



# POLICY

## COMMUNITY RELATIONS – Awards (Prizes) – Creative Arts Excellence

Date adopted by Council	14 December 2020
Minute number	H.12.4
Endorsed by	Council
CM Ref	CD-203/20
Due for review	September 2023
Related documents	Nil
Responsible officer	Manager Community Services
Department/Section	Environmental and Community Services
Category	Community
Community Strategic Plan goal	<b>Goal 8</b> Provide Community leadership <b>CS32</b> Promote and celebrate the achievements of Council and local Community.



## Policy Statement

Council will celebrate the young people in the Shire by recognising their achievements and supporting their further education in the creative arts.

## Objective

To provide recognition to students who have excelled in the creative arts and who wish to undertake further education in this field.

## Scope

This policy applies to:

- All Councillors
- All Members of the Council Australia Day Committees – all districts
- Council staff

## Definitions

All terms used in this policy have been the standard dictionary definition.

## Policy Details

Council celebrates the creative achievements of young people in the Shire through the provision of the Creative Arts Excellence awards to a nominated year 12 student from each secondary school in the Shire as a significant part of the Australia Day events.

The Community Services Division will:

1. forward the guidelines and nomination form to the principals of the secondary schools in the Shire in November each year;
2. request the principals to return their nominations by 30 November;
3. prepare a report for consideration by Council at its December meeting, with the details of the four nominees; and,
4. coordinate the attendance of the nominees and arrange for the presentation of prize money and certificates at the relevant Australia Day event in Aberdeen, Merriwa, Murrurundi or Scone.

## Responsibilities

### Councillors

Councillors will be responsible for the determination of the Award.

### Manager Community Services

The Manager Community Services will be responsible for overseeing the implementation of the Award nomination process.



## Community Services Officers

The Community Services Officer will be responsible for the day-to-day activities associated with Award nomination process.

## All Staff

All staff will have responsibility for understanding this policy.

## References and Related Legislation

- School Achievement Award and Creative Arts Excellence Award – Guidelines and Nomination form 2020 (TRIM document INT-45230/20)

## Version History

Version No.	Date	Reason for Review
1	August 2013	
2	December 2016	
3		