
228	4862. Village Streets Shoulder Initial Seal	40,000	40,000	0	0	0	0
229	4986. Local Sealed Road Heavy Patching	150,000	150,000	0	0	0	0
230	4987. Local Unsealed Roads Resheet	1,100,000	1,100,000	110,000	0	17,461	92,539
231	4988. R2R Urban Streets K&G Renewals	200,000	200,000	0	0	0	0
232	4989. Local Roads & Streets ARRB	125,000	125,000	0	0	0	0
233	5247. Moonan Brook Rd MR105 Seal & Upgrade	5,207,268	5,207,268	0	0	14,062	(14,062)
234	5261. MR62 Sophia Crk Bridge to Cuan Shearing	0	0	0	0	4,194	(4,194)
235	5392. Culvert Subsidence	50,000	50,000	0	0	0	0
236	5407. Hunter Rd - Naracoote to Glenmore Brg	0	0	0	0	969	(969)
237	5409. Barrington Forest Rd - Initial Seal Stg1	2,500,000	2,500,000	0	0	4,807	(4,807)
238	5410. Barrington Forest Rd - Initial Seal Stg2	1,500,000	1,500,000	0	0	610	(610)
239	5525. K & G - Smith St Scone	0	0	0	0	1,458	(1,458)
240	5536. Pages Creek & Sargeants Gap Rds Upgrades	598,935	598,935	0	0	0	0
241	5540. RSP Glenbawn Rd - Shoulder Wide & Gdrail	500,000	500,000	0	0	0	0
242	5541. RSP Timor Rd - Shoulder Wide & Gdrail	272,520	272,520	0	0	0	0
243	5548. Hacketts Rd Merriwa	0	0	0	0	17,109	(17,109)
244	5549. Bow St (fr Blaxland St to MacCartney St)	160,000	160,000	0	0	0	0
245	5555. Victoria St Mdi - Rehabilitation	400,000	400,000	200,000	0	0	200,000
246	5556. Yarrandi Rd - Initial Design/Studies	84,000	84,000	0	0	0	0
247	5557. Middlebrook Rd - Initial Design/Studies	42,000	42,000	0	0	0	0
248	5559. Muffett Street Overpass Investigations	500,000	500,000	0	0	0	0
249	5816. R2R Aberdeen Public School Graeme St Upg	240,000	240,000	0	0	60,571	(60,571)
250	<b>Total Roads - Local (Sealed, Unsealed &amp; Urban)</b>	<b>14,459,723</b>	<b>14,459,723</b>	<b>310,000</b>	<b>0</b>	<b>92,983</b>	<b>217,017</b>
251							
252	<b>Transport Ancillaries</b>						
253	0747. Bus Shelter Capital Works	20,000	20,000	0	0	0	0
254	0753. Town Revitalisation - Scone	8,727,000	8,727,000	5,000	0	19,469	(14,469)
255	0775. Regional Rd Guardrail Replacement	50,000	50,000	0	0	0	0
256	4079. Street Signs	12,500	12,500	0	0	0	0
257	4898. 133 Kelly Street Scone	0	0	0	0	1,128	(1,128)
258	5498. St Aubins St Town Square Green	100,000	100,000	0	0	0	0



**UPPER HUNTER SHIRE COUNCIL  
CAPITAL WORKS EXPENDITURE  
DETAILED  
Year to Date August 2022**

Line Number		EXPENDITURE					\$ Var
		Original Budget	Revised Budget	YTD Budget	Requested vote	YTD Actuals	
259	<b>Total Transport Ancillaries</b>	8,909,500	8,909,500	5,000	0	20,597	(15,597)
260							
261	<b>Total Transport &amp; Communication</b>	37,778,070	37,778,070	636,584	0	675,809	(39,225)
262							
263	<b>Total General Fund</b>	43,085,772	43,085,772	715,084	0	742,342	(27,258)
264							
265	<b>Water Fund</b>						
266	<b>Water Supplies</b>						
267	<b>Merriwa/Cassilis Water</b>						
268	2014. Mwa - Main Renewals/Replacements	333,000	333,000	53,013	0	107,790	(54,777)
269	2025. Mwa - Meter Replacements	9,000	9,000	1,472	0	2,891	(1,419)
270	4677. Mwa - Treatment Plant Minor Renewals	45,000	45,000	0	0	0	0
271	4678. Mwa/Cass - Minor Reservoir Repairs	30,000	30,000	0	0	0	0
272	4688. Mwa - Treatment Plant SCADA	23,100	23,100	0	0	0	0
273	5398. Mwa - New Mains/Main Extensions	85,866	85,866	64,000	0	110,609	(46,609)
274	<b>Total Merriwa/Cassilis Water</b>	525,966	525,966	118,485	0	221,290	(102,805)
275							
276	<b>Murrurundi Water</b>						
277	2022. Scn/Mdi Pipeline	65,000	65,000	0	0	6,444	(6,444)
278	2026. Mdi - Meter Replacements	9,000	9,000	1,430	0	26	1,404
279	2071. Village Reticulation	600,000	600,000	0	0	0	0
280	4498. Reservoir repairs/replacement	8,000	8,000	0	0	0	0
281	5397. Mdi - Main Renewals/Replacements	150,000	150,000	0	0	18,393	(18,393)
282	<b>Total Murrurundi Water</b>	832,000	832,000	1,430	0	24,863	(23,433)
283							
284	<b>Scone/Aberdeen Water</b>						
285	1105. Scn/Abn - Minor Reservoir Repairs	20,000	20,000	0	0	0	0
286	2027. Scn/Abn - Meter Replacements	55,000	55,000	8,876	0	118	8,758
287	2028. UV & Fluoride Implementation	1,400,000	1,400,000	0	0	278	(278)
288	2030. Scone WTP	0	0	0	0	0	0
289	4181. Telemetry Upgrade	255,000	255,000	46,000	0	0	46,000
290	4219. Scn/Abn - Main Renewals/ Replacements	925,000	925,000	14,577	0	42,560	(27,983)
291	4672. Abn - Replace High Tower Tank & Platform	269,813	269,813	0	0	0	0
292	4687. Abn - Raw Water Pump Station Upgrade	347,250	347,250	16,200	0	0	16,200
293	4757. Scn Valve & Hydrant Replacement	20,500	20,500	3,188	0	0	3,188

