

COMMITTEE CHARTER

Gummun Place Hostel Advisory Committee

Date adopted by Council	31 March 2025
Minute & item number	25/047 – C.03.3
Endorsed by	
CM Ref	CD-16/25
Due for review	At the expiry of the term of the current Council
Responsible officer	Director Environmental & Community Services



Background

Council, at its Ordinary Meeting held on 28 October 2024, considered a confidential report in relation to Gummun Place Hostel and resolved the following:

That Council:

1. *adopt Option 1 as amended in the report being;*
 - a. *in light of the changed circumstances and inadequate government funding and increasingly complex regulatory framework, Council call for expressions of interest (EOI) from approved aged care providers to take on either the management, lease or purchase of Gummun Place Hostel; and,*
2. *retain confidentiality of this matter for a period of 48hrs to allow consultation with stakeholders.*

Council, at its Ordinary Meeting held on 25 November 2024, resolved the following:

That Council:

1. *establish the Gummun Place Hostel Advisory Committee;*
2. *appoint Councillors Ryan and Stolz as representatives to the committee;*
3. *call for expressions of interest from Merriwa residents to be appointed to the committee as community representatives; and*
4. *adopt the committee charter in Attachment 1.*

Purpose and Objectives

The purpose of the Gummun Place Hostel Advisory Committee is to advocate for Gummun Place Hostel, a significant and highly valued community asset.

The objectives of the committee are to:

1. Facilitate open communication between Council and the community in relation to the EOI process and the future directions of Gummun Place Hostel.
2. Lobby the Federal Government for greater support for Gummun Place Hostel and other small rural and regional aged care services to ensure their long-term viability.
3. Work with Council to promote the service within and outside the local area.
4. Leverage existing industry relationships to promote the EOI process.

Membership

The Gummun Place Hostel Advisory Committee shall comprise two Councillors and up to ten (10) community members. Members will be appointed by Council after an expression of interest process, with the term of memberships expiring following the appointment of an external operator or the end of the Council term, whichever occurs first. Community members should reside in the Merriwa district. Councillors who are non-committee members are able to attend but will not be able to vote.



Chairperson

The Committee chairperson is to be a councillor elected by the Committee

Quorum

A quorum shall consist of six (6) members and one (1) Councillor.

Roles and Responsibilities

- To represent the views and interests of the community with respect to Gummun Place Hostel and provide strategic advice and positive input.
- Recommendations made will go to the next available Council meeting at which any decision will be made in relation to any recommendation.
- Make every effort to attend Committee meetings. Where a member is absent for three consecutive meetings without registering an apology their position will be declared vacant.
- Abide by Council's Code of Conduct at all times and participate in Code of Conduct training if requested to do so.
- No member of an Advisory Committee is able to make media or public comment on behalf of the Council at any time

Meetings

Meetings will take place monthly. The dates and time will be determined by the Committee

Venue

Meetings will be held in the Upper Hunter Shire Council meeting room – Bettington Street, Merriwa.

Version History

Version No.	Date	CM Ref	Reason for Review
1	25/11/2024	INT-70045/24	New Policy
2	31/03/2025	CD-16/25	Amendment to quorum & chairperson