
Corporate Services Committee Agenda

15 March 2024 at 9.00am

To All Councillors

You are hereby notified that the next meeting of the Corporate Services Committee will be held on 15 March 2024 in the Council Chambers at 9.00am, for the purpose of transacting the undermentioned business.

This meeting will be audio recorded and those in attendance should refrain from making any defamatory statements.

There are to be no other recordings of this meeting without the prior authorisation of the committee.

The Corporate Services Committee consists of

Cr Adam Williamson (Chair), Cr James Burns, Cr Elizabeth Flaherty and Cr Belinda McKenzie.

**GREG MCDONALD
GENERAL MANAGER**

1. ACKNOWLEDGEMENT OF COUNTRY

I would like to show respect and acknowledge the traditional owners and custodians of the land and of elders, past, present and future, on which this meeting takes place.

2. APPLICATIONS FOR ATTENDING MEETING VIA VIDEO LINK

3. APOLOGIES

4. DISCLOSURES OF INTEREST

5. PUBLIC PARTICIPATION

6. BUSINESS ITEMS

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Corporate Services

FINANCE COMMITTEE REPORTS

CORP.03.1 *FINANCIAL SUMMARY & INVESTMENT REPORT*

RESPONSIBLE OFFICER: Greg McDonald - General Manager

AUTHOR: Wayne Phelps - Manager Finance

PURPOSE

A monthly Financial Summary including details and levels of Investments is provided for Council's information. A statement from the Responsible Accounting Officer is included, advising that the projected financial position as at 29 February 2024 is satisfactory.

RECOMMENDATION

That the Committee:

1. note the Fund and Function Summary Report;
2. note the Cash and Investment Report;
3. note the Responsible Accounting Officer's Statement on the January & February 2024 Investments;
4. note the Loan Schedule and balances outstanding;
5. note the Capital Works Expenditure Report;
6. note the Services High Level (Surplus) Deficiency Report; and
7. adopt the proposed budget variations.

BACKGROUND

The Financial Summary Reports provide an overview of the net costs of services of Council. These net costs are reported by fund and by function, incorporating details of requested and approved variations.

REPORT/PROPOSAL

The financial summary and investment report provides an overview of Council's position, by both fund and function.

The requested and previously approved variations are detailed to provide information on the effect of such variations in Council's financial position and restricted assets.

The cash and investment reports, with the RAO Statement presented at the meeting is for the year to date 29 February 2024

Financial Information Summary

The year to date for the period ended February 2024 indicates a positive variance between actuals and budget of \$4.13m in comparison to the positive variance of \$3.74m for December 2023.

With preparation of the 2025 Delivery Program and Operation Plan current operations and capital expenditure are being critically reviewed with a view to identify any possible carry over items into next financial year. Based on this review a number of votes and surrenders will be proposed in the Quarterly Review for the period ended March 2024.



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The following summary provides an overview of the main variations in Council’s result for year to date to February 2024

Category	YTD Variation \$'000	YTD Variation %	Main Contributing Factor	Reason
Revenue	5,736	10.43%	<ul style="list-style-type: none"> • Early Learning Centre revenue higher than budget by \$347k. • Hunter warbirds revenue lower than budget by \$248k • Waste Revenue higher than budget \$1.39m. • General revenue higher than budget by \$297k • Town planning revenue higher than budget by \$95k • White Park Revenue lower than budget by \$84k. • Bridges grant revenue higher than budget by \$643k • Local Roads grant revenue higher than budget by \$1.60m • State Roads revenue lower than budget by \$108k 	<ul style="list-style-type: none"> • Increase in utilization of the facility and receipt of Pre-big school grant funding • Lower Centre admission fees and reduced café income following the leasing out of service to a third party. Also, no major facility function, events or promotions over the last eight months. • Higher than expected Annual Domestic Charges and Landfill disposal revenue and scrap metal sales to date. • Receipt of top-up of financial assistance grant funding and higher return of investment interest. • Increase in statutory fees and development contributions to date. • Only small to medium events held during the 1st six months and January 2024. It is expected that a number of major events to be held in second half of the year with booking at the facility quite solid. • Receipt of bridge grant milestone payment earlier than expected. • Receipt of Hunter Road grant milestone earlier than expected and top-up of financial assistance grant funding. • Lower due to timing of revenue receipt from works completed to date.

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			<ul style="list-style-type: none"> Sewer revenue higher than budget by \$103k. Water Supply revenue higher than budget by \$1.47k. 	<ul style="list-style-type: none"> Higher than expected s.64 contributions and annual access charges. Higher than expected s.64 contributions, annual access charges and user consumption fees for the 1st, 2nd and 3rd quarters.
Non-Operating Revenue & Expenditure	(1,206)	(5.32)%	<ul style="list-style-type: none"> Internal Fleet Hire costs lower than budget by \$1.03m. Quarry revenue lower than budget by \$175k 	<ul style="list-style-type: none"> Lower than expected utilisation of Council's internal fleet to date. Continuing review of fleet utilization with corrections expected. Lower than expected gravel revenue recognized to date. Currently preparing journal for recognition of gravel in March.
Operating Expenditure	(2,504)	(7.34)%	<ul style="list-style-type: none"> Asset Management costs lower than budget by \$109k. Human Resource costs higher than budget by \$90k. Information Technology costs lower than budget by \$254k. Gummun Place hostel costs higher than budget by \$295k. Early Learning Centre costs higher than budget by \$72k. 	<ul style="list-style-type: none"> Current vacancies exist for the Road Safety Officer and Asset Engineer. Additional costs associated by upgraded staff performance software, employee survey and workforce succession planning strategy. Cost saving from reduced requirement for consultants and staff vacancies/extended leave. Cost of facility staffing higher than expected to date plus additional costs for consultants required. Increased staffing required for higher utilization at the facility.



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			<ul style="list-style-type: none"> • Family Day Care Costs higher than budget by \$70k. • Town planning costs higher than budget by \$54k • Building service costs lower than budget by \$67k. • Quarry costs higher than budget by \$639k. • Bridge maintenance costs lower than budget by \$179k. • Local roads Administration and training costs higher than budget by \$113k. • Local roads maintenance lower than budget by \$556k. • State Road costs higher than budget by \$558k. • Sewer mains maintenance and treatment activities higher than budget by \$1.04m • Water supply costs higher than budget by \$422k. 	<ul style="list-style-type: none"> • Increased educator payments due to higher utilization of the service plus costs for grant funded service improvement project. • Additional consultant costs associated with planning portal and land studies to date. • Lower salaries due to staff vacancies and extended leave taken. • Costs associated with major blasting to win material for major projects. Costs to be recovered from these grant funded works. • Reduced maintenance required for Council's bridges. • Costs higher due to intensive training for road construction/maintenance grading plus associated staffing costs. • Costs lower on general road maintenance due to prioritised flood restoration works being completed. • Increased activity on maintenance and work order requests over January/February. Costs will be on-charged. • Review of expenditure to be completed with reallocation of costs to capital expected. • Increased maintenance, service and treatment activities experienced. Review of costs to be completed.
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Corporate Services

			<i>Highlighted capital cost variations include:</i>	
Capital Works Expenditure	2,100	6.89%	<ul style="list-style-type: none"> Stormwater replacement program lower than budget by \$140k. Quarry exploration higher than budget by \$93k. 14 Bridge replacement program higher than budget by \$66k. Regional and Local reseal program lower than budget by \$1.70m. Regional and Local Heavy patch program lower than budget by \$89k. Regional and Local ARRB data collection higher than budget by \$160k. Regional and Local culvert subsidence lower than budget by \$171k. Rural road re-sheet program lower than budget by \$166k. Moonan Brook Road construction lower than budget by \$474k 	<ul style="list-style-type: none"> Replacements to be identified for completion. Additional cost incurred to progress extraction DA for Cuan pit. Overall project continuing with majority of bridges ahead of schedule. Timing variance only with delay due availability of contractor now onsite. Program continuing with works delayed due to staff resourcing availability. To recommence in March and April. Data collection process carried over from 2023. Required for natural disaster evidence and maintenance scheduling purposes. Subsidence works to be identified and completed before year end. Program continuing with works progressing well. Extension of program as delivery of project has been cost effective. Under budget at present due costs gravel costs to be allocated for works completed.



Corporate Services

			<ul style="list-style-type: none"> • Hunter Road – Naracoote to Glenmore Bridge higher than budget by \$92k. • Gummun Lane Merriwa lower than budget by \$242k. • Pages Creek & Sargeants Gap higher than budget by \$214k. • Cullingral Road works higher than budget by \$285k. • Solleys Lane Merriwa lower than budget by \$197k. • Water Mains replacement and renewals higher than budget by \$485k • Village Water Reticulation project lower than budget by \$110k. • Merriwa Sewer treatment ponds cleanout lower than budget by \$98k. • Scone sewer treatment plant upgrade lower than budget by \$105k. 	<ul style="list-style-type: none"> • Initial clearing works completed higher than revised budget. • Only minimal works completed to date. Reviewing delivery schedule timing. • Increased scope of works as delivery of project has been cost effective to original budget. • Flood damage project identified to be fully grant funded. • Only minimal works completed to date. Reviewing delivery schedule timing. • Works continuing on renewal and replacement program. • Project completed with some possible extension to scope depending on funding body. • Project completed with costs lower than expected. • No design development process has commenced to date.
TOTAL YTD VARIANCE	4,126			

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Budget Position Summary

	\$
Original Budget Position 1 July 2023	1,211
Approved Budget variations	0
Approved Revised Budget Position 29 February 2024	1,211
Net Variations Proposed in this report	0
Proposed Revised Budget Position 29 February 2024	1,211

Management has attached a schedule of proposed votes for the current month which result in an overall nil \$ effect on the revised budget.

Bank Funds and Investment Report

As at 29 February 2024, Council held funds totalling \$26.33m. These funds were contained in its main working account and investment funds, which included its daily cash management account.

Council has maintained its investment portfolio in accordance with the adopted investments policy and has held balances of \$25.50m at 29 February 2024.

Two schedules identifying the individual investments held by Council at the end of January & February 2024 have been provided as an attachment to this report as February Corporate Service meeting only reported to the end of December 2023.

Loans Schedule

As at 29 February 2024 Council's balance of loans outstanding was \$30.72m.

There are no loans facilities being considered to be applied for the 2023/2024 year.

A schedule identifying the individual loans facilities held at the end of February 2024 has been provided as an attachment to this report.

Capital Expenditure Report

As at 29 February 2024 Council's revised capital works program for the 2023/24 financial year totalled \$59.62m which has reduced marginally from the \$66.04 adopted in the 2023/2024 DPOP in June 2023.

Based on the year to date expenditure of \$28.36m to the end of February 2024, Council has spent 47.57% of its overall revised capital works budget.

A summary of the complete revised capital works program is attached.

Corporate Services

OPTIONS

1. To seek clarification of the data presented.
2. To accept, reject or modify the recommendations.

CONSULTATION

Annual community consultation is undertaken with the community in regard to the Delivery Program & Operational Plan during March to June each year.

STRATEGIC LINKS

a. Community Strategic Plan 2032

This report links to the Community Strategic Plan 2032 as follows:

Responsible Governance

Providing efficient and responsible governance in order to effectively serve the community.

5.1 Effectively and efficiently management the business of Council, while encouraging an open and participatory Council with an emphasis on transparency, community engagement, action and response.

b. Delivery Program

- Effective and efficient statutory reporting systems
- A service which is able to monitor allocation of revenues and expenses in the general ledger for reporting processes
- Reporting systems to ensure "Fit for the Future" benchmarks and any improvement program instigated are maintained for Council's financial sustainability

c. Other Plans

Council's Finance Reports have links to various other plans.

IMPLICATIONS

a. Policy and Procedural Implications

Council's Finance Reports have links to various policies and procedures.

b. Financial Implications

As per monthly report.

c. Legislative Implications

Council is required to report against its progress on its Delivery Plan on a quarterly basis. Council undertakes this reporting on a monthly basis.

Council has particular reporting requirements under the Local Government Act and Regulations in regard to Investments and a statement from the Responsible Accounting Officer.

Corporate Services

d. Risk Implications

There are risk implications if Council does not have an appropriate Investment Strategy and if appropriate controls are not in place in regard to Financial Management.

e. Sustainability Implications

Nil

f. Other Implications

Nil

CONCLUSION

Appropriate details are provided in relation to Council's updated actual overall performance against budget to 29 February 2024.