**UPPER HUNTER SHIRE COUNCIL  
CAPITAL WORKS EXPENDITURE  
DETAILED  
Year to Date August 2022**

Line Number		EXPENDITURE					\$ Var
		Original Budget	Revised Budget	YTD Budget	Requested vote	YTD Actuals	
294	4794. IWCM - Water	237,496	237,496	26,250	0	0	26,250
295	4939. Scn/Abn - New Mains/Main Extensions	0	0	0	0	204	(204)
296	5330. Scn/Abn - Reservoir Cleaning & Inspect	41,000	41,000	0	0	0	0
297	5331. Scn/Abn - Drought Management Plan	70,000	70,000	45,000	0	2,472	42,528
298	5406. STM Rural Water Connections	24,000	24,000	1,166	0	0	1,166
299	5510. Scn- Moobi Rd Water Booster Pump Station	255,000	255,000	0	0	0	0
300	<b>Total Scone/Aberdeen Water</b>	<b>3,920,059</b>	<b>3,920,059</b>	<b>161,257</b>	<b>0</b>	<b>45,632</b>	<b>115,625</b>
301							
302	<b>Total Water Supplies</b>	<b>5,278,025</b>	<b>5,278,025</b>	<b>281,172</b>	<b>0</b>	<b>291,786</b>	<b>(10,614)</b>
303							
304	<b>Total Water Fund</b>	<b>5,278,025</b>	<b>5,278,025</b>	<b>281,172</b>	<b>0</b>	<b>291,786</b>	<b>(10,614)</b>
305							
306	<b>Sewer Fund</b>						
307	<b>Sewerage Services</b>						
308	<b>Merriwa Sewerage</b>						
309	1162. Mwa -Sewer Relining	199,609	199,609	1,782	0	0	1,782
310	4465. Mwa - Manhole replace/improvement	60,000	60,000	0	0	0	0
311	4466. Mwa - STP Renewals	268,197	268,197	6,077	0	1,265	4,812
312	4468. Mwa - Main Renewals/Replacements	50,000	50,000	2,308	0	2,897	(589)
313	4572. Cassilis Sewer Scheme	60,000	60,000	7,000	0	0	7,000
314	5328. Mwa - Recycled Water Scheme	33,200	33,200	10,500	0	0	10,500
315	5379. Mwa - STP Cleaning Polishing Ponds	1,299,697	1,299,697	8,064	0	79	7,985
316	<b>Total Merriwa Sewerage</b>	<b>1,970,703</b>	<b>1,970,703</b>	<b>35,731</b>	<b>0</b>	<b>4,242</b>	<b>31,489</b>
317							
318	<b>Murrurundi Sewerage</b>						
319	3017. Mdi - STP Renewals	20,000	20,000	0	0	0	0
320	4423. Mdi - Main Renewals/Replacement	50,000	50,000	3,462	0	0	3,462
321	4469. Mdi - Manhole Renewals & Replacements	10,000	10,000	0	0	0	0
322	4536. Mdi - Sewer Relining	100,000	100,000	583	0	0	583
323	<b>Total Murrurundi Sewerage</b>	<b>180,000</b>	<b>180,000</b>	<b>4,045</b>	<b>0</b>	<b>0</b>	<b>4,045</b>
324							
325	<b>Scone/Aberdeen Sewerage</b>						
326	3016. Scn - STP Renewals	50,000	50,000	4,503	0	0	4,503
327	4400. Abn - STP Renewals	25,000	25,000	2,308	0	0	2,308
328	4473. Scn/Abn - Sewer Relining	513,589	513,589	8,482	0	0	8,482
329	4475. Scn - Manhole Replacements/Improvements	125,000	125,000	3,846	0	0	3,846
330	4476. Scn/Abn - Mains Renewals/Replacements	180,000	180,000	14,616	0	0	14,616
331	4480. Scn - Moobi Rd SPS Upgrade Pump Station	20,000	20,000	0	0	0	0
332	4794. IWCM - Sewer	227,496	227,496	20,500	0	0	20,500
333	4858. Scn/Abn - SPS Renewals	65,000	65,000	4,614	0	0	4,614
334	5232. Telemetry Upgrade Scone Airport SPS7	180,000	180,000	1,000	0	0	1,000
335	<b>Total Scone/Aberdeen Sewerage</b>	<b>1,386,085</b>	<b>1,386,085</b>	<b>59,869</b>	<b>0</b>	<b>0</b>	<b>59,869</b>
336							

**UPPER HUNTER SHIRE COUNCIL  
CAPITAL WORKS EXPENDITURE  
DETAILED  
Year to Date August 2022**

Line Number		EXPENDITURE					
		Original Budget	Revised Budget	YTD Budget	Requested vote	YTD Actuals	\$ Var
337	Total Sewerage Services	3,536,788	3,536,788	99,645	0	4,242	95,403
338							
339	Total Sewer Fund	3,536,788	3,536,788	99,645	0	4,242	95,403
340							
341	OVERALL TOTAL	51,900,585	51,900,585	1,095,901	0	1,038,370	57,531



**General Manager's Unit**

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**CORP.10.2**

***WHITE PARK MANAGEMENT AND DEVELOPMENT COMMITTEE***

**RESPONSIBLE OFFICER:** Greg McDonald - General Manager

**AUTHOR:** Karen Lee - Governance & Executive Support Officer

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***RECOMMENDATION***

That Council:

1. adopt the minutes of the White Park Management and Development Committee meeting held on 14 September 2022;

***BACKGROUND***

The White Park Management & Development Committee is an advisory committee of Council. The Committee comprises representatives of the various users of the White Park facility. The aim of the Committee is to make recommendations to Council on the management and future development of White Park.

***REPORT/PROPOSAL***

Minutes for the last Committee meeting held on 14 September 2022 are attached to this report for review and adoption by Council.

In this meeting the following key items were discussed:

- Financial Report
- Advertising & Social Media
- Grants
- Upcoming Events
- Review & update of Action Sheet

General business covered the need to write to Australian Rail Track Corporation (ARTC) for the installation of soundproof walls along the railway at White Park. It is becoming increasingly noisy at White Park with the amount of trains passing through town each and every day. The announcers are struggling to convey most messages and the delay of having to wait for the train to pass is causing havoc with timing of events. An action item has been created for the committee to write to the ARTC in regards to this issue.

***ATTACHMENTS***

- 1 White Park Management & Development Committee - 14 September 2022 - Minutes

**MINUTES OF THE WHITE PARK MANAGEMENT &  
DEVELOPMENT COMMITTEE MEETING - WEDNESDAY 14  
SEPTEMBER 2022 - 5.00pm**



**PRESENT:** Cr Lee Watts (chair), Cr Tayah Clout, Mr Jade Smith, Ms Christine Brooker, Mr Steve Ernst, Mr Darryl Wicks, Ms Julee Gilmore, Ms Patricia Betts

**IN ATTENDANCE:** Mr Brett Peel, Mr Wayne Phelps and Mrs Karen Lee (minutes).

**1. APOLOGIES**

**RECOMMENDATION**

That the apologies received from Ms Susan Bettington be accepted.

**2. DISCLOSURE OF INTEREST**

Nil

**3. PREVIOUS MINUTES**

**RECOMMENDATION TO COUNCIL :**

That the minutes of the White Park Management & Development Committee Meeting held on 13 July 2022, as circulated, be taken as read and confirmed as a correct record.

**Moved:** T Clout

**Seconded:** P Betts

**CARRIED**

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**5. AGENDA ITEMS**

The committee agreed to suspend standing orders to deal with WPMD.09.3 Financial Report so that Mr Wayne Phelps could attend another meeting.

**WPMD.09.3 Financial Report**

**PURPOSE**

The purpose of this report is to provide the committee with a financial overview of the business of White Park.

Mr Wayne Phelps provided an overview of the Financial Report to the committee. The major costs for the period ended August 2022 is the gravel pad and earthworks for the yards. Doing a gravel pad and doing it properly will be beneficial.

The conditions of the yards without the new gravel pad will pose risks for both the animals and people using the yards. They are now at a stage where they are a welfare risk to animals.

Mr Wayne Phelps also advised that the electrical upgrade should be completed by the end of the Financial year.

**RECOMMENDATION**

That the committee note the report.

**Moved:** S Ernst

**Seconded:** J Gilmore

**CARRIED**

This is Page 1 of 5 of Minutes of the **White Park Management & Development** Committee meeting of the Upper Hunter Shire Council held on 14 September 2022.



The Committee agreed to resume standing orders.

**WPMD.09.1 Advertising & Social Media**

**PURPOSE**

To provide the committee with a brief overview of the current and planned advertising of the White Park list of events.

The committee could see both points in regards to the White Park Facebook page, but still agreed that there still needs to be one, without commentary. This means that it is content only with no monitoring required.

The content will need to come from the user groups and the UHSC booking system.

It was agreed that the Facebook page would be required and to trial it for a few months.

**RECOMMENDATION**

That the committee

1. not utilise the current council facilitated Social Media pages and create a White Park Facebook page for information only
2. create content for the events page on the new council website.

**Moved:** L Watts

**Seconded:** T Clout

**CARRIED**

**ACTION FOR COMMITTEE:** Claire to create Facebook page and report back to committee.

**WPMD.09.2 Grants**

**PURPOSE**

Council have access to apply for a variety of grants that may be applicable to the White Park Facility and user groups.

The committee discussed at length regarding the types of grants available and what projects to be funded by Grant funding. A list of projects have been previously provided. A review of the Masterplan is essential given the changes to the layout. There was a suggestion about moving the Pony Club fields to the western side of White Park, closest to the Golf Club. This would free up space in the middle and would allow the pony club to have a permanent fence around their grounds which would not get affected by people parking on it. The committee agreed that this would be an option, but could only be explored once the new perimeter fence is installed.

**RECOMMENDATION**

That the committee

1. note the report
2. provide a list of infrastructure projects required to enhance the facility.

**WPMD.09.4 Upcoming Events**

**PURPOSE**

The purpose of this report is to provide the committee with a list of events that are coming up in the months ahead.

The committee discussed the report and advised that the list of events are in the calendar.

**RECOMMENDATION**

This is Page 2 of 5 of Minutes of the **White Park Management & Development** Committee meeting of the Upper Hunter Shire Council held on 14 September 2022.

That the committee note the report.

**ACTION FOR COMMITTEE:** Work with Claire to create events calendar on Facebook.

**WPMD.09.5 Action Items**

**PURPOSE**

The purpose of this report is to monitor and follow up the actions from the meetings.

The committee discussed the need for the ARTC to be contacted about erecting a sound wall along the track near White Park. It is incredibly hard to hear the announcers when you have so many trains passing through town all day.

The committee agreed that they will need to write a letter to the ARTC to request this.

The committee also discussed the need to replace the harrows for the tractor as they are past repairing.

**RECOMMENDATION**

That the committee review and update the Action Items.

**ACTION FOR COMMITTEE:** Quote for new harrows for tractor.

**6. ACTION SHEET**

**6. ACTION SHEET**

<b>Item No</b>	<b>Action</b>	<b>Responsible Officer</b>	<b>Progress</b>	<b>Completion due by</b>
1	Additional bay – both ends of undercover arena	White Park Supervisor	Brooks Bros to quote with payment of approx. \$2000 with 1 week turnaround. Burns Welding and Fabrication to quote as a step down from current height.	
2	Taps, lights, power – camping	Project Manager	Power supply upgrade tender opens soon with commencement of project in October through to April 2023. This does not include power for camping.	April 2023
3	Cattle yards for Campdraft Arena	White Park Supervisor	Need to seek funding. Burns Welding and Fabrication rough quote of \$50-60k.	
4	Event Signage at Bypass end of White Park	White Park Supervisor	Signage to be at event organisers cost with option to be added to the White Park Booking form. Notification to be given at least 3 weeks out to event.	
5	Signage through town for White Park location	White Park Supervisor	Installation figure and per annum costs. \$272 install \$78.50 p.a. x4 Locations to be determined.	
6	Investigate options for upgrade of	White Park Supervisor	Part of master plan.	