ATTACHMENTS

- [1](#) Fund & Function Summary - February 2024
- [2](#) Bank Reconciliation & Investment Graph - February 2024
- [3](#) Investment Summary - January 2024
- [4](#) Investment Summary - February 2024
- [5](#) Loan Schedule - February 2024
- [6](#) Capital Works Expenditure Report - February 2024
- [7](#) High Level (Surplus) Deficiency Report - February 2024
- [8](#) Finance Budget Variation Requests - February 2024

Upper Hunter Shire Council
Fund Summary
Year to Date to February 2024
66.67% Financial Year Complete

	YTD Actuals	YTD Budget	YTD Variance	YTD Actuals vs YTD Budget	Original Budget	Approved Variations	Requested Votes	Revised Budget	YTD Actuals vs FY Budget
	\$	\$	\$	%	\$	\$	\$	\$	%
General Fund									
Operating Revenue	49,029,418	44,865,542	4,163,876	109%	80,938,956	(1,408,482)	1,850,000	81,380,474	60%
Non Operating Revenue	20,999,471	22,205,866	(1,206,395)	95%	35,114,624	1,558,399	0	36,673,023	57%
Operating Expenditure	(33,440,080)	(32,522,501)	(917,579)	103%	(48,350,794)	(2,707,500)	0	(51,058,294)	65%
Non Operating Expenditure	(3,396,881)	(3,396,882)	0	100%	(8,537,792)	(6,004,187)	(1,500,000)	(16,041,979)	21%
Capital Expenditure	(24,256,782)	(26,345,569)	2,088,787	92%	(59,163,783)	8,561,770	(350,000)	(50,952,013)	48%
Total General Fund	8,935,146	4,806,456	4,128,690		1,211	0	0	1,211	
Water Fund									
Operating Revenue	5,506,274	4,037,250	1,469,024	136%	6,030,300	150,000	0	6,180,300	89%
Non Operating Revenue	3,651,888	3,651,888	0	100%	5,480,010	500,000	0	5,980,010	61%
Operating Expenditure	(3,848,448)	(3,426,912)	(421,536)	112%	(5,342,934)	0	0	(5,342,934)	72%
Non Operating Expenditure	(334,092)	(334,092)	0	100%	(606,876)	0	0	(606,876)	55%
Capital Expenditure	(2,865,182)	(2,628,778)	(236,404)	109%	(5,560,500)	(650,000)	0	(6,210,500)	46%
Total Water Fund	2,110,441	1,299,356	811,084		0	0	0	0	
Sewer Fund									
Operating Revenue	3,712,308	3,609,000	103,308	103%	3,905,500	0	0	3,905,500	95%
Non Operating Revenue	1,112,344	1,112,344	0	100%	1,669,179	1,140,000	0	2,809,179	40%
Operating Expenditure	(3,226,462)	(2,061,718)	(1,164,744)	156%	(3,325,173)	0	0	(3,325,173)	97%
Non Operating Expenditure	(606,096)	(606,096)	0	100%	(934,506)	0	0	(934,506)	65%
Capital Expenditure	(1,239,291)	(1,486,487)	247,196	100%	(1,315,000)	(1,140,000)	0	(2,455,000)	50%
Total Sewer Fund	(247,197)	567,043	(814,240)		0	0	0	0	
Grand Total	10,798,390	6,672,855	4,125,534		1,211	0	0	1,211	

Upper Hunter Shire Council
Function Summary
Year to Date to February 2024
66.67% Financial Year Complete

	YTD Actual	YTD Budget	YTD Variance	YTD Actuals vs YTD Budget	Original Budget	Approved Variations	Requested Votes	Revised Budget	YTD Actuals vs FY Budget
	\$	\$	\$	%	\$	\$	\$	\$	%
Operating Revenue									
Administration	491,696	438,737	52,959	112%	1,578,590	0	0	1,578,590	31%
Community Services & Education	2,702,646	2,287,171	415,475	118%	3,370,315	18,571	0	3,388,886	80%
Economic Affairs	2,348,199	2,449,980	(101,781)	96%	3,389,173	327,500	0	3,716,673	63%
Environment	6,867,078	5,478,924	1,388,154	125%	6,670,662	0	0	6,670,662	103%
General Purpose Revenues	12,698,296	12,400,572	297,724	102%	14,608,864	0	0	14,608,864	87%
Health	191,900	196,148	(4,248)	98%	219,500	0	0	219,500	87%
Housing & Community Amenities	510,209	438,152	72,057	116%	742,373	0	0	742,373	69%
Mining, Manufacturing & Construction	101,815	103,820	(2,005)	98%	155,850	0	0	155,850	65%
Public Order & Safety	229,516	212,588	16,928	108%	231,850	60,000	0	291,850	79%
Recreation & Culture	295,017	402,414	(107,397)	73%	2,150,429	730,000	0	2,880,429	10%
Sewerage Services	3,712,308	3,609,000	103,308	103%	3,905,500	0	0	3,905,500	95%
Transport & Communication	22,593,048	20,457,036	2,136,012	110%	47,821,350	(2,544,553)	1,850,000	47,126,797	48%
Water Supply	5,506,274	4,037,250	1,469,024	136%	6,030,300	150,000	0	6,180,300	89%
Total Operating Revenue	58,248,001	52,511,792	5,736,209	111%	90,874,756	(1,258,482)	1,850,000	91,466,274	64%
Non Operating Revenue									
Administration	3,755,967	4,787,432	(1,031,465)	78%	7,243,495	0	0	7,243,495	52%
Community Services & Education	550,592	550,592	0	100%	826,212	0	0	826,212	67%
Economic Affairs	486,808	486,808	0	100%	879,444	0	0	879,444	55%
Environment	984,360	984,360	0	100%	1,727,129	0	0	1,727,129	57%
General Purpose Revenues	2,873,466	2,873,466	0	100%	3,831,286	0	0	3,831,286	75%
Housing & Community Amenities	36,216	36,216	0	100%	94,346	0	0	94,346	38%
Mining, Manufacturing & Construction	42,456	217,386	(174,930)	20%	363,703	0	0	363,703	12%
Public Order & Safety	45,888	45,888	0	100%	68,856	0	0	68,856	67%
Recreation & Culture	828,296	828,296	0	100%	2,735,435	194,230	0	2,929,665	28%
Sewerage Services	1,112,344	1,112,344	0	100%	1,669,179	1,140,000	0	2,809,179	40%
Transport & Communication	11,395,422	11,395,422	0	100%	17,344,718	1,364,169	0	18,708,887	61%
Water Supply	3,651,888	3,651,888	0	100%	5,480,010	500,000	0	5,980,010	61%
Total Non Operating Revenue	25,763,703	26,970,098	(1,206,395)	96%	42,263,813	3,198,399	0	45,462,212	57%

Upper Hunter Shire Council
Function Summary
Year to Date to February 2024
66.67% Financial Year Complete

	YTD Actual	YTD Budget	YTD Variance	YTD Actuals vs YTD Budget	Original Budget	Approved Variations	Requested Votes	Revised Budget	YTD Actuals vs FY Budget
	\$	\$	\$	%	\$	\$	\$	\$	%
Operating Expenditure									
Administration	(3,487,336)	(3,851,168)	363,832	91%	(6,105,149)	0	0	(6,105,149)	57%
Community Services & Education	(3,277,665)	(2,838,670)	(438,995)	115%	(4,341,883)	0	0	(4,341,883)	75%
Economic Affairs	(2,840,350)	(2,635,684)	(204,666)	108%	(4,374,068)	(7,500)	0	(4,381,568)	65%
Environment	(5,097,434)	(5,001,769)	(95,665)	102%	(7,647,187)	0	0	(7,647,187)	67%
General Purpose Revenues	(179,040)	(179,040)	0	100%	(268,664)	0	0	(268,664)	67%
Governance	(536,353)	(554,810)	18,457	97%	(891,440)	0	0	(891,440)	60%
Health	(245,335)	(263,540)	18,205	93%	(402,092)	0	0	(402,092)	61%
Housing & Community Amenities	(1,005,489)	(926,625)	(78,864)	109%	(1,447,167)	0	0	(1,447,167)	69%
Mining, Manufacturing & Construction	(1,074,776)	(502,645)	(572,131)	214%	(764,791)	0	0	(764,791)	141%
Public Order & Safety	(916,716)	(915,931)	(785)	100%	(1,619,935)	0	0	(1,619,935)	57%
Recreation & Culture	(3,725,009)	(3,664,785)	(60,224)	102%	(5,074,053)	(200,000)	0	(5,274,053)	71%
Sewerage Services	(3,226,462)	(2,061,718)	(1,164,744)	156%	(3,325,173)	0	0	(3,325,173)	97%
Transport & Communication	(11,054,578)	(11,187,834)	133,256	99%	(15,414,365)	(2,500,000)	0	(17,914,365)	62%
Water Supply	(3,848,448)	(3,426,912)	(421,536)	112%	(5,342,934)	0	0	(5,342,934)	72%
Total Operating Expenditure	(40,514,990)	(38,011,131)	(2,503,859)	107%	(57,018,901)	(2,707,500)	0	(59,726,401)	68%
Non Operating Expenditure									
Administration	(1,551,337)	(1,551,337)	0	100%	(2,366,936)	0	0	(2,366,936)	66%
Community Services & Education	(37,926)	(37,926)	0	100%	(70,859)	(18,571)	0	(89,430)	42%
Economic Affairs	(511,559)	(511,559)	0	100%	(763,434)	0	0	(763,434)	67%
Environment	(542,904)	(542,904)	0	100%	(814,684)	0	0	(814,684)	67%
General Purpose Revenues	0	0	0	100%	(1,992,268)	0	0	(1,992,268)	100%
Governance	(26,656)	(26,656)	0	100%	(40,000)	0	0	(40,000)	100%
Housing & Community Amenities	(98,550)	(98,550)	0	100%	(197,100)	0	0	(197,100)	50%
Mining, Manufacturing & Construction	(43,312)	(43,312)	0	100%	(65,000)	0	0	(65,000)	67%
Recreation & Culture	(73,543)	(73,543)	0	100%	(98,399)	0	0	(98,399)	75%
Sewerage Services	(606,096)	(606,096)	0	100%	(934,506)	0	0	(934,506)	65%
Transport & Communication	(511,095)	(511,095)	0	100%	(2,129,112)	(5,985,616)	(1,500,000)	(9,614,728)	5%
Water Supply	(334,092)	(334,092)	0	100%	(606,876)	0	0	(606,876)	55%
Total Non Operating Expenditure	(4,337,069)	(4,337,070)	0	100%	(10,079,174)	(6,004,187)	(1,500,000)	(17,583,361)	25%

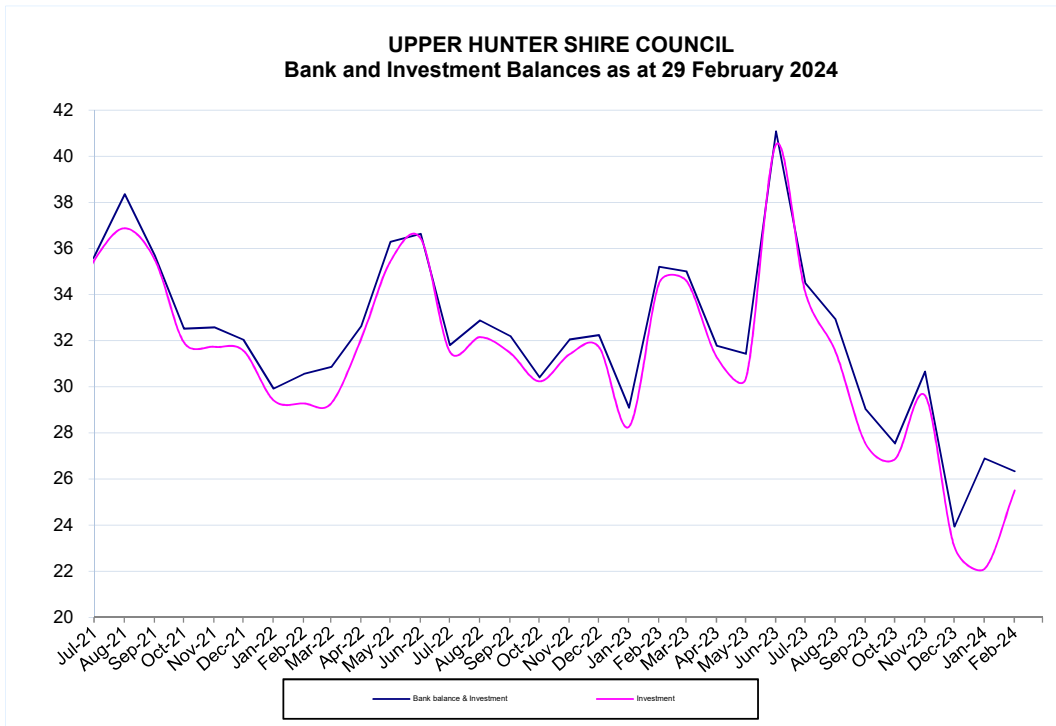
Upper Hunter Shire Council
Function Summary
Year to Date to February 2024
66.67% Financial Year Complete

	YTD Actual	YTD Budget	YTD Variance	YTD Actuals vs YTD Budget	Original Budget	Approved Variations	Requested Votes	Revised Budget	YTD Actuals vs FY Budget
	\$	\$	\$	%	\$	\$	\$	\$	%
Capital Expenditure									
Administration	(345,939)	(280,000)	(65,939)	124%	(350,000)	0	0	(350,000)	99%
Community Services & Education	(25,769)	(20,000)	(5,769)	129%	(477,500)	0	0	(477,500)	5%
Economic Affairs	(310,731)	(250,000)	(60,731)	124%	(715,000)	(320,000)	0	(1,035,000)	30%
Environment	(133,183)	(200,000)	66,817	67%	(746,662)	0	0	(746,662)	18%
Housing & Community Amenities	(27,221)	(47,500)	20,279	100%	(92,500)	0	0	(92,500)	29%
Mining, Manufacturing & Construction	(153,311)	(60,000)	(93,311)	256%	(60,000)	0	0	(60,000)	256%
Public Order & Safety	(63,899)	(60,000)	(3,899)	100%	0	(60,000)	0	(60,000)	0%
Recreation & Culture	(1,233,911)	(1,151,730)	(82,181)	107%	(3,164,773)	(724,230)	0	(3,889,003)	32%
Sewerage Services	(1,239,291)	(1,486,487)	247,196	83%	(1,315,000)	(1,140,000)	0	(2,455,000)	50%
Transport & Communication	(21,962,816)	(24,276,339)	2,313,523	90%	(53,557,348)	9,666,000	(350,000)	(44,241,348)	50%
Water Supply	(2,865,182)	(2,628,778)	(236,404)	109%	(5,560,500)	(650,000)	0	(6,210,500)	46%
Total Capital Expenditure	(28,361,255)	(30,460,834)	2,099,579	93%	(66,039,283)	6,771,770	(350,000)	(59,617,513)	48%
Grand Total	10,798,390	6,672,855	4,125,534		1,211	0	0	1,211	

FINANCIAL REPORT

Bank Reconciliations to 29 February 2024

	Westpac	Regional Bank & NAB	Total
Opening			
Cashbook at 31 January 2024	4,292,256.01	573,323.23	4,865,579.24
Plus/Minus Account transfers	-3,400,000.00	0.00	-3,400,000.00
Plus Deposits	6,933,240.25	0.00	6,933,240.25
Less Cheques Drawn	764.80	0.00	764.80
Less EFT Payments (incl Payroll)	7,544,454.03	0.00	7,544,454.03
Less Direct Charges	27,041.85	0.00	27,041.85
Plus Interest Received	0.00	0.00	0.00
Less Bank Charges	1,499.87	0.00	1,499.87
+/- B/fwd Adjustment	0.00	0.00	0.00
Cashbook at 29 February 2024	251,735.71	573,323.23	825,058.94
Plus Unpresented Cheques (1)	0.00	0.00	0.00
Less Unpresented Deposits Bank File Tra	0.00	0.00	0.00
Plus Payments not to A/C (2)	0.00	0.00	0.00
Deposits not receipted (11)	0.00	0.00	0.00
Statement Balances	251,735.71	573,323.23	825,058.94



FINANCIAL REPORT
INVESTMENTS HELD as at 31 January 2024

Authorised Investment Detailed					
Financial Institution	Principal \$	Interest Rate %	Term (days)	Maturity Date	Annual Yield
Australian Unity Bank Ltd	1,000,000	4.99%	272	28-Feb-24	49,900
Commonwealth Bank	2,500,000	5.53%	270	19-Mar-24	138,250
ING Bank	2,000,000	4.65%	365	28-Mar-24	93,000
Westpac Bank	2,000,000	5.52%	270	07-Apr-24	110,400
Macquarie Bank	2,000,000	4.45%	365	10-Apr-24	89,000
Commonwealth Bank	2,500,000	5.59%	364	21-Jun-24	139,750
NAB	1,500,000	5.45%	364	26-Jun-24	81,750
NAB	2,000,000	5.45%	364	26-Jun-24	109,000
ING Bank	1,500,000	5.62%	364	26-Jun-24	84,300
Australian Unity Bank Ltd	1,500,000	5.45%	364	29-Nov-24	81,750
Defence Bank	1,500,000	5.40%	364	29-Nov-24	81,000
NAB	2,000,000	1.40%	1096	06-Dec-24	28,000
Westpac Cash Mgmt Acct	103,353	Various	At Call	N/A	
Total	22,103,353				1,086,100

AVERAGE CURRENT 90 DAY BBSW FOR January 2024 - 4.3824%

Authorised Investment Summary				
Investment Type	Financial Institution	\$	Holding	%
(c)	Commonwealth Bank	5,000,000	22.62	
(c)	ING Bank	3,500,000	15.83	
(c)	Macquarie Bank	2,000,000	9.05	
(c)	NAB	5,500,000	24.88	
(c)	Defence Bank	1,500,000	6.79	
(c)	Australian Unity Bank Ltd	2,500,000	11.31	
(c)	Westpac Cash Mgmt Acct	103,353	0.47	
Council's Total Portfolio		22,103,353	100	

Authorised Investments - Investment Policy		
Type	Definition	Max Investment
(c)	Interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations	15% per investment, per building society or credit union 25% per investment, per bank

FINANCIAL REPORT
INVESTMENTS HELD as at 30 November 2023

Authorised Investment Detailed					
Financial Institution	Principal \$	Interest Rate %	Term (days)	Maturity Date	Annual Yield
Commonwealth Bank	2,500,000	5.53%	270	19-Mar-24	138,250
ING Bank	2,000,000	4.65%	365	28-Mar-24	93,000
Westpac Bank	2,000,000	5.52%	270	07-Apr-24	110,400
Macquarie Bank	2,000,000	4.45%	365	10-Apr-24	89,000
Commonwealth Bank	2,500,000	5.59%	364	21-Jun-24	139,750
NAB	1,500,000	5.45%	364	26-Jun-24	81,750
NAB	2,000,000	5.45%	364	26-Jun-24	109,000
ING Bank	1,500,000	5.62%	364	26-Jun-24	84,300
Australian Unity Bank Ltd	1,500,000	5.45%	364	29-Nov-24	81,750
Defence Bank	1,500,000	5.40%	364	29-Nov-24	81,000
NAB	2,000,000	1.40%	1096	06-Dec-24	28,000
Australian Unity Bank Ltd	1,000,000	5.10%	365	27-Feb-25	51,000
Westpac Cash Mgmt Acct	3,503,994	Various	At Call	N/A	
Total	25,503,994				1,087,200

AVERAGE CURRENT 90 DAY BBSW FOR February 2024 - 4.3395%

Authorised Investment Summary				
Investment Type	Financial Institution	\$	Holding	%
(c)	Commonwealth Bank	5,000,000	19.60	
(c)	ING Bank	3,500,000	13.72	
(c)	Macquarie Bank	2,000,000	7.84	
(c)	NAB	5,500,000	21.57	
(c)	Defence Bank	1,500,000	5.88	
(c)	Australian Unity Bank Ltd	2,500,000	9.80	
(c)	Westpac Cash Mgmt Acct	3,503,994	13.74	
Council's Total Portfolio		25,503,994	100	

Authorised Investments - Investment Policy		
Type	Definition	Max Investment
(c)	Interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations	15% per investment, per building society or credit union 25% per investment, per bank

FINANCIAL REPORT

Loan Schedule Detailed - 29 February 2024

Purpose	Financial Institution	Original Principal \$	Interest Rate %	Principal Owing at 29/02/2024 \$	Loan Drawn Down	Term	Maturity Date	Annual Interest Payable 2023/2024
General Fund								
UH Early Learning Centre	NAB	720,000	6.68%	248,273	2009	20	30/04/2029	16,523
Medical Centre	WBC	1,400,000	6.90%	751,319	2004	30	30/04/2034	56,132
Administration Centre	NAB	3,100,000	6.37%	1,196,628	2009	20	30/04/2029	79,977
Medical Centre Extension	NAB	350,000	8.10%	173,295	2010	20	1/07/2030	14,639
Saleyards	NAB	1,000,000	7.66%	548,150	2011	20	24/06/2031	43,665
Airport Runway	NAB	550,000	7.66%	301,446	2011	20	24/06/2031	23,497
Bridges (Barsham, Timor Crk, Scotts Crk)	NAB	1,300,000	7.66%	712,508	2011	20	24/06/2031	55,538
LIRS Round 2 - Bridge Replacement Program	NAB	1,015,000	5.73%	0	2013	10	31/10/2023	531
LIRS Round 2 Roads Renewal/Upgrade Program	NAB	1,000,000	5.73%	0	2013	10	31/10/2023	523
Saleyards Redevelopment	TCorp	8,420,000	2.47%	6,869,548	2019	20	2/08/2039	173,025
White Park Redevelopment	TCorp	1,000,000	1.95%	573,976	2019	10	2/08/2029	11,911
Campbells Corner	WBC	3,500,000	3.14%	3,042,404	2020	20	6/03/2040	182,223
Road Infrastructure	TCorp	5,000,000	2.28%	4,280,669	2020	20	29/06/2040	98,203
Airport Redevelopment	TCorp	3,000,000	2.28%	2,576,829	2020	20	29/06/2040	64,812
Airport Redevelopment 2	TCorp	4,796,000	2.59%	4,322,907	2021	20	28/09/2041	112,590
Total General Fund		36,151,000		25,597,952				933,790
Water Fund								
Glenbawn Dam Augmentation - Pipeline	NAB	4,400,000	6.19%	2,507,880	2012	20	29/06/2032	156,660
Scone to Murrundi Pipeline	TCorp	2,486,000	2.28%	2,128,349	2020	20	29/06/2040	48,827
Total Water Fund		6,886,000		4,636,229				205,487
Overall Total		43,037,000		30,234,181				1,139,277

UPPER HUNTER SHIRE COUNCIL CAPITAL WORKS EXPENDITURE SUMMARY Year to Date February 2024

	EXPENDITURE						
	Original Budget	Approved Variations	Requested vote	Revised Budget	YTD Budget	YTD Actuals	\$ Var
Projects	66,039,283	(3,771,770)	(2,650,000)	59,617,513	30,460,834	28,361,255	2,099,579
TOTAL	66,039,283	(3,771,770)	(2,650,000)	59,617,513	30,460,834	28,361,255	2,099,579

% of YTD Actual works completed to Revised YTD Budget

93.11%

% of YTD Actual works completed to Revised Full Year Budget

47.57%

Summary By Service Area

Administration	350,000	0	0	350,000	280,000	345,939	(65,939)
Community Services & Education	477,500	0	0	477,500	20,000	25,769	(5,769)
Economic Affairs	715,000	320,000	0	1,035,000	250,000	310,731	(60,731)
Environment	746,662	0	0	746,662	200,000	133,183	66,817
Total Housing & Community Amenities	92,500	0	0	92,500	47,500	27,221	20,279
Mining, Manufacturing & Construction	60,000	0	0	60,000	60,000	153,311	(93,311)
Public Order & Safety	0	60,000	0	60,000	60,000	63,899	(3,899)
Recreation & Culture	3,164,773	724,230	0	3,889,003	1,151,730	1,233,911	(82,181)
Transport & Communication	53,557,348	(6,666,000)	(2,650,000)	44,241,348	24,276,339	21,962,816	2,313,523
Water Supplies	5,560,500	650,000	0	6,210,500	2,628,778	2,865,182	(236,404)
Sewerage Services	1,315,000	1,140,000	0	2,455,000	1,486,487	1,239,291	247,196
TOTAL	66,039,283	(3,771,770)	(2,650,000)	59,617,513	30,460,834	28,361,255	2,099,579

**Upper Hunter Shire Council
Services Report
High Level (Surplus) Deficiency
Year to Date February 2024**

	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Administration & Education								
Operating								
Operating Revenue	(126,952)	(121,449)	5,503	104.53%	(161,932)	0	0	(161,932)
Operating Expenditure	346,372	357,678	11,306	96.84%	547,219	0	0	547,219
Operating	219,420	236,229	16,809	92.88%	385,287	0	0	385,287
Administration & Education	219,420	236,229	16,809	92.88%	385,287	0	0	385,287
Aerodrome								
Operating								
Operating Revenue	(102,472)	(104,920)	(2,448)	97.67%	(157,450)	(150,000)	0	(307,450)
Operating Expenditure	262,086	283,647	21,561	92.40%	460,036	0	0	460,036
Operating	159,614	178,727	19,113	89.31%	302,586	(150,000)	0	152,586
Non Operating								
Non Operating Revenue	(20,128)	(20,128)	0	100.00%	(30,207)	0	0	(30,207)
Non Operating Expenditure	81,047	81,047	0	100.00%	225,768	0	0	225,768
Non Operating	60,919	60,919	0	100.00%	195,561	0	0	195,561
Capital								
Capital Expenditure	71,359	0	(71,359)	#DIV/0!	0	150,000	0	150,000
Capital	71,359	0	(71,359)	#DIV/0!	0	150,000	0	150,000
Aerodrome	291,892	239,646	(52,246)	121.80%	498,147	0	0	498,147
Aged Care - Gummun Place Hostel								
Operating								
Operating Revenue	(925,833)	(940,744)	(14,911)	98.41%	(1,412,183)	0	0	(1,412,183)
Operating Expenditure	1,274,598	979,361	(295,237)	130.15%	1,481,003	0	0	1,481,003
Operating	348,765	38,617	(310,148)	903.14%	68,820	0	0	68,820

**Upper Hunter Shire Council
Services Report
High Level (Surplus) Deficiency
Year to Date February 2024**

	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Non Operating								
Non Operating Revenue	(55,856)	(55,856)	0	100.00%	(83,820)	0	0	(83,820)
Non Operating	(55,856)	(55,856)	0	100.00%	(83,820)	0	0	(83,820)
Capital								
Capital Expenditure	0	0	0	100.00%	15,000	0	0	15,000
Capital	0	0	0	100.00%	15,000	0	0	15,000
Aged Care - Gummun Place Hostel	292,909	(17,239)	(310,148)	(1,699.11%)	0	0	0	0
Aged Care - Independent Living Units								
Operating								
Operating Revenue	(79,235)	(76,640)	2,595	103.39%	(115,000)	0	0	(115,000)
Operating Expenditure	93,402	84,468	(8,934)	110.58%	113,281	0	0	113,281
Operating	14,167	7,828	(6,339)	180.98%	(1,719)	0	0	(1,719)
Non Operating								
Non Operating Revenue	(25,592)	(25,592)	0	100.00%	(38,399)	0	0	(38,399)
Non Operating Expenditure	11,744	11,744	0	100.00%	17,618	0	0	17,618
Non Operating	(13,848)	(13,848)	0	100.00%	(20,781)	0	0	(20,781)
Capital								
Capital Expenditure	368	0	(368)	100.00%	22,500	0	0	22,500
Capital	368	0	(368)	100.00%	22,500	0	0	22,500
Aged Care - Independent Living Units	687	(6,020)	(6,707)	(11.41%)	0	0	0	0
Animal Control								
Operating								
Operating Revenue	(14,587)	(12,472)	2,115	116.96%	(23,100)	0	0	(23,100)
Operating Expenditure	112,022	112,046	24	99.98%	173,044	0	0	173,044
Operating	97,435	99,574	2,139	97.85%	149,944	0	0	149,944