This is Page 3 of 5 of Minutes of the **White Park Management & Development** Committee meeting of the Upper Hunter Shire Council held on 14 September 2022.

	stables		
7	Cost of priorities list	White Park Supervisor	Continuing.
8	Safe fence for Dressage Arena/Pony Club grounds	White Park Supervisor	<p>Seek funding and quotes.</p> <p>Perimeter fence to be a priority over the safe fence around the Pony Club/Dressage arena as requested for the safety of young children in Pony Club and Show Jumping. Council would be liable for horses escaping the facility. It was suggested that a grid be installed instead of gates on the entry points to White Park. Some event organisers have to hire temporary fences for their events, therefore a new perimeter fence would save money and more events may be attracted to the facility. It was suggested after discussions that the internal, unsealed road should be moved towards the Golf Club fence line, which will allow more room for Western Side users and could act as a buffer zone for neighbouring properties.</p>
9	Option for safe pedestrian from one side of Undercover Arena to other on Western Side.	J Smith	<p>Phil Eveleigh drawing up options for access with two options.</p> <p>Two options for access from one side of Undercover Arena to the other being extend the stairs with a covered in walk way across or up and over near the exit signs. Phil is just needing clarification of the height to allow room for trucks/machinery. G McDonald suggested research be done on the standard height of a truck plus a little extra. The width of the walkway to remain slim to stop pedestrians from stopping. J Smith to continue liaising with Phil Eveleigh.</p>
10	Facebook Page for White Park to assist with advertising what is on at White Park	White Park Supervisor to ask Council's Communications Team.	<p>Communications Team are in the final stages of Council's new website. If happy, we should hold off on this conversation and once new website is complete, we can raise the matter.</p> <p>Committee discussed that people whom wish to know what is happening at White Park will not want to see general Council posts on Facebook therefore its own page</p>

This is Page 4 of 5 of Minutes of the **White Park Management & Development** Committee meeting of the Upper Hunter Shire Council held on 14 September 2022.



			would be more appropriate. G. McDonald suggested that a member of Communications attend the next White Park Committee meeting to discuss options for this.	
11	Clean up of flooring of Cattle Yards	White Park Supervisor	Added 13 July meeting  Due to the current floor of the cattle yards, it was suggested that options be investigated to stop the creation of mud during events. Unfortunately, a tap was left on during the NSW Working Stock Dog Challenge, which resulted in the yards being extra wet, and muddy. Suggested to look into options for flooring whether that be gravel.	
12	Relocation of unsealed road through Hill St entry to closer to the Golf Club fence	White Park Supervisor	Added 13 July meeting	
13	New perimeter fence for White Park	White Park Supervisor	Added 13 July meeting. Suggested to use the company completing the Airport fencing for quote.	
14	Run poly line to the cattle yards for water supply with 10 taps.	White Park Supervisor / Internal Water and Sewer Staff	Added 13 July meeting.	Complete before 3 August
15	Remove the stockpile of shavings from the Eastern end of the Undercover Arena.	White Park Supervisor/ External Contractor	Added 13 July meeting.	Complete before 3 August
16	Masterplan	Karen	Committee to discuss White Park Masterplan	

**7. GENERAL BUSINESS**

**8. NEXT MEETING**

*The meeting was declared closed at 6.00pm*

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This is Page 5 of 5 of Minutes of the **White Park Management & Development** Committee meeting of the Upper Hunter Shire Council held on 14 September 2022.

**General Manager's Unit**

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**CORP.10.3**

***AIRPORT MANAGEMENT COMMITTEE***

**RESPONSIBLE OFFICER:** Greg McDonald - General Manager

**AUTHOR:** Karen Lee - Governance & Executive Support Officer

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**RECOMMENDATION**

That Council adopt the minutes of the Airport Management Committee meeting held on 23 September 2022.

**BACKGROUND**

The Airport Management Committee is an advisory committee of Council. The Committee comprises of two Councillors, four operators from the aviation industry and one representative from the community. The aim of the Committee is to provide recommendations to Council in relation to the management and performance of the Scone Regional Airport.

**REPORT/PROPOSAL**

The purpose of this report is to provide the Committee with the minutes of the Airport Management Committee which including WHS, current projects, financial and performance management. Minutes for the last Committee meeting held on 23 September 2022 are attached to this report for review and adoption by Corporate Services Committee.

In this meeting the following key items were discussed:

**AM.09.1 Scone Regional Airport – Management Report**

- A total of 1,366 movements for the financial year period
- Movements for the month of July 2022, recording 641 movements, which is a decrease of 18% from the previous year.
- Movements for the month of August 2022, recording 725 movements, which is a increase of 24% from the previous year.
- The AVGas fuel usage, for the month of July was 6,044 litres and August was 8,794 litres.
- The operations full year budget per the Delivery Program and Operational Plan 2022/2023 the facility is expected to sustain a deficiency of \$786,879.

Hunter Warbirds visitation for July is 920 and August is 878 which for the FY 2022/2023 is 1,798. The Kittyhawk Café has contributed to those visitation figures by opening daily from the end of August.

In the months leading up to Christmas, the Hunter Warbirds have the following events planned.

- Scone Chamber of Commerce meeting/ breakfast at Cafe
- Karaoke and Lunch in function rooms on 30 October
- A Where There is a Will meeting for 50 people in function rooms
- A Department of Education expo in the Hangar for 50 students on 20 October
- A airport activity day is being considered for October or November including flying shows, parachuting and the like. Detail to be confirmed
- The Spring version of the Top Gun Simulator Event on 22 & 23 October



## **General Manager's Unit**

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- Participation in the Have a Scone in Scone event with a Devonshire Tea in the Hangar

The Committee noted the report.

### **AM.09.2 Hunter Fighter Collection – Request for Funding**

The HFC would like Council to provide them with a hanger to accommodate 8 aircraft and also sleeping quarters at the airport. The HFC are actively involved in restoring aircraft for display in the Hunter Warbirds attraction facility. Advice to them at the meeting was that this would be funded from grant funding if supported by Council. The total estimate of this is \$500,000 with a bellman hangar (deconstructed) available for approximately \$100,000 at present and the remaining estimated \$400,000 required for slab, erection of hangar, internal fitout and services. The site for the hangar would need to be between Bunnan Road and the airstrip, likely either where the present aerial is located (airside) or at the end of the existing carpark (landside). No Master Planning of the airport undertaken to date has considered this additional hangar. No funding is presently available for this project.

The HFC also asked for contributions towards freight of two aircraft from the UK. The aircraft are valued at over \$3 million and have been donated but transport costs need to be covered.

The committee supported the contribution towards the freight, provided the aircraft are displayed at the Hunter Warbirds aviation centre and Council is the beneficiary in the event the HFC ceases to exist. Legal agreements will be prepared in advance of any transactions.

### **Action Sheet**

Action sheet was updated and tabled.

### **ATTACHMENTS**

- 1 Airport Management Committee - 23 September 2022 - Minutes

**MINUTES OF THE AIRPORT MANAGEMENT COMMITTEE  
MEETING - FRIDAY 23 SEPTEMBER 2022 - 11.30am**



**PRESENT:** Cr Maurice Collison, Cr Adam Williamson and Matt Clarke.

**IN ATTENDANCE:** Greg McDonald, Mark Rusbridge, Geoff Olsen, Wayne Phelps, John Parker (zoom) and Karen Lee (minutes)

**1. APOLOGIES**

**RECOMMENDATION TO COUNCIL :**

That the apologies received from Ross pay be accepted.

**Moved:** M Clark

**Seconded:** Cr A Williamson

**CARRIED**

**2. DISCLOSURE OF INTEREST**

Nil

**3. PREVIOUS MINUTES**

**RECOMMENDATION TO COUNCIL :**

That the minutes of the Airport Management Committee Meeting held on 13 July 2022, as circulated, be taken as read and confirmed as a correct record.

**Moved:** Cr A Williamson

**Seconded:** Cr M Collison

**CARRIED**

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**5. AGENDA ITEMS**

**AM.09.1 Scone Memorial Airport - Management Report**

**PURPOSE**

This report provides details relating to the operational management of the airport, including WHS, financial and performance management.

**Discussion Points-**

Cr M Collison enquired when the DA for the Fuel Bowsers.

G McDonald advised that this will be going to Council on Monday Night 26 September 2022.

G Olson gave an overview of the Hunter Warbirds visitation numbers. Visitation is consistent between the first 12 weeks since opening to the last 12 weeks.

**RESOLVED**

That the committee note the report.

**Moved:** Cr A Williamson

**Seconded:** M Clark

**CARRIED**

This is Page 1 of 5 of Minutes of the **Airport Management** Committee meeting of the Upper Hunter Shire Council held on 23 September 2022.

**AM.09.2 Hunter Fighter Collection - Request for Funding****PURPOSE**

The Hunter Warbirds Aviation Centre is supported by the efforts of volunteers from the Hunter Fighter Collection. They have been able to source a number of aircraft for the display and they are seeking assistance from Council in regard to hangar space, accommodation and freight costs of donated aircraft.

**Discussion Points**

M Clarke advised that the DA will need to be completed first. However the Grant application is due on Tuesday 27 September and the DA will not be completed by then. G McDonald advised that they will advise the funding body of this in the application. M Clarke advised that he can do the DA plan, however Tuesday is a tight turn around and we would be better getting staff to do this.

The committee discussed at length the location of the new Bellman Hangar and they decided in principle that it would be located land side between the Aeroclub and Bunnan Rd, set back at least 30 mtrs from Bunnan Rd. This would of course have to be approved in the DA process.

J Parker gave an overview of the costs involved and the inclusions of the cost to move the Mustang and Vampire to Australian from the UK.

Both aircraft were gifted from the RAF UK. M Collison advised that he would like a contract drawn up that sees the longevity of the planes in the Hunter Warbirds.

The committee discussed at length the funding for this proposal and it was advised that they will be saving funds by not putting the plane on the pole out the front of the Hunter Warbirds. The other funds will be sourced from other areas of the Airport budget.

G McDonald enquired how long it will take to get both planes into Australia and Hunter Warbirds. J Parker advised that he would hope to have them both here before Christmas. Both planes are in great condition and will only need minor works to see them both in the hangar. The Mustang is already in display condition.

The other point regarding the accommodation for the volunteers was raised and it was discussed that using the Aeroclub as a potential site with some modifications as raised by Council previously before this can be an option.

J Parker thanked the Upper Hunter Shire Council and the Committee for working with the Hunter Fighter Collection in relation to getting this project underway.

**RESOLVED**

That Council

1. consider the request for \$50,000 to meet freight costs of the two aircraft from the UK to Scone.
2. consider the request for the erection of a Bellman hangar on the airport and if supportive to seek grant funds and determine the appropriate location.
3. consider the request to erect a cabin at the airport to provide accommodation to volunteers

**Moved:** Cr A Williamson

**Seconded:** M Clark

**CARRIED**

## 7. CORRESPONDENCE

Nil

## 8. GENERAL BUSINESS

Cr A Williamson enquired about the timeframe of when the Visitor Information Centre (VIC) staff will be moving out to the Hunter Warbirds. G Olson advised that the VIC staff had an induction on Monday and they will start moving out there next week. G Olson advised that the VIC staff are enthusiastic for the move and to work in the Hunter Warbirds.

G McDonald advised the committee that the marketing budget for the Airport was \$50k and they have recruited the Communications team to develop a marketing plan. This will see the installation of various signage and direct marketing in Tourism Visitor Guides like Open Road and NRMA. B Morrison is also quite involved with the events aspect of the Hunter Warbirds and will be looking to develop this space in the future.

J Parker advised that he has written several pieces that featured in Aviation articles about the Hunter Warbirds. He advised that he will continue to promote Hunter Warbirds in this space. J Parker advised that the Hunter Warbirds need to keep developing the website as there is still the advertisement on there about the Warbirds over Scone event that was in March and the opening of the facility.

M Clarke enquired if Hunter Warbirds could start advertising "Have your work Christmas Party at Hunter Warbirds". G Olson agreed and said that this was a great idea.

J Parker advised the committee that the Kittyhawk Café needs to reflect its name by having some artwork about this. He also advised that there needs to be better signage regarding the Café as there was nothing that notified people driving past that there was a café there.

Cr M Collison enquired about the Official Opening date and has that been decided. G McDonald advised that the 26 November is the date that has been chosen. B Morrison has secured \$60k in grant funding for the opening of the facility.

G McDonald advised the committee that he had been in discussions with the Tamworth Drag Racing committee about the potential of having drag racing at that Scone Airport. This is only in discussion phase at this point and will need some further investigations done before a decision can be made.