**Upper Hunter Shire Council
Services Report
High Level (Surplus) Deficiency
Year to Date February 2024**

	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Non Operating								
Non Operating Revenue	(4,320)	(4,320)	0	100.00%	(6,488)	0	0	(6,488)
Non Operating	(4,320)	(4,320)	0	100.00%	(6,488)	0	0	(6,488)
Animal Control	93,115	95,254	2,139	97.75%	143,456	0	0	143,456
Asset Management								
Operating								
Operating Revenue	(73,933)	(63,664)	10,269	100.00%	(108,890)	0	0	(108,890)
Operating Expenditure	(19,670)	89,778	109,448	(21.91%)	157,211	0	0	157,211
Operating	(93,603)	26,114	119,717	(358.44%)	48,321	0	0	48,321
Non Operating								
Non Operating Revenue	(32,200)	(32,200)	0	100.00%	(48,321)	0	0	(48,321)
Non Operating	(32,200)	(32,200)	0	100.00%	(48,321)	0	0	(48,321)
Asset Management	(125,803)	(6,086)	119,717	2,067.09%	0	0	0	0
Bridges								
Operating								
Operating Revenue	(4,558,210)	(3,915,000)	643,210	116.43%	(9,007,348)	0	0	(9,007,348)
Operating Expenditure	392,561	584,337	191,776	67.18%	876,782	0	0	876,782
Operating	(4,165,649)	(3,330,663)	834,986	125.07%	(8,130,566)	0	0	(8,130,566)
Non Operating								
Non Operating Revenue	(170,688)	(170,688)	0	100.00%	(856,136)	0	0	(856,136)
Non Operating Expenditure	85,206	85,206	0	100.00%	115,709	0	0	115,709
Non Operating	(85,482)	(85,482)	0	100.00%	(740,427)	0	0	(740,427)
Capital								
Capital Expenditure	5,287,438	6,816,839	1,529,401	77.56%	9,607,348	0	0	9,607,348
Capital	5,287,438	6,816,839	1,529,401	77.56%	9,607,348	0	0	9,607,348
Bridges	1,036,307	3,400,694	2,364,387	30.47%	736,355	0	0	736,355

**Upper Hunter Shire Council
Services Report
High Level (Surplus) Deficiency
Year to Date February 2024**

	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Building Control								
Operating								
Operating Revenue	(101,815)	(103,820)	(2,005)	98.07%	(155,850)	0	0	(155,850)
Operating Expenditure	276,192	343,375	67,183	80.43%	526,088	0	0	526,088
Operating	174,377	239,555	65,178	72.79%	370,238	0	0	370,238
Building Control	174,377	239,555	65,178	72.79%	370,238	0	0	370,238
Camping Areas & Caravan Parks								
Operating								
Operating Revenue	(43,767)	(39,984)	3,783	109.46%	(60,000)	0	0	(60,000)
Operating Expenditure	116,600	82,167	(34,433)	141.91%	127,156	0	0	127,156
Operating	72,833	42,183	(30,650)	172.66%	67,156	0	0	67,156
Non Operating								
Non Operating Revenue	(5,496)	(5,496)	0	100.00%	(8,242)	0	0	(8,242)
Non Operating	(5,496)	(5,496)	0	100.00%	(8,242)	0	0	(8,242)
Camping Areas & Caravan Parks	67,337	36,687	(30,650)	183.54%	58,914	0	0	58,914
Children's Services - Early Learning Centre								
Operating								
Operating Revenue	(943,519)	(554,862)	388,657	170.05%	(833,500)	(18,571)	0	(852,071)
Operating Expenditure	741,329	668,920	(72,409)	110.82%	1,011,379	0	0	1,011,379
Operating	(202,190)	114,058	316,248	(177.27%)	177,879	(18,571)	0	159,308
Non Operating								
Non Operating Revenue	(180,680)	(180,680)	0	100.00%	(271,120)	0	0	(271,120)
Non Operating Expenditure	26,182	26,182	0	100.00%	53,241	18,571	0	71,812
Non Operating	(154,498)	(154,498)	0	100.00%	(217,879)	18,571	0	(199,308)

**Upper Hunter Shire Council
Services Report
High Level (Surplus) Deficiency
Year to Date February 2024**

	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Capital								
Capital Expenditure	182	0	(182)	100.00%	40,000	0	0	40,000
Capital	182	0	(182)	100.00%	40,000	0	0	40,000
Children's Services - Early Learning Centre	(356,506)	(40,440)	316,066	881.57%	0	0	0	0
Children's Services - Family Day Care								
Operating								
Operating Revenue	(429,640)	(428,520)	1,120	100.26%	(609,000)	0	0	(609,000)
Operating Expenditure	498,209	428,684	(69,525)	116.22%	647,538	0	0	647,538
Operating	68,569	164	(68,405)	41,810.37%	38,538	0	0	38,538
Children's Services - Family Day Care	68,569	164	(68,405)	42,026.85%	38,538	0	0	38,538
Communications								
Operating								
Operating Expenditure	16,537	(4,091)	(20,628)	(404.23%)	0	0	0	0
Operating	16,537	(4,091)	(20,628)	(404.23%)	0	0	0	0
Capital								
Capital Expenditure	2,908	0	(2,908)	100.00%	0	0	0	0
Capital	2,908	0	(2,908)	100.00%	0	0	0	0
Communications	19,445	(4,091)	(23,536)	(475.31%)	0	0	0	0
Community Centres & Halls								
Operating								
Operating Revenue	(8,524)	(8,000)	524	106.55%	(12,000)	0	0	(12,000)
Operating Expenditure	252,323	245,024	(7,299)	102.98%	346,909	0	0	346,909
Operating	243,799	237,024	(6,775)	102.86%	334,909	0	0	334,909

**Upper Hunter Shire Council
Services Report
High Level (Surplus) Deficiency
Year to Date February 2024**

	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Non Operating								
Non Operating Revenue	(100,112)	(100,112)	0	100.00%	(150,226)	0	0	(150,226)
Non Operating	(100,112)	(100,112)	0	100.00%	(150,226)	0	0	(150,226)
Capital								
Capital Expenditure	2,985	0	(2,985)	100.00%	30,000	0	0	30,000
Capital	2,985	0	(2,985)	100.00%	30,000	0	0	30,000
Community Centres & Halls	146,672	136,912	(9,760)	107.13%	214,683	0	0	214,683
Community Connect Services								
Operating								
Operating Revenue	(19,392)	(18,656)	736	103.95%	(28,000)	0	0	(28,000)
Operating Expenditure	56,663	54,317	(2,346)	104.32%	80,175	0	0	80,175
Operating	37,271	35,661	(1,610)	104.51%	52,175	0	0	52,175
Non Operating								
Non Operating Revenue	(13,848)	(13,848)	0	100.00%	(20,786)	0	0	(20,786)
Non Operating	(13,848)	(13,848)	0	100.00%	(20,786)	0	0	(20,786)
Community Connect Services	23,423	21,813	(1,610)	107.38%	31,389	0	0	31,389
Council Services								
Operating								
Operating Expenditure	536,353	554,810	18,457	96.67%	891,440	0	0	891,440
Operating	536,353	554,810	18,457	96.67%	891,440	0	0	891,440
Non Operating								
Non Operating Expenditure	26,656	26,656	0	100.00%	40,000	0	0	40,000
Non Operating	26,656	26,656	0	100.00%	40,000	0	0	40,000
Council Services	563,009	581,466	18,457	96.83%	931,440	0	0	931,440

**Upper Hunter Shire Council
Services Report
High Level (Surplus) Deficiency
Year to Date February 2024**

	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Cultural Services								
Operating								
Operating Revenue	(17,241)	0	17,241	100.00%	(64,500)	0	0	(64,500)
Operating Expenditure	81,749	95,286	13,537	85.79%	174,853	0	0	174,853
Operating	64,508	95,286	30,778	67.70%	110,353	0	0	110,353
Non Operating								
Non Operating Revenue	0	0	0	100.00%	(8,250)	0	0	(8,250)
Non Operating	0	0	0	100.00%	(8,250)	0	0	(8,250)
Cultural Services	64,508	95,286	30,778	67.70%	102,103	0	0	102,103
Customer Service								
Operating								
Operating Revenue	(44,485)	(43,312)	1,173	102.71%	(65,000)	0	0	(65,000)
Operating Expenditure	33,479	35,758	2,279	93.63%	65,000	0	0	65,000
Operating	(11,006)	(7,554)	3,452	145.70%	0	0	0	0
Customer Service	(11,006)	(7,554)	3,452	145.70%	0	0	0	0
Depot Operations								
Operating								
Operating Revenue	(11,457)	(27,000)	(15,543)	42.43%	(54,000)	0	0	(54,000)
Operating Expenditure	103,014	78,914	(24,100)	130.54%	123,449	0	0	123,449
Operating	91,557	51,914	(39,643)	176.36%	69,449	0	0	69,449
Non Operating								
Non Operating Revenue	(69,608)	(69,608)	0	100.00%	(104,449)	0	0	(104,449)
Non Operating	(69,608)	(69,608)	0	100.00%	(104,449)	0	0	(104,449)
Capital								
Capital Expenditure	0	0	0	100.00%	35,000	0	0	35,000
Capital	0	0	0	100.00%	35,000	0	0	35,000
Depot Operations	21,949	(17,694)	(39,643)	(124.05%)	0	0	0	0

**Upper Hunter Shire Council
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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Economic Promotion								
Operating								
Operating Revenue	(5,000)	(5,000)	0	100.00%	0	(7,500)	0	(7,500)
Operating Expenditure	160,329	97,242	(63,087)	164.88%	409,635	7,500	0	417,135
Operating	155,329	92,242	(63,087)	168.39%	409,635	0	0	409,635
Non Operating								
Non Operating Revenue	(88,328)	(88,328)	0	100.00%	(281,499)	0	0	(281,499)
Non Operating	(88,328)	(88,328)	0	100.00%	(281,499)	0	0	(281,499)
Economic Promotion	67,001	3,914	(63,087)	1,711.83%	128,136	0	0	128,136
Emergency Housing								
Operating								
Operating Revenue	(1,988)	0	1,988	100.00%	(2,600)	0	0	(2,600)
Operating Expenditure	0	3,400	3,400	0.00%	6,150	0	0	6,150
Operating	(1,988)	3,400	5,388	(58.47%)	3,550	0	0	3,550
Capital								
Capital Expenditure	5,340	0	(5,340)	100.00%	0	0	0	0
Capital	5,340	0	(5,340)	100.00%	0	0	0	0
Emergency Housing	3,352	3,400	48	98.59%	3,550	0	0	3,550
Emergency Services								
Operating								
Operating Revenue	0	0	0	100.00%	0	(60,000)	0	(60,000)
Operating Expenditure	102,352	72,418	(29,934)	141.34%	116,010	0	0	116,010
Operating	102,352	72,418	(29,934)	141.34%	116,010	(60,000)	0	56,010
Non Operating								
Non Operating Revenue	(18,424)	(18,424)	0	100.00%	(27,644)	0	0	(27,644)
Non Operating	(18,424)	(18,424)	0	100.00%	(27,644)	0	0	(27,644)
Capital								
Capital Expenditure	59,528	60,000	472	99.21%	0	60,000	0	60,000
Capital	59,528	60,000	472	99.21%	0	60,000	0	60,000
Emergency Services	143,456	113,994	(29,462)	125.85%	88,366	0	0	88,366

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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Financial Services								
Operating								
Operating Revenue	(4,362)	(1,800)	2,562	242.33%	(2,700)	0	0	(2,700)
Operating Expenditure	70,017	105,974	35,957	66.07%	173,524	0	0	173,524
Operating	65,655	104,174	38,519	63.02%	170,824	0	0	170,824
Non Operating								
Non Operating Revenue	(263,432)	(263,432)	0	100.00%	(425,296)	0	0	(425,296)
Non Operating Expenditure	136,937	136,937	0	100.00%	244,472	0	0	244,472
Non Operating	(126,495)	(126,495)	0	100.00%	(180,824)	0	0	(180,824)
Capital								
Capital Expenditure	500	5,000	4,500	10.00%	10,000	0	0	10,000
Capital	500	5,000	4,500	10.00%	10,000	0	0	10,000
Financial Services	(60,340)	(17,321)	43,019	348.36%	0	0	0	0
Fire Service Levy & Fire Protection								
Operating								
Operating Revenue	(200,567)	(184,000)	16,567	100.00%	(184,000)	0	0	(184,000)
Operating Expenditure	577,807	578,523	716	99.88%	1,095,865	0	0	1,095,865
Operating	377,240	394,523	17,283	95.62%	911,865	0	0	911,865
Non Operating								
Non Operating Revenue	(23,144)	(23,144)	0	100.00%	(34,724)	0	0	(34,724)
Non Operating	(23,144)	(23,144)	0	100.00%	(34,724)	0	0	(34,724)
Capital								
Capital Expenditure	4,372	0	(4,372)	100.00%	0	0	0	0
Capital	4,372	0	(4,372)	100.00%	0	0	0	0
Fire Service Levy & Fire Protection	358,468	371,379	12,911	96.52%	877,141	0	0	877,141

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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Fleet Management								
Operating								
Operating Revenue	(162,533)	(157,891)	4,642	102.94%	(1,085,000)	0	0	(1,085,000)
Operating Expenditure	3,359,183	3,344,184	(14,999)	100.45%	5,158,336	0	0	5,158,336
Operating	3,196,650	3,186,293	(10,357)	100.33%	4,073,336	0	0	4,073,336
Non Operating								
Non Operating Revenue	(3,231,783)	(4,263,248)	(1,031,465)	75.81%	(6,397,429)	0	0	(6,397,429)
Non Operating Expenditure	1,382,168	1,382,168	0	100.00%	2,074,093	0	0	2,074,093
Non Operating	(1,849,615)	(2,881,080)	(1,031,465)	64.20%	(4,323,336)	0	0	(4,323,336)
Capital								
Capital Expenditure	294,333	250,000	(44,333)	117.73%	250,000	0	0	250,000
Capital	294,333	250,000	(44,333)	117.73%	250,000	0	0	250,000
Fleet Management	1,641,368	555,213	(1,086,155)	295.63%	0	0	0	0
Footpaths & Cycleways								
Operating								
Operating Revenue	0	0	0	100.00%	(60,000)	(50,000)	0	(110,000)
Operating Expenditure	30,165	66,330	36,165	45.48%	100,373	0	0	100,373
Operating	30,165	66,330	36,165	45.48%	40,373	(50,000)	0	(9,627)
Non Operating								
Non Operating Revenue	(18,576)	(18,576)	0	100.00%	(27,873)	0	0	(27,873)
Non Operating	(18,576)	(18,576)	0	100.00%	(27,873)	0	0	(27,873)
Capital								
Capital Expenditure	126,665	80,000	(46,665)	158.33%	225,000	50,000	0	275,000
Capital	126,665	80,000	(46,665)	158.33%	225,000	50,000	0	275,000
Footpaths & Cycleways	138,254	127,754	(10,500)	108.22%	237,500	0	0	237,500

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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
General Management								
Operating								
Operating Expenditure	(9,570)	(5,502)	4,068	173.94%	0	0	0	0
Operating	(9,570)	(5,502)	4,068	173.94%	0	0	0	0
General Management	(9,570)	(5,502)	4,068	173.94%	0	0	0	0
Governance & Risk								
Operating								
Operating Expenditure	16,133	76,736	60,603	21.02%	20,000	0	0	20,000
Operating	16,133	76,736	60,603	21.02%	20,000	0	0	20,000
Non Operating								
Non Operating Revenue	0	0	0	100.00%	(20,000)	0	0	(20,000)
Non Operating	0	0	0	100.00%	(20,000)	0	0	(20,000)
Governance & Risk	16,133	76,736	60,603	21.02%	0	0	0	0
Health Services								
Operating								
Operating Revenue	(191,900)	(196,148)	(4,248)	97.83%	(219,500)	0	0	(219,500)
Operating Expenditure	245,335	263,540	18,205	93.09%	402,092	0	0	402,092
Operating	53,435	67,392	13,957	79.29%	182,592	0	0	182,592
Health Services	53,435	67,392	13,957	79.29%	182,592	0	0	182,592
Human Resources								
Operating								
Operating Revenue	(144,288)	(90,000)	54,288	160.32%	(95,000)	0	0	(95,000)
Operating Expenditure	177,579	83,632	(93,947)	212.33%	155,000	0	0	155,000
Operating	33,291	(6,368)	(39,659)	(522.79%)	60,000	0	0	60,000
Non Operating								
Non Operating Revenue	(39,984)	(39,984)	0	100.00%	(60,000)	0	0	(60,000)
Non Operating	(39,984)	(39,984)	0	100.00%	(60,000)	0	0	(60,000)
Human Resources	(6,693)	(46,352)	(39,659)	14.44%	0	0	0	0

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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Information Services								
Operating								
Operating Revenue	(6,882)	(2,500)	4,382	275.28%	(5,000)	0	0	(5,000)
Operating Expenditure	(314,986)	(60,692)	254,294	518.99%	(7,000)	0	0	(7,000)
Operating	(321,868)	(63,192)	258,676	509.35%	(12,000)	0	0	(12,000)
Non Operating								
Non Operating Revenue	(19,000)	(19,000)	0	100.00%	(38,000)	0	0	(38,000)
Non Operating	(19,000)	(19,000)	0	100.00%	(38,000)	0	0	(38,000)
Capital								
Capital Expenditure	48,198	25,000	(23,198)	192.79%	50,000	0	0	50,000
Capital	48,198	25,000	(23,198)	192.79%	50,000	0	0	50,000
Information Services	(292,670)	(57,192)	235,478	511.73%	0	0	0	0
Infrastructure Support								
Operating								
Operating Expenditure	(52,278)	(4,649)	47,629	1,124.50%	0	0	0	0
Operating	(52,278)	(4,649)	47,629	1,124.50%	0	0	0	0
Infrastructure Support	(52,278)	(4,649)	47,629	1,124.50%	0	0	0	0
LG Regulation Enforcement								
Operating								
Operating Revenue	(14,363)	(16,116)	(1,753)	89.12%	(24,750)	0	0	(24,750)
Operating Expenditure	124,536	152,944	28,408	81.43%	235,016	0	0	235,016
Operating	110,173	136,828	26,655	80.52%	210,266	0	0	210,266
LG Regulation Enforcement	110,173	136,828	26,655	80.52%	210,266	0	0	210,266

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Low Income Housing								
Operating								
Operating Revenue	0	0	0	100.00%	(7,800)	0	0	(7,800)
Operating Expenditure	16,314	16,373	59	99.64%	22,387	0	0	22,387
Operating	16,314	16,373	59	99.64%	14,587	0	0	14,587
Non Operating								
Non Operating Revenue	(6,120)	(6,120)	0	100.00%	(9,187)	0	0	(9,187)
Non Operating	(6,120)	(6,120)	0	100.00%	(9,187)	0	0	(9,187)
Low Income Housing	10,194	10,253	59	99.42%	5,400	0	0	5,400
Merriwa Sewerage								
Operating								
Operating Revenue	(454,283)	(408,750)	45,533	111.14%	(435,000)	0	0	(435,000)
Operating Expenditure	165,733	138,658	(27,075)	119.53%	225,940	0	0	225,940
Operating	(288,550)	(270,092)	18,458	106.83%	(209,060)	0	0	(209,060)
Non Operating								
Non Operating Revenue	(390,472)	(390,472)	0	100.00%	(585,940)	0	0	(585,940)
Non Operating	(390,472)	(390,472)	0	100.00%	(585,940)	0	0	(585,940)
Capital								
Capital Expenditure	418,187	527,357	109,170	79.30%	795,000	0	0	795,000
Capital	418,187	527,357	109,170	79.30%	795,000	0	0	795,000
Merriwa Sewerage	(260,835)	(133,207)	127,628	195.81%	0	0	0	0
Merriwa/Cassilis Water								
Operating								
Operating Revenue	(643,746)	(475,125)	168,621	135.49%	(581,650)	0	0	(581,650)
Operating Expenditure	307,134	227,306	(79,828)	135.12%	375,450	0	0	375,450
Operating	(336,612)	(247,819)	88,793	135.83%	(206,200)	0	0	(206,200)
Non Operating								
Non Operating Revenue	(55,848)	(55,848)	0	100.00%	(83,800)	0	0	(83,800)
Non Operating	(55,848)	(55,848)	0	100.00%	(83,800)	0	0	(83,800)

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Capital								
Capital Expenditure	200,751	177,766	(22,985)	112.93%	290,000	0	0	290,000
Capital	200,751	177,766	(22,985)	112.93%	290,000	0	0	290,000
Merriwa/Cassilis Water	(191,709)	(125,901)	65,808	152.27%	0	0	0	0
Murrurundi Sewerage								
Operating								
Operating Revenue	(420,541)	(498,500)	(77,959)	84.36%	(522,600)	0	0	(522,600)
Operating Expenditure	100,517	120,098	19,581	83.70%	218,700	0	0	218,700
Operating	(320,024)	(378,402)	(58,378)	84.57%	(303,900)	0	0	(303,900)
Non Operating								
Non Operating Revenue	0	0	0	#DIV/0!	0	(140,000)	0	(140,000)
Non Operating Expenditure	172,528	172,528	0	100.00%	258,900	0	0	258,900
Non Operating	172,528	172,528	0	100.00%	258,900	(140,000)	0	118,900
Capital								
Capital Expenditure	136,426	162,500	26,074	83.95%	45,000	140,000	0	185,000
Capital	136,426	162,500	26,074	83.95%	45,000	140,000	0	185,000
Murrurundi Sewerage	(11,070)	(43,374)	(32,304)	25.52%	0	0	0	0
Murrurundi Water								
Operating								
Operating Revenue	(501,722)	(295,625)	206,097	169.72%	(637,650)	(150,000)	0	(787,650)
Operating Expenditure	288,072	243,518	(44,554)	118.30%	411,627	0	0	411,627
Operating	(213,650)	(52,107)	161,543	410.02%	(226,023)	(150,000)	0	(376,023)
Non Operating								
Non Operating Revenue	(541,976)	(541,976)	0	100.00%	(813,285)	(150,000)	0	(963,285)
Non Operating Expenditure	52,702	52,702	0	100.00%	106,308	0	0	106,308
Non Operating	(489,274)	(489,274)	0	100.00%	(706,977)	(150,000)	0	(856,977)

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Capital								
Capital Expenditure	1,260,564	792,396	(468,168)	159.08%	933,000	300,000	0	1,233,000
Capital	1,260,564	792,396	(468,168)	159.08%	933,000	300,000	0	1,233,000
Murrurundi Water	557,640	251,015	(306,625)	222.15%	0	0	0	0
Museums								
Operating								
Operating Expenditure	49,364	48,527	(837)	101.72%	67,742	0	0	67,742
Operating	49,364	48,527	(837)	101.72%	67,742	0	0	67,742
Non Operating								
Non Operating Revenue	(24,528)	(24,528)	0	100.00%	(64,078)	0	0	(64,078)
Non Operating	(24,528)	(24,528)	0	100.00%	(64,078)	0	0	(64,078)
Capital								
Capital Expenditure	0	0	0	100.00%	27,273	0	0	27,273
Capital	0	0	0	100.00%	27,273	0	0	27,273
Museums	24,836	23,999	(837)	103.49%	30,937	0	0	30,937
Noxious Plants & Insect/Vermin Control								
Operating								
Operating Expenditure	196,210	197,271	1,061	99.46%	197,271	0	0	197,271
Operating	196,210	197,271	1,061	99.46%	197,271	0	0	197,271
Noxious Plants & Insect/Vermin Control	196,210	197,271	1,061	99.46%	197,271	0	0	197,271
Other Sport & Recreation								
Operating								
Operating Revenue	(381)	0	381	100.00%	(3,400)	(80,000)	0	(83,400)
Operating Expenditure	131,482	139,692	8,210	94.12%	73,290	200,000	0	273,290
Operating	131,101	139,692	8,591	93.85%	69,890	120,000	0	189,890

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Non Operating								
Non Operating Revenue	0	0	0	100.00%	0	(120,000)	0	(120,000)
Non Operating	0	0	0	100.00%	0	(120,000)	0	(120,000)
Other Sport & Recreation	131,101	139,692	8,591	93.85%	69,890	0	0	69,890
Parks & Gardens								
Operating								
Operating Expenditure	648,672	614,720	(33,952)	105.52%	908,874	0	0	908,874
Operating	648,672	614,720	(33,952)	105.52%	908,874	0	0	908,874
Non Operating								
Non Operating Revenue	(100,968)	(100,968)	0	100.00%	(151,507)	0	0	(151,507)
Non Operating	(100,968)	(100,968)	0	100.00%	(151,507)	0	0	(151,507)
Capital								
Capital Expenditure	85,971	107,500	21,529	79.97%	107,500	0	0	107,500
Capital	85,971	107,500	21,529	79.97%	107,500	0	0	107,500
Parks & Gardens	633,675	621,252	(12,423)	102.00%	864,867	0	0	864,867
Private Works								
Operating								
Operating Revenue	(67,936)	(50,000)	17,936	135.87%	(100,000)	0	0	(100,000)
Operating Expenditure	48,972	63,810	14,838	76.75%	96,130	0	0	96,130
Operating	(18,964)	13,810	32,774	(137.32%)	(3,870)	0	0	(3,870)
Private Works	(18,964)	13,810	32,774	(137.32%)	(3,870)	0	0	(3,870)
Public Cemeteries								
Operating								
Operating Revenue	(57,891)	(82,624)	(24,733)	70.07%	(124,000)	0	0	(124,000)
Operating Expenditure	101,916	116,432	14,516	87.53%	174,236	0	0	174,236
Operating	44,025	33,808	(10,217)	130.22%	50,236	0	0	50,236

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Non Operating								
Non Operating Revenue	(9,104)	(9,104)	0	100.00%	(13,664)	0	0	(13,664)
Non Operating	(9,104)	(9,104)	0	100.00%	(13,664)	0	0	(13,664)
Capital								
Capital Expenditure	2,276	32,500	30,224	7.00%	32,500	0	0	32,500
Capital	2,276	32,500	30,224	7.00%	32,500	0	0	32,500
Public Cemeteries	37,197	57,204	20,007	65.03%	69,072	0	0	69,072
Public Conveniences								
Operating								
Operating Expenditure	194,587	145,684	(48,903)	133.57%	219,491	0	0	219,491
Operating	194,587	145,684	(48,903)	133.57%	219,491	0	0	219,491
Non Operating								
Non Operating Revenue	(20,992)	(20,992)	0	100.00%	(31,495)	0	0	(31,495)
Non Operating	(20,992)	(20,992)	0	100.00%	(31,495)	0	0	(31,495)
Public Conveniences	173,595	124,692	(48,903)	139.22%	187,996	0	0	187,996
Public Libraries								
Operating								
Operating Revenue	(110,872)	(97,250)	13,622	114.01%	(868,500)	0	0	(868,500)
Operating Expenditure	479,634	480,268	634	99.87%	713,489	0	0	713,489
Operating	368,762	383,018	14,256	96.28%	(155,011)	0	0	(155,011)
Non Operating								
Non Operating Revenue	(29,984)	(29,984)	0	100.00%	(774,997)	0	0	(774,997)
Non Operating	(29,984)	(29,984)	0	100.00%	(774,997)	0	0	(774,997)
Capital								
Capital Expenditure	81,977	70,000	(11,977)	100.00%	1,500,000	0	0	1,500,000
Capital	81,977	70,000	(11,977)	100.00%	1,500,000	0	0	1,500,000
Public Libraries	420,755	423,034	2,279	99.46%	569,992	0	0	569,992

**Upper Hunter Shire Council
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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Quarry Operations								
Operating								
Operating Expenditure	798,584	159,270	(639,314)	501.40%	238,703	0	0	238,703
Operating	798,584	159,270	(639,314)	501.40%	238,703	0	0	238,703
Non Operating								
Non Operating Revenue	(42,456)	(217,386)	(174,930)	19.53%	(363,703)	0	0	(363,703)
Non Operating Expenditure	43,312	43,312	0	100.00%	65,000	0	0	65,000
Non Operating	856	(174,074)	(174,930)	(0.49%)	(298,703)	0	0	(298,703)
Capital								
Capital Expenditure	153,311	60,000	(93,311)	255.52%	60,000	0	0	60,000
Capital	153,311	60,000	(93,311)	255.52%	60,000	0	0	60,000
Quarry Operations	952,751	45,196	(907,555)	2,108.04%	0	0	0	0
Rates, Grants & Interest Revenues								
Operating								
Operating Revenue	(12,698,296)	(12,400,572)	297,724	102.40%	(14,608,864)	0	0	(14,608,864)
Operating Expenditure	179,040	179,040	0	100.00%	268,664	0	0	268,664
Operating	(12,519,256)	(12,221,532)	297,724	102.44%	(14,340,200)	0	0	(14,340,200)
Non Operating								
Non Operating Revenue	(2,873,466)	(2,873,466)	0	100.00%	(3,831,286)	0	0	(3,831,286)
Non Operating Expenditure	0	0	0	100.00%	1,992,268	0	0	1,992,268
Non Operating	(2,873,466)	(2,873,466)	0	100.00%	(1,839,018)	0	0	(1,839,018)
Rates, Grants & Interest Revenues	(15,392,722)	(15,094,998)	297,724	101.97%	(16,179,218)	0	0	(16,179,218)
Real Estate								
Operating								
Operating Revenue	(309,753)	(318,108)	(8,355)	97.37%	(474,800)	0	0	(474,800)
Operating Expenditure	501,742	463,072	(38,670)	108.35%	672,929	0	0	672,929
Operating	191,989	144,964	(47,025)	132.44%	198,129	0	0	198,129