Cr M Collison asked the committee if the Theatre Room at the Hunter Warbirds could be named after the late Col Pay.

**Moved:** Cr A Williamson

**Seconded:** M Clark

**CARRIED**

M Clarke enquired if the Asphalt Resurfacing of the Airport will be completed? G McDonald advised that there is currently a grant application in for this work and they have not been notified either way if this was successful or not.

## 9. NEXT MEETING

*The meeting was declared closed at 12.30pm.*



**General Manager's Unit**

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**CORP.10.4**

***SCONE & UPPER HUNTER REGIONAL SALEYARDS COMMITTEE***

**RESPONSIBLE OFFICER:** Greg McDonald - General Manager

**AUTHOR:** Karen Lee - Governance & Executive Support Officer

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**RECOMMENDATION**

That the committee adopt the minutes of the Scone & Upper Hunter Regional Saleyards meeting held on 15 September 2022

**BACKGROUND**

The Scone & Upper Hunter Regional Saleyards Committee is an advisory committee of Council. The Committee comprises of three Councillors and representatives from cattle producers, Scone Associated Agents, Livestock Transport Carriers and Upper Hunter Local Land Services. The aim of the Committee is to make recommendations to Council on the management and performance of the Scone & Upper Hunter Regional Saleyards.

**REPORT/PROPOSAL**

The purpose of this report is to provide the committee with details relating to the operational management of the Saleyards, including WHS, current projects, financial and performance management. Minutes for the last Committee meeting held on 15 September 2022 are attached to this report for review and adoption by Corporate Services Committee.

In this meeting the following key items were discussed:

**SUHR.09.1 Saleyards Business Report**

The Saleyards Coordinator provided the Committee with an update on WHS incidents and the Financial Report.

There were no reported incidents since the last meeting.

**Action Sheet**

Action sheet was updated and tabled.

**Correspondence**

Nil.

**General Business**

A number of matters were tabled and discussed including;

- Alternative options to remove Saleyard Waste
- Daylight savings posing a problem with glare between the two roofs where they overlap.



**General Manager's Unit**

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***ATTACHMENTS***

- 1 Scone & Upper Hunter Regional Saleyards - 15 September 2022 - Minutes



**MINUTES OF THE SCONE & UPPER HUNTER REGIONAL SALEYARDS MEETING - THURSDAY 15 SEPTEMBER 2022 - 2.00pm**



**PRESENT:** Mayor Maurice Collison, Cr Allison McPhee, Mr Ken Knight, Mr Allan Watts, Mr Dean Taylor, Mr Chris Dobie, Mr Stuart Sheldrake

**IN ATTENDANCE:** Tracey Swain, Greg McDonald (General Manager), Brett Peel (Saleyards Supervisor) Wayne Phelps (Finance Manager) Sheree Selten (Business Services Administration Officer)

**1. APOLOGIES**

**RECOMMENDATION**

That the apologies received from Cr Adam Williamson be accepted.

Moved: Mr K Knight                      Seconded: Mr A Watts                      CARRIED UNANIMOUSLY

**2. DISCLOSURE OF INTEREST**

Nil

**3. PREVIOUS MINUTES**

**RECOMMENDATION**

That the minutes of the Scone & Upper Hunter Regional Saleyards Meeting held on 26 May 2022, as circulated, be taken as read and confirmed as a correct record.

Moved: Mr K Knight                      Seconded: Cr McPhee                      CARRIED UNANIMOUSLY

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**5. AGENDA ITEMS**

**SUHRS.09.1                      Saleyards Business Report**

**PURPOSE**

The purpose of this report is to provide the Committee with details relating to the operational management of the Saleyards, including WHS, current projects, financial and performance management.

The Saleyards Supervisor updated committee, no WHS incidents reported in the previous period.

Item	Last Inspected	Next Inspection	Inspection Findings	Action Required	Action Status
Air Compressor	10/04/2019	31/03/2023	Satisfactory report with following actions:		New fan & pressure

This is Page 1 of 5 of Minutes of the **Scone & Upper Hunter Regional Saleyards** Committee meeting of the Upper Hunter Shire Council held on 15 September 2022.

					release valve installed
			Recommended to drain moisture from vessel on a daily basis	Develop procedure for inspection and maintain vessel including draining moisture	In progress
			Vessel is required to be secured in safe and acceptable manner	Secure vessel to concrete pad	In progress
			Vessel to be registered with State Authority	Adept Engineering to register with State Authority	Complete Certificate to be put in shed once constructed
Oxy Fuel Equipment and Welding Equipment	25/08/2020	28/02/2021	Satisfactory report	Nil	Inspection Completed
Weighbridge	09/07/2021	30/10/2021	As above	Seals will shortly need replacing at the weighbridge unit.	Inspection Completed
PIRMP Test	02/06/2021	31/05/2022	Truckwash overflow causing effluent discharge.	Area cordoned off & truckwash closed. All pumps turned off & analysis determined pump had internal blockage. Blockage removed & pump is lowered back into place & tested. Signage removed & truckwash reopened.	Completed
Shade for roof overlap to prevent sun glare			Sun glare causing OHS issue with cattle being spooked	Seek quote for Shade Cloth	In progress

**RECOMMENDATION**

That the Committee receive the information and note the report.

## 7. CORRESPONDENCE

B Peel advised scanners are not able to be returned as no warranty for the company to on sale, Brett to research ways to make useful.

B Peel informed the Land Feature advertising completed however raised concerns very costly.

G McDonald advised Online advertising is very expensive and Council need to look at ways to save on cost and fees.

W Phelps commented that Special Sales will increase the budget.

Cr McPhee raised the question of different advertising options available.

B Peel advised still cheapest rate compared to others.

D Taylor commented they had received 100 bids online.

K Knight asked if we could seek a better deal with Stocklive.

K Knight raised whether Stock live could be split 3 ways – Agent, Council & Vendor.

W Phelps advised committee that the Truck wash income was down and the Sales income was up for the last quarter.

D Taylor questioned if there has been a reduction in wages and if a portion of the salary still included in next year's budget.

D Taylor advised majority of Stockyards are currently struggling.

Cr McPhee requested a plan/direction to be able to go back to Council to show feasibility of Saleyards and if the Committee and if numbers could be included in the minutes.