**Upper Hunter Shire Council
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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Non Operating								
Non Operating Revenue	(114,832)	(114,832)	0	100.00%	(172,311)	0	0	(172,311)
Non Operating Expenditure	113,359	113,359	0	100.00%	218,197	0	0	218,197
Non Operating	(1,473)	(1,473)	0	100.00%	45,886	0	0	45,886
Capital								
Capital Expenditure	17,191	0	(17,191)	100.00%	0	0	0	0
Capital	17,191	0	(17,191)	100.00%	0	0	0	0
Real Estate	207,707	143,491	(64,216)	144.75%	244,015	0	0	244,015
Revenue Services								
Operating								
Operating Revenue	(36,672)	(40,070)	(3,398)	91.52%	(136,000)	0	0	(136,000)
Operating Expenditure	70,919	70,225	(694)	100.99%	186,000	0	0	186,000
Operating	34,247	30,155	(4,092)	113.57%	50,000	0	0	50,000
Non Operating								
Non Operating Revenue	(33,320)	(33,320)	0	100.00%	(50,000)	0	0	(50,000)
Non Operating	(33,320)	(33,320)	0	100.00%	(50,000)	0	0	(50,000)
Revenue Services	927	(3,165)	(4,092)	(29.29%)	0	0	0	0
RMS - State Roads								
Operating								
Operating Revenue	(1,154,894)	(1,262,500)	(107,606)	91.48%	(2,525,000)	0	0	(2,525,000)
Operating Expenditure	2,032,991	1,475,175	(557,816)	137.81%	2,232,050	0	0	2,232,050
Operating	878,097	212,675	(665,422)	412.88%	(292,950)	0	0	(292,950)
Non Operating								
Non Operating Expenditure	195,224	195,224	0	100.00%	292,950	0	0	292,950
Non Operating	195,224	195,224	0	100.00%	292,950	0	0	292,950
RMS - State Roads	1,073,321	407,899	(665,422)	263.13%	0	0	0	0

**Upper Hunter Shire Council
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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Roads & Bridges - Regional								
Operating								
Operating Revenue	(5,285,000)	(5,262,000)	23,000	100.44%	(16,512,000)	5,000,000	0	(11,512,000)
Operating Expenditure	1,337,094	1,244,981	(92,113)	107.40%	1,898,852	0	0	1,898,852
Operating	(3,947,906)	(4,017,019)	(69,113)	98.28%	(14,613,148)	5,000,000	0	(9,613,148)
Non Operating								
Non Operating Revenue	(1,438,376)	(1,438,376)	0	100.00%	(2,258,302)	0	0	(2,258,302)
Non Operating Expenditure	106,299	106,299	0	100.00%	213,813	0	0	213,813
Non Operating	(1,332,077)	(1,332,077)	0	100.00%	(2,044,489)	0	0	(2,044,489)
Capital								
Capital Expenditure	1,117,098	1,630,000	512,902	68.53%	17,130,000	(5,000,000)	0	12,130,000
Capital	1,117,098	1,630,000	512,902	68.53%	17,130,000	(5,000,000)	0	12,130,000
Roads & Bridges - Regional	(4,162,885)	(3,719,096)	443,789	111.93%	472,363	0	0	472,363
Roads - Local (Sealed, Unsealed & Urban)								
Operating								
Operating Revenue	(6,094,949)	(4,485,616)	1,609,333	100.00%	(11,422,552)	2,030,169	(4,485,616)	(13,877,999)
Operating Expenditure	6,808,753	7,330,029	521,276	92.89%	9,541,608	2,500,000	0	12,041,608
Operating	713,804	2,844,413	2,130,609	25.09%	(1,880,944)	4,530,169	(4,485,616)	(1,836,391)
Non Operating								
Non Operating Revenue	(8,710,598)	(8,710,598)	0	100.00%	(11,956,596)	(4,364,169)	0	(16,320,765)
Non Operating Expenditure	43,319	43,319	0	100.00%	1,280,872	0	4,485,616	5,766,488
Non Operating	(8,667,279)	(8,667,279)	0	100.00%	(10,675,724)	(4,364,169)	4,485,616	(10,554,277)
Capital								
Capital Expenditure	6,850,195	7,179,500	329,305	95.41%	16,300,000	(166,000)	0	16,134,000
Capital	6,850,195	7,179,500	329,305	95.41%	16,300,000	(166,000)	0	16,134,000
Roads - Local (Sealed, Unsealed & Urban)	(1,103,280)	1,356,634	2,459,914	(81.32%)	3,743,332	0	0	3,743,332

**Upper Hunter Shire Council
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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Saleyards								
Operating								
Operating Revenue	(631,355)	(620,264)	11,091	101.79%	(934,773)	0	0	(934,773)
Operating Expenditure	792,329	753,784	(38,545)	105.11%	1,181,539	0	0	1,181,539
Operating	160,974	133,520	(27,454)	120.56%	246,766	0	0	246,766
Non Operating								
Non Operating Revenue	(242,592)	(242,592)	0	100.00%	(364,030)	0	0	(364,030)
Non Operating Expenditure	301,123	301,123	0	100.00%	416,949	0	0	416,949
Non Operating	58,531	58,531	0	100.00%	52,919	0	0	52,919
Capital								
Capital Expenditure	7,850	0	(7,850)	100.00%	15,000	0	0	15,000
Capital	7,850	0	(7,850)	100.00%	15,000	0	0	15,000
Saleyards	227,355	192,051	(35,304)	118.38%	314,685	0	0	314,685
Scone Golf Course								
Operating								
Operating Revenue	(60,761)	(74,648)	(13,887)	81.40%	(153,000)	0	0	(153,000)
Operating Expenditure	171,195	155,076	(16,119)	110.39%	252,741	0	0	252,741
Operating	110,434	80,428	(30,006)	137.31%	99,741	0	0	99,741
Scone Golf Course	110,434	80,428	(30,006)	137.31%	99,741	0	0	99,741
Scone/Aberdeen Sewerage								
Operating								
Operating Revenue	(2,837,484)	(2,701,750)	135,734	105.02%	(2,947,900)	0	0	(2,947,900)
Operating Expenditure	2,960,212	1,802,962	(1,157,250)	164.19%	2,880,533	0	0	2,880,533
Operating	122,728	(898,788)	(1,021,516)	(13.65%)	(67,367)	0	0	(67,367)
Non Operating								
Non Operating Revenue	(721,872)	(721,872)	0	100.00%	(1,083,239)	(1,000,000)	0	(2,083,239)
Non Operating Expenditure	433,568	433,568	0	100.00%	675,606	0	0	675,606
Non Operating	(288,304)	(288,304)	0	100.00%	(407,633)	(1,000,000)	0	(1,407,633)

**Upper Hunter Shire Council
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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Capital								
Capital Expenditure	684,677	796,630	111,953	85.95%	475,000	1,000,000	0	1,475,000
Capital	684,677	796,630	111,953	85.95%	475,000	1,000,000	0	1,475,000
Scone/Aberdeen Sewerage	519,101	(390,462)	(909,563)	(132.95%)	0	0	0	0
Scone/Aberdeen Water								
Operating								
Operating Revenue	(4,360,806)	(3,266,500)	1,094,306	133.50%	(4,811,000)	0	0	(4,811,000)
Operating Expenditure	3,253,242	2,956,088	(297,154)	110.05%	4,555,857	0	0	4,555,857
Operating	(1,107,564)	(310,412)	797,152	356.80%	(255,143)	0	0	(255,143)
Non Operating								
Non Operating Revenue	(3,054,064)	(3,054,064)	0	100.00%	(4,582,925)	(350,000)	0	(4,932,925)
Non Operating Expenditure	281,390	281,390	0	100.00%	500,568	0	0	500,568
Non Operating	(2,772,674)	(2,772,674)	0	100.00%	(4,082,357)	(350,000)	0	(4,432,357)
Capital								
Capital Expenditure	1,403,866	1,658,616	254,750	84.64%	4,337,500	350,000	0	4,687,500
Capital	1,403,866	1,658,616	254,750	84.64%	4,337,500	350,000	0	4,687,500
Scone/Aberdeen Water	(2,476,372)	(1,424,470)	1,051,902	173.85%	0	0	0	0
Social Protection								
Operating								
Operating Revenue	(2,673)	0	2,673	100.00%	(20,000)	0	0	(20,000)
Operating Expenditure	11,421	8,860	(2,561)	128.91%	39,546	0	0	39,546
Operating	8,748	8,860	112	98.74%	19,546	0	0	19,546
Non Operating								
Non Operating Revenue	(2,896)	(2,896)	0	100.00%	(4,346)	0	0	(4,346)
Non Operating	(2,896)	(2,896)	0	100.00%	(4,346)	0	0	(4,346)
Social Protection	5,852	5,964	112	98.12%	15,200	0	0	15,200

**Upper Hunter Shire Council
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	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Sporting Grounds & Venues								
Operating								
Operating Revenue	(8,229)	(63,664)	(55,435)	12.93%	(214,000)	0	0	(214,000)
Operating Expenditure	1,175,610	1,107,680	(67,930)	106.13%	1,594,020	0	0	1,594,020
Operating	1,167,381	1,044,016	(123,365)	111.82%	1,380,020	0	0	1,380,020
Non Operating								
Non Operating Revenue	(428,664)	(428,664)	0	100.00%	(643,254)	0	0	(643,254)
Non Operating Expenditure	0	0	0	100.00%	0	0	0	0
Non Operating	(428,664)	(428,664)	0	100.00%	(643,254)	0	0	(643,254)
Capital								
Capital Expenditure	728,353	0	(728,353)	100.00%	150,000	0	0	150,000
Capital	728,353	0	(728,353)	100.00%	150,000	0	0	150,000
Sporting Grounds & Venues	1,467,070	615,352	(851,718)	238.41%	886,766	0	0	886,766
Stores/Purchasing Services								
Operating								
Operating Revenue	(1,222)	0	1,222	100.00%	(2,000)	0	0	(2,000)
Operating Expenditure	(27,615)	(2,824)	24,791	977.87%	(3,000)	0	0	(3,000)
Operating	(28,837)	(2,824)	26,013	1,021.14%	(5,000)	0	0	(5,000)
Capital								
Capital Expenditure	0	0	0	100.00%	5,000	0	0	5,000
Capital	0	0	0	100.00%	5,000	0	0	5,000
Stores/Purchasing Services	(28,837)	(2,824)	26,013	1,021.14%	0	0	0	0
Stormwater Management								
Operating								
Operating Revenue	(99,230)	(99,000)	230	100.23%	(99,000)	0	0	(99,000)
Operating Expenditure	219,307	290,409	71,102	75.52%	437,836	0	0	437,836
Operating	120,077	191,409	71,332	62.73%	338,836	0	0	338,836

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Non Operating								
Non Operating Revenue	(84,208)	(84,208)	0	100.00%	(126,365)	0	0	(126,365)
Non Operating Expenditure	27,992	27,992	0	100.00%	42,000	0	0	42,000
Non Operating	(56,216)	(56,216)	0	100.00%	(84,365)	0	0	(84,365)
Capital								
Capital Expenditure	60,846	200,000	139,154	30.42%	200,000	0	0	200,000
Capital	60,846	200,000	139,154	30.42%	200,000	0	0	200,000
Stormwater Management	124,707	335,193	210,486	37.20%	454,471	0	0	454,471
Street Cleaning								
Operating								
Operating Expenditure	157,491	128,456	(29,035)	122.60%	201,000	0	0	201,000
Operating	157,491	128,456	(29,035)	122.60%	201,000	0	0	201,000
Non Operating								
Non Operating Revenue	(27,992)	(27,992)	0	100.00%	(42,000)	0	0	(42,000)
Non Operating	(27,992)	(27,992)	0	100.00%	(42,000)	0	0	(42,000)
Street Cleaning	129,499	100,464	(29,035)	128.90%	159,000	0	0	159,000
Street Lighting								
Operating								
Operating Revenue	0	0	0	100.00%	(57,000)	0	0	(57,000)
Operating Expenditure	144,923	145,775	852	99.42%	250,000	0	0	250,000
Operating	144,923	145,775	852	99.42%	193,000	0	0	193,000
Non Operating								
Non Operating Revenue	0	0	0	100.00%	(40,000)	0	0	(40,000)
Non Operating	0	0	0	100.00%	(40,000)	0	0	(40,000)
Capital								
Capital Expenditure	19,606	15,000	(4,606)	100.00%	60,000	0	0	60,000
Capital	19,606	15,000	(4,606)	100.00%	60,000	0	0	60,000
Street Lighting	164,529	160,775	(3,754)	102.33%	213,000	0	0	213,000

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Sustainability								
Operating								
Operating Revenue	(5,863)	(12,500)	(6,637)	46.90%	(25,000)	0	0	(25,000)
Operating Expenditure	67,128	43,725	(23,403)	153.52%	76,629	0	0	76,629
Operating	61,265	31,225	(30,040)	196.20%	51,629	0	0	51,629
Non Operating								
Non Operating Revenue	(66,640)	(66,640)	0	100.00%	(100,000)	0	0	(100,000)
Non Operating Expenditure	32,232	32,232	0	100.00%	48,371	0	0	48,371
Non Operating	(34,408)	(34,408)	0	100.00%	(51,629)	0	0	(51,629)
Sustainability	26,857	(3,183)	(30,040)	(843.76%)	0	0	0	0
Swimming Pools								
Operating								
Operating Revenue	(61,085)	(61,000)	85	100.14%	(250,000)	0	0	(250,000)
Operating Expenditure	729,015	730,365	1,350	99.82%	880,550	0	0	880,550
Operating	667,930	669,365	1,435	99.79%	630,550	0	0	630,550
Non Operating								
Non Operating Revenue	(144,040)	(144,040)	0	100.00%	(216,152)	(74,230)	0	(290,382)
Non Operating	(144,040)	(144,040)	0	100.00%	(216,152)	(74,230)	0	(290,382)
Capital								
Capital Expenditure	312,639	304,230	(8,409)	102.76%	230,000	74,230	0	304,230
Capital	312,639	304,230	(8,409)	102.76%	230,000	74,230	0	304,230
Swimming Pools	836,529	829,555	(6,974)	100.84%	644,398	0	0	644,398
Tourism & Area Promotion								
Operating								
Operating Revenue	(1,210,235)	(1,323,320)	(113,085)	91.45%	(1,638,600)	(320,000)	0	(1,958,600)
Operating Expenditure	992,520	966,216	(26,304)	102.72%	1,553,763	0	0	1,553,763
Operating	(217,715)	(357,104)	(139,389)	60.97%	(84,837)	(320,000)	0	(404,837)

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Non Operating								
Non Operating Revenue	(21,712)	(21,712)	0	100.00%	(32,576)	0	0	(32,576)
Non Operating Expenditure	97,077	97,077	0	100.00%	128,288	0	0	128,288
Non Operating	75,365	75,365	0	100.00%	95,712	0	0	95,712
Capital								
Capital Expenditure	285,690	250,000	(35,690)	114.28%	700,000	320,000	0	1,020,000
Capital	285,690	250,000	(35,690)	114.28%	700,000	320,000	0	1,020,000
Tourism & Area Promotion	143,340	(31,739)	(175,079)	(451.62%)	710,875	0	0	710,875
Town Planning								
Operating								
Operating Revenue	(450,330)	(355,528)	94,802	126.67%	(550,973)	0	0	(550,973)
Operating Expenditure	547,749	498,961	(48,788)	109.78%	774,903	0	0	774,903
Operating	97,419	143,433	46,014	67.92%	223,930	0	0	223,930
Non Operating								
Non Operating Expenditure	98,550	98,550	0	100.00%	197,100	0	0	197,100
Non Operating	98,550	98,550	0	100.00%	197,100	0	0	197,100
Town Planning	195,969	241,983	46,014	80.98%	421,030	0	0	421,030
Transport Ancillaries								
Operating								
Operating Revenue	(5,397,523)	(5,427,000)	(29,477)	99.46%	(8,137,000)	0	0	(8,137,000)
Operating Expenditure	186,394	203,335	16,941	91.67%	304,664	0	0	304,664
Operating	(5,211,129)	(5,223,665)	(12,536)	99.76%	(7,832,336)	0	0	(7,832,336)
Non Operating								
Non Operating Revenue	(1,037,056)	(1,037,056)	0	100.00%	(2,215,604)	0	0	(2,215,604)
Non Operating	(1,037,056)	(1,037,056)	0	100.00%	(2,215,604)	0	0	(2,215,604)
Capital								
Capital Expenditure	8,510,061	8,570,000	59,939	99.30%	10,295,000	0	0	10,295,000
Capital	8,510,061	8,570,000	59,939	99.30%	10,295,000	0	0	10,295,000
Transport Ancillaries	2,261,876	2,309,279	47,403	97.95%	247,060	0	0	247,060

**Upper Hunter Shire Council
Services Report
High Level (Surplus) Deficiency
Year to Date February 2024**

	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Waste Management								
Operating								
Operating Revenue	(6,767,848)	(5,379,924)	1,387,924	125.80%	(6,571,662)	0	0	(6,571,662)
Operating Expenditure	4,524,426	4,385,633	(138,793)	103.16%	6,811,080	0	0	6,811,080
Operating	(2,243,422)	(994,291)	1,249,131	225.63%	239,418	0	0	239,418
Non Operating								
Non Operating Revenue	(872,160)	(872,160)	0	100.00%	(1,558,764)	0	0	(1,558,764)
Non Operating Expenditure	514,912	514,912	0	100.00%	772,684	0	0	772,684
Non Operating	(357,248)	(357,248)	0	100.00%	(786,080)	0	0	(786,080)
Capital								
Capital Expenditure	72,337	0	(72,337)	100.00%	546,662	0	0	546,662
Capital	72,337	0	(72,337)	100.00%	546,662	0	0	546,662
Waste Management	(2,528,333)	(1,351,539)	1,176,794	187.07%	0	0	0	0
White Park Complex								
Operating								
Operating Revenue	(88,684)	(172,500)	(83,816)	51.41%	(738,029)	(650,000)	0	(1,388,029)
Operating Expenditure	177,160	203,223	26,063	87.18%	314,326	0	0	314,326
Operating	88,476	30,723	(57,753)	287.98%	(423,703)	(650,000)	0	(1,073,703)
Non Operating								
Non Operating Revenue	0	0	0	100.00%	(726,971)	0	0	(726,971)
Non Operating Expenditure	73,800	73,800	0	100.00%	98,399	0	0	98,399
Non Operating	73,800	73,800	0	100.00%	(628,572)	0	0	(628,572)
Capital								
Capital Expenditure	23,987	670,000	646,013	3.58%	1,120,000	650,000	0	1,770,000
Capital	23,987	670,000	646,013	3.58%	1,120,000	650,000	0	1,770,000
White Park Complex	186,263	774,523	588,260	24.05%	67,725	0	0	67,725

**Upper Hunter Shire Council
Services Report
High Level (Surplus) Deficiency
Year to Date February 2024**

	YTD Actuals	YTD Budget	YTD \$ Variance	YTD Actual Vs YTD Budget % Variance	Original Budget	Approved Variations	Requested Vote	Revised Budget
Youth Services								
Operating								
Operating Revenue	(194,794)	(164,956)	29,838	118.09%	(218,700)	0	0	(218,700)
Operating Expenditure	312,334	310,699	(1,635)	100.53%	501,917	0	0	501,917
Operating	117,540	145,743	28,203	80.65%	283,217	0	0	283,217
Non Operating								
Non Operating Revenue	(285,568)	(285,568)	0	100.00%	(428,527)	0	0	(428,527)
Non Operating	(285,568)	(285,568)	0	100.00%	(428,527)	0	0	(428,527)
Capital								
Capital Expenditure	25,220	20,000	(5,220)	126.10%	400,000	0	0	400,000
Capital	25,220	20,000	(5,220)	126.10%	400,000	0	0	400,000
Youth Services	(142,808)	(119,825)	22,983	119.18%	254,690	0	0	254,690
Report Total :	(10,798,132)	(6,672,598)	4,125,534	247.23%	(1,211)	0	0	(1,211)

**CORPORATE SERVICES COMMITTEE
BUDGET VARIATION REQUEST
FOR THE MONTH ENDED 29 FEBRUARY 2024**

Budget Service Area	Account Type	Account Description	VARIATION REQUEST		Details of Variation Request
			DR \$	CR \$	
GENERAL FUND					
Local Roads	Non-Operating Revenue	Local Roads Grant Funding	1,500,000		Received Hunter Road milestone payment on commencement of construction
Local Roads	Capital Expenditure	Hunter Road RA		1,500,000	Funds not expected to be fully spent in 2023/2024 transferred to RA
Local Roads	Operating Revenue	Remote Roads Grant Funding	350,000		Increase in scope for Pages Creek & Sargeants Gap due to available funds in project funding
Local Roads	Capital Expenditure	Pages Creek & Sargeants Gap		350,000	Increase in scope due to available funds in project funding
WATER SUPPLY					
	NIL				
SEWERAGE SERVICES					
	NIL				
		Total Variations	1,850,000	1,850,000	
		Net Variation to Operating Result			-
Abbreviation notes					
		RA = Restricted Assets			
		R2R = Roads to Recovery			
		STP = Sewer Treatment Plant			
		SPS = Sewer Pump Station			

General Manager's Unit

Commercial/Land Properties
Shop 2 & 3, 167 Kelly Street, Scone
Shop 8A, 167 Kelly Street, Scone
Shop 7, 167 Kelly Street, Scone
Suite 1/167 Kelly Street, Scone
Shop 1, 113 Mayne Street, Murrurundi
Shop 2A, 167 Kelly Street, Scone
Murrurundi Paddock, Murrurundi
Shop 6B, 167 Kelly Street, Scone
Rosedale Paddock Prt Lot 18 DP 1126608, Murrurundi
Merriwa Medical Centre, Merriwa
130 Liverpool Street, Scone
Shop 3, 34-38 Vennacher Street, Merriwa
Muffet Street, Scone
Muffet Street, Scone
Murrurundi Medical Centre, Murrurundi
Scone Medical Practice, Scone
Scone medical Practice Refurbishment, Scone
Shop 5 / 167 Kelly Street, Scone
Shop 1 /167 Kelly Street, Scone
RENT MAREEBA RD, Parkville
RENT ALFRED BROWN LN, Parkville
Saleyards Canteen, Scone
Merriwa Fitness Centre Inc, Merriwa
Transmitter Building
Shop 4, 167 Kelly Street, Scone
Muffett Street, Scone
1-10 Walter Pye Ave, Scone
Jefferson Park, New England Highway, Aberdeen
Campbells Corner Car Park – Tomra Return and Earn, Scone
Residential Properties
Unit 1/7 Bottlebrush Place, Scone
Unit 2/7 Bottlebrush Place, Scone
Segenhoe Cottage, Scone
145 Liverpool Street, Scone
1/6 Langley Street, Merriwa
2/6 Langley Street, Merriwa

General Manager's Unit

Property Strategy progress

A brief overview of the progress of each resolution is provided in the table below.

Resolution / Date	Details	Address	Notes	Critical dates
CORP 2.10 - 1 – 17/2/23	Commence sales for Lot 12 DP 227553	98 Hill St Scone	Planning Proposal approved by DPE. Community consultation must now occur. Preferred provider identified and Heads of Agreement being reviewed. Full report to be brought to Council in 2024 with development proposal.	April 2024 to have Planning Proposal finalised. Community meeting booked in for 27 March 2024
	Lot 12 DP 239406	49 Stafford St Scone	Approaches will be made directly with adjoining landholder to gain interest before publically advertising for sale.	Adjoining owner has been notified.
CORP 2.10 – 2a – 17/2/23	Commence Expressions of Interest for Lot 1 & Lot 3 DP 212047	97 Hill St Scone	Planning Proposal approved by DPE. Community consultation must now occur.	April 2024 to have Planning Proposal finalised. Community meeting booked in for 27 March 2024
CORP 2.10 – 2b – 17/2/23	Lot 35 DP 1184486	Aberdeen Heights Subdivision	Feasibility being explored with possible developers. Report to come to Council when feasibility completed.	April 2024 report to Council.
CORP 2.10 – 2c – 17/2/23	Subdivision DP 262398	Merriwa Subdivision	No further action at this stage	
CORP 2.10 – 2d – 17/2/23	Lot 31 DP1194098	7 Surman St Scone	Review and preferred provider identified. Viability and Heads of Agreement being reviewed. Report to Council on development proposal early 2024.	April 2024 report to Council. Community meeting booked in for 27 March 2024
CORP 2.10 - 3 – 17/2/23	Lot 44 DP 846091	Bunnan Rd Scone	Development of Bellman Hangar progressing. DA lodged early December	NDB towers removed from February 2024.

General Manager's Unit

			2023. CASA have approved NDB towers to be removed February 2024. Council considered tenders in February and rejected all tenders. Prices still being obtained for hangars, Bellman and workshop.	New pricing on Hangars to be reported to Council as soon as figures can be obtained.
CORP 2.10 - 4 - 17/2/23	Investigate State Government Funding towards the development of these lots	Property Strategy	There is no state government funding presently available for land development.	Completed
CORP 2.7 – 1 -17/2/23	That the council investigate the validity of creating plans for residential strata titles within the upstairs region of Campbell's Corner, with the intent of offering for sale concepts of both residential and short-term lease accommodation	Campbell's Corner	Initial investigations indicate that turning this area from commercial to residential may have significant costs as the fire rating for residential development is much higher and this may be a limiting factor in developing this area for residential purposes. The upstairs area will need further work as part of library development to enable commercial viability.	Not deemed viable for residential. Still being explored for commercial use.
CORP 2.7 – 2 -17/2/23	Funding for the drawing up of plans be investigated within current Campbell's Corner funding arrangements or alternative means such as the NSW Regional Housing Strategic Planning Fund	Campbell's Corner	No action until part 1 above is resolved	Residential not deemed viable. Still being explored for commercial use.



General Manager's Unit

CORP 2.7 – 3 -17/2/23	Floor plans be drawn up and discussed with councillors	Campbell's Corner	No action until part 1 above is resolved	Residential not deemed viable
CORP 2.7 – 4 -17/2/23	That Council approach local Upper Hunter real estate agencies with before mentioned concept with the intent of going to the market	Campbell's Corner	No action until part 1 above is resolved	Residential not deemed viable. Interested person inspected but not pursuing
CORP 5.6 – 3 – 19/05/23	Lot 42 DP 846091	Bunnan Rd	Consultant has completed EOIs for this site. Will develop lot 44 first then review options for lot 42.	
	Lot 1 DP 1275541	Barton Street	Council has now acquired site. Operational Classification being applied in December 2023	December 2023 classification finalised. This parcel will be explored for development potential and options reported back to Council.