Cr McPhee asked if any Government Funding could be sought i.e. solar panels to reduce costs.

G McDonald advised Committee Government funding is not always available as it is a commercial enterprise but would seek funding if applicable.

D Taylor questioned the scan fee and if they could cut costs with wages, i.e. Staffing on scanning equipment both Monday & Tuesday.

D Taylor requested a breakdown of all costs.

Cr Collison requested UHSC provide costs, staffing levels etc. and to hold a special meeting once collated.

T Swain requested special meeting be held after 15<sup>th</sup> October sale.

T Swain put forward a suggestion that the truck wash fees be increased.

Cr Collison questioned if all the water tanks are being used for the truck wash.

B Peel advised all the water from the water tanks is being used for the Truck wash.

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This is Page 4 of 5 of Minutes of the **Scone & Upper Hunter Regional Saleyards** Committee meeting of the Upper Hunter Shire Council held on 15 September 2022.

**8. GENERAL BUSINESS**

G McDonald suggested an alternative option to remove Saleyard waste may be to purchase Geobags for waste disposal.

C Dobie advised with Daylights Saving approaching there will be an OHS issue of Sun glare where the roof overlaps and requested shade cloth but installed to prevent cattle from being spooked.

**9. NEXT MEETING**

**14 November 2022**

*The meeting was declared closed at 3pm.*

**Infrastructure Services**

**CORP.10.5**

**SCONE AIRPORT PROJECT UPDATE**

**RESPONSIBLE OFFICER:** Kristian Enevoldson - Director Corporate & Community Services

**AUTHOR:** Chris Agosto - Project Manager

**PURPOSE**

The purpose of this report is to provide an update on the Scone Airport Project.

**RECOMMENDATION**

That Council receive the report and note the information.

**BACKGROUND**

This report provides information to assist in understanding the current status of the project, what work has recently been completed, and the work that is forecast for the next three months, plus the revised forecast for the end of the project.

**REPORT/PROPOSAL**

Topic	Current period	Previous period	Comments
Schedule / Program	G	G	Airside infrastructure contract complete. Hunter Warbirds construction contract complete. Fencing complete. Simulators commissioned. Workshop and other minor works to be completed.
Budget	G	G	Taxiway surface defects are being treated as a defect under the contract with Daracon. Project spend is within project budget.
Variations	G	G	No outstanding variations.
Deliverables / Design	G	G	All design work is completed.
Risk and Issues	A	A	Condition of runway, taxiway and apron surfaces are being monitored.
Contractors	G	G	Kingston Building Australia performed some defect corrections.
WHS	G	G	No incidents in the past month.

**Legend:** Green = Meeting expectations; Amber = Below expectations but being resolved; Red = Below expectations and not being resolved.

## Infrastructure Services

### This period's progress summary

#### Warbirds Visitor Attraction & Airport Terminal

- Completion of fencing and gates around Hunter Warbirds.
- Commissioning of the second simulator.
- Installation of signage on airfield side of building.

#### Airside Civil works

- Completion of fencing and gates around airport perimeter.

### Next period's planned activity summary

#### Warbirds Visitor Attraction & Airport Terminal

- Correction of small defects by Kingston Building Australia.

#### Airside Civil works

- Correction of small defects in the fencing and gates.
- Construction of workshop to house mowers, tractor and other plant.

### Critical issues for attention

- Close monitoring of progress completing the remaining Works.

### Major risks

- Monitoring of Runway, Taxiways & Apron surfaces.

### Contract Completion Dates

#### Airside Infrastructure

Item	Date
Original Date for Completion	9 March 2021
Approved Extensions of Time (EOT)	50 days
Approved Completion Date	<b>28 April 2021</b>
Actual Completion Date	<b>28 April 2021</b>

The majority of all approved extensions of time were related to unavoidable inclement weather.

#### Warbirds Visitor Attraction & Airport Terminal

Item	Date
Original date for Completion	30 August 2021
Extensions of Time <ul style="list-style-type: none"> <li>• Previously approved</li> <li>• Approved this month               <ul style="list-style-type: none"> <li>◦ nil</li> </ul> </li> <li>• Pending               <ul style="list-style-type: none"> <li>◦ 40 days – Recommended for approval by the Contractor Administrator</li> </ul> </li> </ul>	81 days  N/A
Actual Completion Date	<b>1 May 2022</b>

An EOT for significant delays due to the S4.55 modification was approved by UHSC. All remaining extensions of time have been related to unavoidable inclement weather.

## Infrastructure Services

An EOT was submitted for 11 days on 31 August 2021 for COVID impacts to the supply of lightweight steel for the terminal but was rejected as it was concurrent with delays to the hangar structure, which was on the critical path.

An EOT was submitted for 1 day on 15 September 2021 for inclement weather but was rejected as it was concurrent with delays to the hangar structure, which was on the critical path.

UHSC took occupation of the Hunter Warbirds facility on 25 March 2022.

### Schedule and Milestone Chart status

Table 2-1: Milestone or Key Project date status

Milestone or Key Project Date	Original Baseline	Revised Baseline	Forecast Completion	Actual Completion	Comments / Notes
PWA Engagement	02 Nov 18		31 May 22		Ongoing
Design – WVA & Terminal	30 Nov 18	14 Jun 19		26 Sep 19	Complete
Design – Airside Civil Works	30 Nov 18	14 Jun 19		17 Jul 20	Complete
Tender – AGL	03 Jun 19			16 Jan 20	Complete
DA – WVA & Terminal	03 Jun 19			27 Aug 19	Complete
Tender – Airside Civil Works	01 Oct 19			01 Nov 19	Complete
Tender – WVA & Terminal	01 Oct 19			11 Oct 19	Complete
Neg. with Airside Tenderers	21 Aug 20			21 Aug 20	Complete
Neg. with WVA Tenderers	21 Aug 20			21 Aug 20	Complete
LOA – WVA & Terminal	04 Dec 20	27 Aug 20		21 Sep 20	Complete
LOA – Airside Civil Works	04 Dec 20	27 Aug 20		21 Sep 20	Complete
Construction – Runway Works	01 May 20	04 Dec 20		05 Dec 20	Complete
Construction – Airside Civil Works	14 Aug 20	01 Apr 21		28 Apr 21	Complete
Design – WVA & Terminal	24 Dec 20			01 Mar 21	Complete
Construction – WVA & Terminal	09 Sep 20	15 Sep 21		25 Mar 22	Complete
Exhibition Installation				25 Mar 22	Complete
Hunter Warbirds Completion				01 May 22	Complete
Overall Project Completion				30 Nov 22	Nearing completion

### OPTIONS

1. Nil.

### CONSULTATION

- Director Corporate Services
- Finance Manager
- Manager Strategic Projects
- Manager Scone Airport
- Scone Airport Committee
- Airport users and neighbours.