CONSULTATION

- Council
- General Manager
- Finance Manager
- Senior Business Services Administrator

General Manager's Unit

STRATEGIC LINKS

a. Community Strategic Plan 2032

This report links to the Community Strategic Plan 2032 as follows:

Thriving Economy

Strengthening our vibrant industries and economy while seizing emerging opportunities.

3.3 Provide attractive and functional town centres and support revitalization of the towns and villages including investment in built heritage and improvement of existing buildings.

b. Delivery Program

- Cost effective development and sale of residential land

c. Other Plans

NIL

IMPLICATIONS

a. Policy and Procedural Implications

NIL

b. Financial Implications

As noted in the body of the report.

c. Legislative Implications

NIL

d. Risk Implications

Financial risk of holding and /or developing properties with loan funding.

e. Sustainability Implications

NIL

f. Other Implications

NIL

CONCLUSION

Council has a property portfolio consisting of residential, commercial and vacant land. The property strategy to dispose of some land and redevelop other sites is progressing while continuing to maintain the base level of 32 properties for lease.

Progress updates on the land being developed is provided in the report.



General Manager's Unit

ATTACHMENTS

Nil.



General Manager's Unit

CORP.03.3

SCONE & UPPER HUNTER REGIONAL SALEYARDS COMMITTEE

RESPONSIBLE OFFICER: Greg McDonald - General Manager

AUTHOR: Karen Lee - Senior Administration Officer - Business Services

RECOMMENDATION

That the Committee adopt the minutes of the Scone & Upper Hunter Regional Saleyards meeting held on 29 February 2024.

BACKGROUND

The Scone & Upper Hunter Regional Saleyards Committee is an advisory committee of Council. The Committee comprises of three Councillors and representatives from cattle producers, Scone Associated Agents, Livestock Transport Carriers and Upper Hunter Local Land Services. The aim of the Committee is to make recommendations to Council on the management and performance of the Scone & Upper Hunter Regional Saleyards.

REPORT/PROPOSAL

The purpose of this report is to provide the Committee with details relating to the operational management of the Saleyards, including WHS, current projects, financial and performance management. Minutes for the last Committee meeting held on 29 February 2024 are attached to this report for review and adoption by Corporate Services Committee.

In this meeting the following key items were discussed:

SUHR.10.1 Saleyards Business Report

The Saleyards Supervisor provided the Committee with an update on activities at the saleyards.

There were no reported incidents of WHS, animal welfare or property damage since the last meeting.

The committee discussed ideas on ways to promote and increase awareness of the saleyards facility to attract new business.

Action Sheet

Action sheet was updated and tabled.



General Manager's Unit

Correspondence

Nil.

General Business

The committee discussed a number of items including gate heights, cleaning, suggestions on improvements to the drafting of cattle up the race and the possible introduction of avdata keys.

ATTACHMENTS

- 1 [↓](#) Scone & Upper Hunter Regional Saleyards - 29 February 2024 - Minutes

MINUTES OF THE SCONE & UPPER HUNTER REGIONAL SALEYARDS MEETING - THURSDAY 29 FEBRUARY 2024 - 2.00pm



PRESENT: Mayor Maurice Collison (Chair), Cr Adam Williamson, Mr Ken Knight, Mr Allan Watts, Mr Stuart Sheldrake, Mr Warwick Clydesdale and Ms Leanne Polsen.

IN ATTENDANCE: Brett Peel (UHSC Saleyards Supervisor), Tracey Swain and Karen Boland (minutes)

1. APOLOGIES

RESOLVED:

That the apologies received from David Payne & Cr Allison McPhee be accepted.

Moved: Cr A Williamson

Seconded: K Knight

CARRIED UNANIMOUSLY

2. DISCLOSURE OF INTEREST

Nil

3. PREVIOUS MINUTES

RESOLVED:

That the minutes of the Scone & Upper Hunter Regional Saleyards Meeting held on 26 October 2023, as circulated, be taken as read and confirmed as a correct record.

Moved: Cr M Collison

Seconded: W Clydesdale

CARRIED UNANIMOUSLY

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Cr Collison requested staff follow up action item 84 of the action sheet, *Colleen Brown Committee nomination*.

5. AGENDA ITEMS

SUHRS.02.1 Saleyards Business Report

PURPOSE

The purpose of this report is to provide the Committee with details relating to the operational management of the Saleyards, including WHS, current projects, financial and performance management.

Saleyards Supervisor provided an overview of activities at the saleyards and addressed questions arising from the business report.

The weighbridge will now be verified every 6 months rather than every 3 months. Servicing of the hydraulic gates coming up. Looking at replacing cables for the gates every 12 months as proactive maintenance.

This is Page 1 of 3 of Minutes of the Scone & Upper Hunter Regional Saleyards meeting of the Upper Hunter Shire Council held on Thursday 29 February 2024.

Cr Collison asked why were the yards & facility maintenance is increasing considering the site is relatively new, Saleyards Supervisor advised that some wages are costed to this cost centre causing the increase.

Cr Collison asked the members of the Committee if there has been an increase of new business coming through the saleyards. General agreement was that there has been no more new business than usual. The Committee discussed ideas on ways to promote and increase awareness of the saleyards facility.

Promotion ideas included:

- agents and UHSC posting 30 second videos on Facebook
- radio interviews (Cr Collison)
- possible joint advertising with Singleton Saleyards for cattle sales in the Hunter as they have an upcoming sale on the following day.

RESOLVED:

That the Committee receive the information and note the report.

Moved: K Knight

Seconded: S Sheldrake

CARRIED UNANIMOUSLY

6. ACTION SHEET

7.	Outstanding Since	Details	Responsible Officer/s	Expected Completion Date	Status
82	20/07/2023	Tiller Attachment	B Peel	Has been ordered	Ongoing
83	26/10/2023	Remove dirt from Loading race	B Peel	31/12/2023	Ongoing
84	26/10/2023	Coleen Brown Committee Nomination	K Lee	31/12/2023	Coleen was notified of her committee membership however that was in the previous term of Council therefore is not a member of the current committee
85	29/02/2024	Dip in road to saleyards	B Peel		
86	29/02/2024	Gate heights	B Peel		
87	29/02/2024	Contract cleaners	B Peel		
88	29/02/2024	Cattle race	B Peel		

8. CORRESPONDENCE

Nil

9. GENERAL BUSINESS

Warwick Clydesdale advised that there is a dip in the road to the saleyards just before the bend that is troublesome to trucks.

Stuart Sheldrake opened discussion with the Committee as to how to communicate and document general maintenance issues, eg. gate latches left open. Tracey Swain agreed to set up a group chat for the committee members to communicate and help each other out.

This is Page 2 of 3 of Minutes of the Scone & Upper Hunter Regional Saleyards meeting of the Upper Hunter Shire Council held on Thursday 29 February 2024.

Cr Collison asked if the heights of some of the gates be looked at to avoid wieners escaping. Gates 508 and 517 were given as examples.

The Committee advised that the cleaners have not been up to standard and requested if new ones can be engaged. Saleyards Supervisor advised that the cleaners are contracted to service multiple sites across the Shire but will pass on the negative feedback to staff who manage this area.

Cr Collison advised that there are cracks appearing in the walls in the canteen. Saleyards Supervisor advised that these have appeared due to building movement and are repaired by Council's maintenance team.

Cr Collison opened discussion with the Committee calling for suggestions on how to improve drafting of cattle up the race. Suggestions included to draft out of the pen if only a few cattle or place polybelt on the corner to black out the area making the natural flow to the race. Saleyards Supervisor to investigate.

Saleyards Supervisor raised the idea of replacing the induction card with an avdata key. This idea was favourable to the Committee.

10. NEXT MEETING

To be advised.

The meeting was declared closed at 2.35pm.

General Manager's Unit

CORP.03.4

RESPONSES TO PREVIOUS QUESTIONS

RESPONSIBLE OFFICER: Greg McDonald - General Manager

AUTHOR: Karen Boland - Governance & Executive Support Officer

PURPOSE

The purpose of this report is to provide an update to Councillors on questions asked at the previous Corporate Services Committee meeting.

RECOMMENDATION

For notation only.

BACKGROUND

At each Corporate Services Committee meeting the Councillors pose questions to the Senior Management. Some questions require further investigation.

REPORT/PROPOSAL

Councillor questions taken on notice at the February meeting, with responses provided below:

CORP.02.1 - FINANCIAL SUMMARY & INVESTMENT REPORT

Cr Flaherty requested the amount of debt recovery received by Council over the last 3 years for a comparison to see what trend exists since the effects of COVID-19.

Response: Manager Finance advised Council engages a debt collection service for these tasks and these numbers can be provided to Councillors.

Update: Following is Council's debt collection revenue received for the period FY2021 to YTD 2024. It is noted that 2021 included the moratorium on debt collection during the COVID-19 pandemic:

FY2021: \$ 744
FY2022: \$64,132
FY2023: \$43,653
YTD2024: \$ 573

Cr Flaherty requested a copy of the original business case for Campbells Corner.

Response: Taken on notice for the Manager Finance to provide.

Update: Confidential reports containing business case for Campbells Corner has been placed on LGHub for Councillors to view.

Cr Burns reported he had received a number of reports from community members that their kerbside bin had not been collected and requested if this could be investigated.

Response: Manager Waste advised without details of bin type/colour, date missed and address or approximate location, it is impossible to investigate why a bin has not been collected.

Approximately 2,000 bins are emptied each day. The most recent kerbside bin audit undertaken in 2021 showed that the presentation rate for red bins was 71.5% and that for yellow bins 64.1%. That is only about 7 out of 10 red bins was being put out on the kerbside for emptying by residents in the week of the audit.

General Manager's Unit

Councillors contacted about a bin not being emptied should encourage the resident to phone the Waste Hotline on 1800 312 934 to report their missed collection. A pickup can usually be organised for the same day (if its reported before lunch time) or next day.

Cr Williamson requested if the KPI for *processing of times of Development Applications (DA)* could be broken down into different DA zoning to see if delays in processing times are due to more complex individual DA rather than a normal residential DA.

Response: General Manager advised data using building categories rather than zoning would provide better statistics. This can be investigated and reported back through the Environmental and Community Services Committee at the April meeting.

CORP.02.2 – OPERATIONAL REPORT

Cr Burns enquired whether the parking area wheel stops within the new section of Kelly Street will prevent the street sweepers from cleaning efficiently the kerb and gutter in front of business houses?

Response: Leaf blowing will be required to move material out to where the mechanical sweeper can pick it up.

Cr Williamson requested an update on the Rural Fire Service shed located at Bow Creek?

Response: Director Infrastructure Services advised this project currently sits with RFS as they are trying to negotiate additional funds with the grant body to deliver this project. The proposed site location is Idaville Road.

CORP.02.3 – CONTRACTORS & EXPENSES REPORT

Cr Burns enquired what legal and other costs have been incurred by Council in relation to the DA matter regarding the helipad at Merriwa?

Response: Taken on notice.

Update: Legal costs incurred on the DA matter relating to the helipad appeal currently stands at \$46,330. This amount does not include staff time to prepare information to the lawyers for the appeal.

CORP.12.5 - AIRPORT MANAGEMENT COMMITTEE

Cr Flaherty requested a breakdown of the visitor numbers to the Hunter Warbirds facility that itemises entries to the museum, previously run café and function centre.

Response: A breakdown of the visitor numbers to the Hunter Warbirds facility for the November to December 2023 reporting period is as follows.

Museum	650
Tour Groups	27
Corporate Bookings	54
Events	2,500
Total	<u>3,231</u>

General Manager's Unit

CORP.12.8 – RESPONSES TO PREVIOUS QUESTIONS

Councillor Question:

Cr Flaherty referred to her question asked at the December 2023 Corporate Services Committee meeting, *can the catering at Hunter Warbirds be reported as a separate business item*. Cr Flaherty sought an update of when she will see the breakdown, suggesting that this could be done with costs as a percentage based on Council expenses for a function at the facility using external caterers versus a function where Council provides the catering in house.

Response: Finance Manager sought clarity of the question as with the current data available, to identify the catering business solely as a separate business item is a difficult process and an estimation only. This is due primarily to staff and costs involved actually undertaking multiple business activities within the facility as well as costs incorporated into a package deals, such as a function or meeting involving catering. To dissect the information would be an onerous and time consuming use of Council's limited resources. Finance Manager agreed to have a look to see if this can be done and will report back to the committee.

Update: Council has undertaken two types of catering. The first where there is full catering as part of a function and this cost is incorporated into the function hire. Depending on numbers, the typical cost of hiring the function centre is \$400 per half day and up to several thousand for functions held in the hangar, not including catering costs. Catering is tailored to the event at the hirer's preference but is at their full cost with a margin included for Council profit (the margin is commercial in confidence but staff can provide this verbally at the meeting in closed session). The second form of catering is more adhoc and takes advantage of particular activities or times throughout the year. Our Christmas Specialty Catering package for example yielded a return of \$520 from an outlay of \$232 resulting in a profit of \$288 and also garnered increased attention for Hunter Warbirds, resulting in additional bookings and increased interest in our venue. The cost of staffing to deliver this catering is nil as all required tasks were incorporated into pre-existing staff duties and work hours.

Promotional activities, such as the aforementioned example, have resulted in increased interest in hiring our facility. Notable outcomes include an upcoming booking totalling \$7,000 for meeting/training space hire, a wedding space hire exceeding \$5,500, and an upcoming event space hire valued at \$8000. These successes underscore the effectiveness of our promotional efforts and their tangible impact on increasing bookings across our functions, events, and meeting spaces, thereby positively influencing our overall business performance.

OPTIONS

To note the responses to previous questions.



General Manager's Unit

STRATEGIC LINKS

a. Community Strategic Plan 2032

This report links to the Community Strategic Plan 2032 as follows:

Responsible Governance

Providing efficient and responsible governance in order to effectively serve the community.

5.1 Effectively and efficiently management the business of Council, while encouraging an open and participatory Council with an emphasis on transparency, community engagement, action and response.

b. Delivery Program

- Support for the Mayor and Councillors to fulfil their respective roles

ATTACHMENTS

Nil.