### STRATEGIC LINKS

#### a. Community Strategic Plan 2032

This report links to the Community Strategic Plan 2032 as follows:

## Infrastructure Services

### Connected Community

Developing and deepening connections of people to each other and their community.

1.5 Advocate for, support and provide services and facilities for the community.

#### b. Delivery Program

- A facility to attract additional air industries to relocate to Scone Airport
- Enhancement and maintenance of current museum facilities in accordance with asset maintenance schedule and requests

#### c. Other Plans

- The Scone Airport Masterplan (Revised 2019)
- The Hunter Valley Visitor Economy Destination (2013)
- The Upper Hunter Country Tourism Destination Management Plan (2013)
- The Hunter Regional Council Regional Economic Development Strategy 2018-2022
- The NSW Visitor Economy Action Plan (2012).

### IMPLICATIONS

#### a. Policy and Procedural Implications

Nil.

#### b. Financial Implications

Item	Quoted / Tender Price (Ex GST)
<b>Airside</b>	
Airside Contractor Preliminaries	\$ 611,604.09
Sediment & Erosion & Excavations & Topsoil Stripping	\$ 368,542.39
Drainage and Stormwater	\$ 1,199,051.92
Airport Ground Lighting	\$ 673,778.37
Apron	\$ 1,080,511.90
Helipads	\$ 566,251.45
Runway	\$ 730,834.73
Taxiways & Taxilanes	\$ 1,780,138.62
Aircraft Grass Parking	\$ 194,146.20
Demolition of Existing Structures	\$ 103,199.41
Aircraft Washbay	\$ 267,336.59
Wildlife Control	\$ 475,000.00
	<b>\$ 8,050,395.67</b>
<b>Terminal &amp; Warbird Visitor Attraction</b>	
HHWVA & Terminal	\$ 6,200,000.00
Electrical	\$ 339,000.00
Carpark & Roadworks	\$ 786,467.81
Outdoor Aircraft Display, Picnic Area & Playsets	\$ 100,000.00
Aircraft Displays	\$ 100,000.00
IT & Security	\$ 200,000.00
Furniture	\$ 120,000.00
Sewer Upgrades	\$ 250,000.00
Audio Visual Equipment	\$ 480,660.00
	<b>\$ 8,576,127.81</b>



**Infrastructure Services**

<b>Other Buildings and Works</b>	
Hangars	\$ 1,536,900.00
Workshop	\$ 90,000.00
	<b>\$ 1,626,900.00</b>
<b>Project Management &amp; Consultants</b>	
Project Management	\$ 1,131,015.93
Temporary Terminal	\$ 95,997.95
Building Approvals	\$ 166,383.98
Engineering Specialists & Consultants	\$ 475,631.33
Airport Certification	\$ 70,000.00
	<b>\$ 1,939,029.19</b>
<b>Original Contingency</b>	
Remaining unallocated contingency	\$ 49,339.02
<b>Total (Ex GST)</b>	<b>\$ 23,556,731.98</b>

**Budget and Actual Expenditure Financial Year 2020/21:**

Cost No	Item	Revised Budget 2020/21	Original Budget 2020/21	FY21 Actual (excl GST)
4738	Airport Development	\$14,432,574	\$13,199,585	\$15,082,267

**Budget and Actual Expenditure Financial Year 2021/22:**

Cost No	Item	Revised Budget 2021/22	Original Budget 2021/22	YTD 22 Actual (excl GST)
4738	Airport Development	\$6,950,142	\$7,614,285	\$7,028,965

**Budget and Actual Expenditure Financial Year 2022/23:**

Cost No	Item	Revised Budget 2022/23	Original Budget 2022/23	YTD 23 Actual (excl GST)
4738	Airport Development	\$0	\$0	\$118,671

**Funding**

Funding for the complete project including the Hunter Warbirds Aviation Attraction & Terminal plus airside works:

Source of funds	Amount (excl GST)	Comments
NSW Drought Stimulus Package Grant	\$6,504,000	Deed signed
Restart NSW – Environment & Tourism	\$6,256,904	Deed signed
Australian Government – Regional Airports Fund	\$3,000,000	Grant agreement signed
UHSC loan funds	\$7,795,828	
<b>Total (Ex GST)</b>	<b>\$23,556,732</b>	

**c. Legislative Implications**

## Infrastructure Services

A Review of Environmental Factors (REF) has been prepared for the airside works in accordance with Sections 5.5 and 5.7 of the EP&A Act and Clause 228 of the *Environmental Planning and Assessment Regulation 2000* (EP&A Reg.). The recommendation from the REF is: Subject to implementation of the measures to avoid, minimise or manage environmental impacts listed in this REF, the proposed activity is recommended to proceed. An addendum to the REF was completed in March 2021 regarding the proposed airport perimeter fencing and apron flood lighting. A second addendum to the REF was completed in November 2021 regarding the proposed stormwater works at the eastern end of the runway.

A development application (DA111/2019-2) has been approved for the building work. A Section 4.55(1a) modification has been approved for the revised building design. A second Section 4.55(1a) modification has been approved for the fire-fighting tanks and pump building.

### d. Risk Implications

The current major risks are:

#### Risk Summary

Risks	Rating	Management actions	Status
The surfaces on the runway, taxiway & apron having potential for impact on the operations of the airport.	High	Monitoring of surfaces during the warming weather.	Ongoing

### e. Sustainability Implications

The works aim to help address the sustainability of the Scone Airport airside assets.

### f. Other Implications

Nil.

## CONCLUSION

This report provides an update to Councilors with a review of progress of the project, highlighting any emerging risks or issues.

## ATTACHMENTS

There are no enclosures for this report